

February 11th, 2019
Clinton P & R Meeting Agenda

5:30pm

Clinton Parks & Recreation Building
560 High Street



Agenda Items

Administrative:

- Feedback from Town Counsel about Commission's Jurisdiction
 - Chain of Command
 - Letter to Board of Selectmen and Facilities Director
 - Snow Removal Priorities (Role of DPW in Town Properties)
 - Requests for work outside scope of CP&R

Department Issues:

- Standards for Optimal Department Operations
 - Communication – Intradepartmental & With Commission
 - Reporting of Hours Worked – “Flex Day” policy
 - Absentee Policy
 - Report of 1-28-19 Meeting with Director Easterling, Chair Ed Verrier & Vice Chair Yoanna Osborne
 - Personal Conduct and Overall Decorum
 - Personnel Issues – Write Ups; Disciplinary Procedure
- Building Maintenance and Upkeep of Work Area
- Assessing condition of town parks on a routine basis

Meeting Policy:

- Monthly board meetings on regular cycle (alternate date swap)
- Personal lifestyle choices affecting meeting schedule

Action items for next meeting:

- Grant writing duties and overall delegation of workload