

**Selectmen Meeting
Minutes
February 6, 2019**

Chairman Dziokonski, Selectman Iacobucci, Selectman Sargent, Selectman Connolly, and Selectman Kerrigan were in attendance. Selectman Iacobucci, Attendee was Town Administrator Ward. Chairman Dziokonski opened the meeting at 7:00PM.

Public Comment

Mr. Jeffrey Swan 132 Franklin Street was before the board to review a prepared statement he had about the Cable Committee. (statement enclosed)

Review of Minutes

The board received minutes from January 23, 2019 Selectmen's meeting for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Kerrigan seconded the motion. The vote was unanimous. Chairman Dziokonski asked for a moment of silence for Mary McIntyre, she was a teacher in the public-school system.

DPW Issues-Superintendent of Public Works Chris McGown

Chairman Dziokonski invited Superintendent of Public Works before the board to discuss some departmental issues. Mr. McGown reviewed he is before the board to discuss some upcoming projects and existing project that will require approval of amendments.

Berlin & Greely Streets Reconstruction Engineering Design

Mr. McGown reviewed he has a proposal from GCG Associates, Inc. to design the reconstruction of Berlin Street and Greely Street with sidewalks. Mr. McGown explained these are well traveled streets. Greely Street will be a total rehab with concrete sidewalks installed, he intends to use Chapter 90 funding for the design cost. He explained there will be some infrastructure work completed as well and he will use the stabilization funding for that. He reminded the board a bylaw needs to be passed at the upcoming Annual Town Meeting to allow for spending from the stabilization for infrastructure. Selectman Sargent made a motion to approve the consultant GCG Associates, Inc. to redesign Berlin and Greely Streets. Selectman Iacobucci seconded the motion. The vote is unanimous.

Landfill Design & Engineering

Mr. McGown reviewed this is an extension to the existing contract with Brown & Caldwell for a contract amendment to continue design, permitting and engineering in the Clinton Landfill Capping Project. Selectman Connolly made a motion to approve the contract

extension for Brown and Caldwell. Selectman Iacobucci seconded the motion. The vote was unanimous.

Sterling Property Timber Sale Proposal

Mr. McGown reviewed the town has a conservation restriction on the property any timber harvesting has to be part of a forest management plan. He explained there is an annual dam assessment, at this time there needs to be a determination made on what to do with them. The state will be assessing. Chairman Dziokonski asked if the town of Sterling has been contacted regarding the scope of work to be completed with the timber harvesting. Mr. McGown explained the contractor will be going before the Conservation Commission too inform them of the work. Chairman Dziokonski asked that Administrator Ward contact the Administrator in Sterling to notify him of the project. Administrator Ward explained he will contact Sterling Town Administrator Perry and make him aware. Selectman Iacobucci made a motion to approve Bay State Forestry to develop a scope of services and construction oversight for a proposal of timber harvesting on the WekePeke property. Selectman Kerrigan seconded the motion. The vote was unanimous.

Administrative Business

Town Hall Use Events

Chairman Dziokonski reviewed an application has been submitted for use of the Fallon Memorial Auditorium:

Old Home Day Annual Events Friday & Saturday, September 6&7, 2019

Selectman Iacobucci made a motion to approve the dates as requested. Selectman Kerrigan seconded the motion. The vote was unanimous.

Water/Sewer & Trash Abatements Request

Superintendent of Public Work McGown submitted a list of water/sewer and trash abatements in the amount of \$13180.29 from the last billing cycle for action by the board. Selectman Sargent made a motion to accept the abatements as presented. Selectman Kerrigan seconded the motion. The vote was unanimous.

Amusement Device License

Chairman Dziokonski reviewed Tee's Liberty Tavern is requesting approval of a automatic amusement device license for additional pool table on the property at 301 High Street. Selectman Sargent made a motion to approve the automatic amusement license for Tee's Liberty Tavern as requested. Selectman Kerrigan seconded the motion. The vote was unanimous.

Old & New Business

Paramedic Study Consultant Proposals

Administrator Ward reviewed he had received two responses after two rounds of noticing the RFP for the CFD EMS Paramedic Study. The two companies that submitted proposals have a \$20,000 difference, one is under the amount approved at town meeting and one is over the amount approved. He reviewed he has submitted the proposals to the Fire Chief for his review. He explained Matrix Consulting Group and Center for Public Safety Management. LLC are the two companies that submitted. The study is to be completed within 60 days. He explained he can speak with both companies. Selectman Connolly reviewed on is within the budget and one is not, both groups are capable of completing the study. Selectman Connolly made a motion to approve the award of the contract to Matrix Consulting Group. Selectman Iacobucci seconded the motion. Under Discussion: Selectman Kerrigan asked for clarification on the deadline, is Matrix Consulting Group prepared to work on the aggressive deadline, are they confident to meet the expectation. Administrator Ward explained yes, the other company proposed a deadline of 145 days but the proposal stated 60 days. He is prepared to work with the company and provide all the information needed and the Fire Chief and Deputy Chief are available as well. The vote was unanimous.

Mass Trails Grant Letter of Support

Chairman Dziokonski explained the Clinton Greenway Conservation Trust is requesting support from the town for their grant application to the Mass Trails Grant Program to conduct and inspection and evaluation of the 1000-foot tunnel on the DCR property in town to determine the feasibility of including the tunnel in the Mass Central Rail Trail. He reviewed there was a February 1st deadline so he personally endorsed a support letter. Selectman Iacobucci made a motion to support the request of the Clinton Greenway Conservation Trust and generate a letter of support as requested. Selectman Connolly seconded the motion. The vote was unanimous.

CHS Friends of Drama Donation Request

Chairman Sargent explained the board has received a request for support of the upcoming 2019 production of High School Musical to be held in April. Selectman Sargent made a motion to approve a \$150.00 donation the same as in prior years. Selectman Iacobucci seconded the motion. The vote was unanimous.

Zoning Bylaw Proposal to Increase Number of Retail Marijuana Establishments

Selectman Connolly asked for the discussion to be tabled on this request until the next meeting, and extend an invitation to the Director of Community & Economic Development and Chairman of the Planning Board to attend and share their opinions on the issue.

After Prom Donation Request

Chairman Sargent explained the board has received a request from the Class of 2020 for support of the upcoming Annual After-Prom Party Event. The event is supported through private donations. Selectman Sargent made a motion to approve a \$150.00 donation be made to the Annual After-Prom Event. Selectman Kerrigan seconded the motion. The vote was unanimous.

MMA Annual Conference

Chairman Dziokonski reviewed board members attended the Annual MMA Conference recently, he asked how members wanted to proceed with sharing information from the conference. Selectman Connolly reviewed the workshops he attended were on municipal finance which included information on the Governors budget. The takeaway was the Chapter 70 school aid will receive support and the Chapter 90 funding will be level funded. There was discussion regarding Charter School funding. He attended a workshop on town charters and the takeaway was the title of Town Manager is only distinctive, it is the same as a strong Town Administrator. He attended the OPEB workshop, this is Other Post Employee Benefits, it is an epidemic across the state. All communities are faced with the overwhelming cost, he recommended board members read the auditor's report to get a better understanding, he also suggested they invite the auditor to a meeting to educate the board on this issue. Selectman Kerrigan explained he also attended many workshops, the first was an update on the new Marijuana Industry, he explained the laws can change within the year. At this time the town has current zoning allowing two licenses. The community impact fee is 3%, there will need to be management and oversight of these establishments. There will be mandated reporting requirements, which may constitute an employee to manage. He attended a workshop on attracting people to your downtown, the discussion was provided by larger cities that have universities or commuter rail stations or casinos in the downtown. One takeaway was to host community festivals and include beer gardens, also review organic partnerships for the downtown. He attended a workshop on boosting interest in engaging volunteers for board and committees and board communications. The takeaway was to host quarterly meetings with representatives from boards to provide updates on departments. This would create an information sharing among the committees and boards. Chairman Dziokonski appreciated the recommendation and agreed it would be a productive practice. The board decided to continue review at the next meeting.

Goals & Objectives

Downtown Streetlight Project

Chairman Dziokonski reviewed he attended a meeting with the downtown committee with a presentation from the design engineer with a draft proposal of a new street design. He reviewed there will be more to come they are meeting regularly.

OPEB Oversight Recommendations

Selectman Connolly reviewed this is under review by the Government Affairs Committee. It is an overwhelming significant issue that will have to be addressed properly. As explained earlier in the meeting it is an epidemic across the state and country. Chairman Dziokonski reviewed it is other post-employment benefits that haven't been funded appropriately, including long term health care costs which may be unsolvable.

Informational

Selectman Sargent announced the Clinton Police Department has sent a public notice that all 911 call centers now have the ability to receive text messages through their 911 emergency system.

Selectman Connolly made a motion to adjourn the meeting at 7:55PM. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant to the Clinton Board of Selectmen/Town Administrator