

**Selectmen Meeting
Minutes
January 15, 2014**

Selectman Dziokonski, Selectman Sargent, Selectman LeBlanc, Selectman Iacobucci and Chairman Connolly were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Connolly opened the meeting at 6:0PM.

Chairman Connolly announced the board will enter into Executive Session under Article 3 to discuss Fire Union Negotiations. Roll Call Vote: Selectman Dziokonski "aye", Selectman LeBlanc "aye", Selectman Sargent "aye", Selectman Iacobucci "aye" and Chairman Connolly "aye".

Executive Session Article 3 Fire Union Negotiations 6:30PM -7:00PM

Review of Minutes

The board received minutes from December 4, 2013 Selectmen's Meeting and Executive Session Union Negotiations update, for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Public Comment

There was none.

School Committee Vacancy Discussion- Chairman Steven Mendoza

Chairman Connolly invited Chairman of the School Committee Steven Mendoza and Superintendent Ingano forward for discussion regarding the recent School Committee resignation from Mrs. Angela LeBlanc. Mr. Mendoza thanked the board for inviting him to the meeting for discussion of filling the vacancy. He explained the School Committee had met the night before, they voted in favor of going forward and advertising the vacancy, have candidates submit a letter of interest and come before the two boards and present why they are interested in serving on the school committee. Selectman Sargent asked where the joint meeting of appointment will take place. Mr. Mendoza agreed it could be scheduled at the next Selectmen's meeting on February 5th. Chairman Connolly agreed the recommendation of both boards would be to advertise for letters of interest to be submitted to the Town Administrator on or before January 30, 2014, this deadline will allow plenty of time for all board members to review the letters prior to the appointment on February 5, 2014. Mr. Mendoza asked for the Superintendent to be copied on the letters as they are received, he is at the same level as the Administrator. Administrator Ward agreed to share letters as received with the

Superintendent, by email. He explained he will email the board with all the letters of interest once the deadline has been reached. The board agreed. Chairman Connolly stated he felt that would be an adequate timeframe to advertise, Mr. Mendoza agreed. Selectman LeBlanc made a motion to advertise the vacancy on the School Committee for joint appointment by the School Committee and Selectmen, with the Town Administrator to receive the letters of interest, copying the Superintendent as they are received, by January 30, 2014. Selectman Iacobucci seconded the motion. The vote was unanimous. The board agreed appointment to be made at a joint meeting on February 5, 2014. Discussion continued and all agreed the candidates will be invited before both boards on the 5th, each will make a statement why they want to serve on the school committee, no questions will be asked. Mr. Mendoza and Superintendent Ingano thanked the board.

Tax Title Auction Update-Town Treasurer Patrick McIntyre

Town Treasurer McIntyre was before the board with an update on the public auction held on December 10, 2013. He reviewed the report he had issued the board regarding the properties auctioned. He explained there were 2 homes and 3 lots of land. The town gained \$23,000.00 over the amounts due. He received some negative feedback regarding the auctioneer Paul Zekos. Chairman Connolly complimented Mr. McIntyre on his efforts stating the town benefits from the auction. Selectman Dziokonski asked what guidelines are used on property that is owned by an elderly resident who may have fallen behind in taxes. Mr. McIntyre explained generally someone in the family would help out. Solicitor Gibbons explained it is a long process, the town provides many notices and opportunity for payment, and it may be down with a payment plan of installments. Mr. McIntyre thanked the board.

Community & Economic Development Director – Philip Duffy

Mr. Duffy was before the board to discuss the FY 13 grant contract, he provided an overview of the final design of the senior center renovation project. He reviewed the construction bid were completed and reviewed by the Senior Building needs committee and a recommendation has been made to the board for approval, he asked for the board to approve the chair to authorize the construction contract. He explained the project should be concluded in the fall. Administrator Ward explained the building will be converted to gas heat from oil similar to the recent town hall conversion. The construction should begin within the next few weeks. Mr. Duffy informed the board the town was awarded a \$35,000.00 grant for the complete streets survey. An RFP was conducted in December and survey work will provide public input of the community desire for the roadways. The survey will be conducted in the spring and the results with results to be completed by the end of summer. He updated the board on the FY14 grant application, which is due next month. He explained he will be applying for two

programs housing rehabilitation and infrastructure program. He stated Nelson Street is a street in need of attention and meets the criteria of the program. He will return to the board's next meeting to host a required public hearing. He intends to apply for \$457,000.00 and will supplement some of the program with Chapter 90 funding, he has reviewed this with Superintendent of Public Works McGown who is open to the concept. Mr. Duffy reviewed with the board the District Local Technical Assistance Grant. This grant is offered through MRPC to provide technical assistance to local communities. He explained he would like to apply for funding for the review of the zoning changes to allow housing in the downtown, and an economic assessment tool to determine community readiness for economic development and lastly to hire a planner to evaluate the community needs for senior housing. Selectman LeBlanc made a motion to approve the award of the construction contract for renovations of the senior center to M. O'Connor Contracting pending the review and approval of the Town Solicitor. Selectman Iacobucci seconded the motion. The vote was unanimous. Selectman LeBlanc made a motion to approve the proposed assessments to be provided by the District Local Technical Assistance Grant as explained. Selectman Dziokonski seconded the motion. The vote was unanimous.

Administrative Business

One Day Liquor License Application

Chairman Connolly reviewed the Clinton Gaels Athletic Booster Club has applied for a one day wine & malt license in conjunction with the GAELA fundraising event on January 25, 2014 to be held at the Fallon Auditorium. Selectman Iacobucci made a motion to approve the One Day Malt & Wine License application as presented by the Clinton Gael Athletic Booster Club. Selectman LeBlanc seconded the motion. The vote was unanimous.

One Day Liquor License Application

Chairman Connolly reviewed the Clinton Fire Union has applied for a one day wine & malt license in conjunction with the Comedy night fundraising event on January 18, 2014 to be held at the Fallon Auditorium. Selectman LeBlanc made a motion to approve the One Day Malt & Wine License application as presented by the Clinton Fire Fighters Union. Selectman Iacobucci seconded the motion. The vote was unanimous.

Town Hall Use Events

Chairman Connolly reviewed the board has received applications for rental of the Fallon Memorial Auditorium:

03/15/14	Leprechaun Society	Annual Leprechaun Convention
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Selectman LeBlanc made a motion to approve use of the Fallon Auditorium of the town hall on March 15, 2014. Selectman Iacobucci seconded the motion. The vote was unanimous.

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of October 2013 & November 2013 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Old & New Business

Police Lieutenant Appointment

Chairman Connolly reviewed the Town Administrator usually make the appointment but there is a potential conflict so as a recommendation by the Solicitor the board will make this appointment. He explained each member has received a packet of information from the top 3 candidates, ranked by the assessment center as a tie between Brian Coyne and Joann Duggan for the first rank and Thomas Nelson ranks second. Discussion continued with Police Chief Laverdure reviewing how the process works in using an assessment center under civil service. He explained the written score counts as 50%, 40% assessment and 10% training and experience. Chairman Connolly reviewed the whole process is managed and supervised by civil service, there was no local involvement. Selectman Sargent stated he wanted to thank all 3 candidates, all are prominent officers. They all have held a number of assignments and are looked up to for guidance and are true leaders. Selectman Sargent made a motion to promote Sergeant Brian Coyne to Police Lieutenant. Selectman LeBlanc second the motion. Under Discussion: Selectman Dziokonski explained years ago the department head recommendation. Solicitor Gibbons explained the assessment center is used no local participation is part of the process to remove the politics from the process. He explained it is his recommendation not to ask the Police Chief for a recommendation and just work with the assessment center report. Selectman Dziokonski reviewed he is happy not to ask but feels the person running the department would have good information. Selectman Iacobucci stated he is impressed with all three candidates he reviewed all of the information presented in the packet and will vote for Sergeant Coyne, he wished the other candidates all the best. Chairman Connolly explained he agrees with Selectman Dziokonski regarding the department head having input on the hiring in the department, they are responsible for the results of the decisions made on hiring and their input would be of value. He agrees all three candidates make great officers and serve the town well. The vote was unanimous. Police Chief Laverdure thanked Acting Lieutenant Michael Welch, he has done a great job over the last two years and should be commended. Selectman Iacobucci made a motion to thank Acting Lieutenant Welch for his service to the town as acting Lieutenant; it was appreciated and deserves praise on

a great job done. Chief Laverdure reviewed the need for an additional Sergeant in the department. At this time Sergeant Martinez is part of the Detective bureau and is busy. Selectman Sargent made a motion to create a 5 Sergeant position in the Police Department as recommended by Chief Laverdure. Selectman LeBlanc seconded the motion. Under Discussion: Chief Laverdure explained he understands this has to go to Town Meeting for a bylaw change, but at this time there is an acting Sergeant every night and no consistency. Chairman Connolly made the recommendation to the Chief to designate and Acting Sergeant until Town Meeting approval makes the position permanent. Selectman Iacobucci reviewed this change is a benefit to the town. Chief Laverdure explained he will take any costs from the law enforcement fund. Administrator Ward reviewed this will have to be part of the FY15 budget process. Chairman Connolly asked for that to be made clear to the appointed person. Chief Laverdure reviewed he has funding to cover an acting Sergeant position. Administrator Ward reviewed this will not become a permanent position unless it is funding in the budget process and receives Town meeting approval. The vote was unanimous.

Senior Center Building Permit Fee Waiver

Chairman Connolly explained the Building Inspector has requested the board take a vote to waive the building permit fee for renovations of The Clinton Home for use as a senior center. Selectman Dziokonski made a motion to approve waving the building fees for the Senior Center renovation. Selectman LeBlanc seconded the motion. The vote was unanimous.

Facility Management Consultant Contract Award

Chairman Connolly explained the Government Reorganization Committee advertised for a facility consultant and received bids. The committee reviewed the submission and interviewed the consultants and have selected a firm they are recommending to the board be awarded the contract. The committee has chosen the Cecil Group from Boston. Selectman LeBlanc made a motion to approve the recommendation of the Government Reorganization Committee and award the Facility Management Consultant Contract to The Cecil Group. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Sargetn stated the contract is for the consultant to prepare a draft proposal of the structure of a facilities department and submitted to the Government Reorganization Committee, he would like the board to review the study results and all changes to be made by the Selectmen. He explained this was passed at town meeting and the whole board should review the final plan. Selectman Dziokonski stated he has no objection to having the plan be submitted to the subcommittee and the board for a final review. Chairman Connolly stated the board would only enhance the process and help move the public awareness of the plan, there will be a need to have a lot of public exposure of the final plan. Selectman Iacobucci made an amendment to

the motion to award the contract to the Cecil Group and have the final plan be submitted to the board and the committee for final review. Selectman Sargent seconded the motion. The vote was unanimous.

Clinton Youth Football & Cheer Donation Request

Chairman Connolly explained the board received a letter from the Clinton Youth Football & Cheer organization requesting a donation. Selectman Sargent made a motion to grant the request and donate the same amount that had been donated last year. Selectman Iacobucci seconded the motion. The vote was unanimous.

Veteran's Day Celebration

Chairman Connolly reviewed the Veteran's Agent is out of town but submitted a letter regarding the board request for possible Veterans Day activities. The board agreed to invite Mr. Coppenrath to the next board meeting to discuss the activities presented.

Goal & Objectives

The board agreed to table discussion until the next meeting.

Committee Reports

Trash Removal Privatization Committee

Selectman Iacobucci reviewed the committee has met and will be reviewing what other communities are doing. The next meeting is scheduled for January 21. Administrator Ward explained at the next meeting the committee plans to meet with a representative of the DEP.

Update on Upcoming Water Street Project

Selectman Iacobucci explained he wanted to make the public aware of some general information regarding the upcoming Water Street Project. At this time the work is scheduled to be completed 2015, the project is being funded by a Federal Grant and the easements needed to complete the project are being worked on and there will be gas line improvements completed by 2014. For the time being the DPW will do their best in improving the road by patching it. It will be nice when completed.

Chairman Connolly indicated the board will review an update on Goals & Objectives at the February 5th meeting. Other items he wished to review with the board was he has recently attended other Select board meetings in surrounding communities and would like to begin to include the pledge of allegiance. He also mentioned there are a lot of Home Rule petitions he would like the board to discuss and review one being the prevailing wage exemption. Selectman Dziokonski reminded the board at eh next

meeting he would like the board to review and discuss a letter of support for the Open Space plan.

Selectman Iacobucci made a motion at 8:15PM to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen