

**Selectmen Meeting
Minutes
July 1, 2020**

Chairman Connolly, Selectman Boisoeneau, Selectman Devault, Selectman Kerrigan and Selectman Kobus were present. Town Administrator Ward and Solicitor Gibbons were attendees. Chairman Connolly opened the meeting at 7:00PM. He asked for a moment of Silence for Mary Ann Castillo, she served town as a current member of the Conservation Commission and the Personnel Board, she served the community for many years. She was one classy lady, she was a business woman in town for many years.

**Reorganization of the Board
Chairman**

Chairman Connolly opened nominations for Chairman. Selectman Devault nominated Selectman Kerrigan as Chairman. There were no other nominations, nominations closed. Chairman Connolly asked for all those in favor of Selectman Kerrigan's nomination, the vote was unanimous. Chairman Kerrigan thanked Mr. Connolly for leadership over the last year, never any doubts where the board was going.

Vice Chairman

Chairman Kerrigan opened nominations for Vice Chairman, Selectman Devault nominated Selectman Connolly, There were no other nominations, nominations closed, Chairman Connolly asked for all those in favor of Selectman Connolly's nomination. The vote was unanimous electing Selectman Connolly as Vice Chairman.

Clerk

Chairman Kerrigan opened nominations for Clerk there were none. He asked for a volunteer. Selectman Devault volunteered, the vote was unanimous electing Selectman Devault as Clerk.

Public Comment

There was none.

Review of Minutes

The board received minutes from June 17, 2020 Selectmen's meeting for review and approval. Selectman Devault made a motion to approve minutes as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Brian Arandez, The Hub Craft 1R & 3R Green Street Proposed Marijuana Cultivation Facility

Chairman Kerrigan invited Mr. Arandez and representatives forward for discussion. Mr. Brian Arandez, Mr. Howard Tanyu and Ms. Rebecca Adams were before the board. Mr. Tanyu introduced himself as the Operator of The Hub Craft and Mr. Brian Arandez the property owner. Mr. Tanyu explained the group has a current operation in California in LA and Salinas for manufacturing and retail. Expanding out here, they are awaiting a provisional license in City of Fitchburg, they plan to begin construction in September. Selectman Connolly asked about the generation plant, is this typical for facilities unique to the marijuana facility. Mr. Tanyu explained it was a recommendation of Keith Miller of National Grid to create generation plant to run facility based on the amount of power to be used. The fuel for the building will be natural gas. Chairman Kerrigan explained the next step is to begin negotiations of a host agreement. Selectman Connolly made a motion to authorize the applicant to meet with the Town Administrator and Town Counsel to enter into negotiations for a community host agreement, consistent with the previous agreements the town has entered into. Selectman Devault seconded the motion. The vote was unanimous. Mr. Tanyu thanked the board, Selectman Connolly explained he is looking forward to having them in the community.

2020 Livery License Renewal 423 Water Street: The Taxi/ Livery Ride Transportation

Chairman Kerrigan explained the board has received the annual renewal application from The Taxi Livery Ride Transportation for the 2020 License. Selectman Connolly made a motion to approve the 2020 Livery License renewal for 423 Water Street as presented. Selectman Boisoneau seconded the motion. The vote was unanimous.

Administrative Business

There was none.

Old & New Business

Elevated Inc. Host Community Agreement

Chairman Kerrigan explained the Town Solicitor has completed the review of the draft host community agreement for Elevated, Inc. to operate a marijuana cultivation facility at 56 Sterling Street. Selectman Connolly made a motion to approve the agreement as presented and authorize the signature on agreement. Selectman Boisoneau seconded the motion. The vote was unanimous.

WRTA Transportation Contract

Chairman Kerrigan reviewed the Worcester Regional Transit Authority has sent the annual agreement for renewal for the senior van service. The town provides the insurance and drivers and the WRTA provides the buses and a payment of \$50,205.00. Selectman Connolly made a motion to approve the annual agreement with the WRTA as presented. Selectman Boisoneau seconded the motion. The vote was unanimous.

Facilities & Grounds Union Contract

Chairman Kerrigan reviewed the board needs to ratify the Facilities and Grounds Union contract, Town Meeting approved funding for the retro wages for FY19 and the second year of the contract will be funded as part of the FY2021 budget. Selectman Connolly made a motion to approve the Facilities & Grounds Union Contract. Selectman Boisoneau seconded the motion. The vote was unanimous.

FY20 Year End Transfers

Administrator Ward reviewed the Town Accountant prepared a spreadsheet for the boards review of the departmental year end transfers and reserve fund transfers to cover expenses for the fiscal year. He reviewed the transfers balance will cover shortfalls and eliminate deficit. The Finance Committee approval of the transfer is required as well. Selectman Connolly made a motion to approve the FY 20 year end transfer list and reserve fund as presented. Selectman Boisoneau seconded the motion. The vote was unanimous.

Covid 19 Guidelines & Enforcement

Selectman Devault explained the Board of Health has done a great job but he is aware they are receiving some push back on the social distance guidelines. He is in full support of the Board of Health, there is no tolerance for not following the guidelines. He stated there is a lot of work for the 5 member part time staff in the department to monitor every business in town. How frequent can they check on all businesses, he would like to help out by working together on adding staff for business support and supervision of guidelines. Selectman Connolly agreed the Board of Health has done an excellent job, from the beginning of the pandemic as they continue to now. He discussed with the Town Administrator there is some CARES Act funding available, this can be spent in the community as a direct response to the pandemic. Selectman Connolly made a motion to approve the \$25,000 in CARES Act funding available be used in the ongoing and constant evolving situation, to cover the overtime for existing inspector or to hire additional staff or buy needed equipment to continue the department moving forward through pandemic. Selectman Devault seconded the motion. Under Discussion: Chairman Kerrigan state he has spoken to the Board of Health Chairman frequently he has done incredible work, he is level headed and taken on the work load with a lot of class. It has been wonderful to watch the board called to service, the number of cases reported look fantastic, the Board of Health has done a good job. They have followed all the guidelines presented by the Governor and enforced when need be. Selectman Devault suggested having the Board of Health work together with surrounding communities to try to continue with similar enforcement of the guidelines, perhaps creating a regional committee. Administrator Ward explained he is part of a regional Administrators group that have weekly meetings to update on pandemic in each community. He is aware the Board of Health is part of the Montachusett Health Consortium and do speak with their colleagues in the area. The vote was unanimous.

Next Meeting Agenda

Selectman Connolly asked to schedule a few items for the next meeting agenda, the status of established business, the Annual Reappointments to the board & committees, he is aware the board needs to fill the vacancy on the Parks & Recreation along Personnel Board and one other board. He explained the Parks & Recreation have to send notice to the board and request a joint meeting. Administrator Ward agreed explaining the Town Clerk received notice of the resignation, she provided the notice to the Park & Recreation and the board. The next step is for a joint meeting the Park & Recreation Commission. Then the advertisement is published to solicit interest. Selectman Devault made a motion to request a joint meeting with Park & Recreation Commission and advertise the vacancy. Selectman Connolly seconded the motion. The vote was unanimous.

Community Forum Reopening

Selectman Devault reviewed the Community & Economic Development Director along with Discover Clinton will be hosting a Community Forum on the Reopening process for Businesses. It will be held in the auditorium on July 7, 2020 at 7PM, available through Zoom and YouTube, and will also be recorded to be viewed on the local cable channel at a later time as well. The forum will include a question and answer session, so if you have questions please submit them to Mr. Duffy or attend the forum.

Committee Reports

Cable Committee

Chairman Kerrigan explained the committee held a recent meeting to review the organization structure with consultant Chris Detsikas, a finalized job description was created for the Executive Director and approved by the Personnel Board. The purchase of new equipment was approved as well. Also final edits were reviewed on the contract.

Welcome New Board member

Chairman Kerrigan welcomed new board member Matt Kobus, stating he ran a great campaign with a lot of enthusiasm. Selectman Devault thanked all who ran, it was a great race and nice to see all of the interest. Chairman Kerrigan thanked the Town Clerk Office staff Holly & Becky for the great job with the Town Election and Town Meeting.

Selectman Connolly made a motion to adjourn the meeting at 7:25PM. Selectman Boisoeneau seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant Clinton Board of Selectmen & Town Administrator

Selectmen Meeting Minutes July 1, 2020