

**Selectmen Meeting  
Minutes  
October 7, 2015**

Selectman Connolly, Selectman Sargent, Selectman Iacobucci, Selectman Dziokonski and Chairman LeBlanc were in attendance. Chairman LeBlanc opened the meeting at 7:00PM. Attendee was Town Administrator Ward.

**Review of Minutes**

The board received minutes from September 16, 2015 Selectmen's Meeting including Executive Sessions for D.P.W. Union Contract and September 21, 2015 Selectmen's Meeting including Executive Sessions for D.P.W. Union Contract review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

**Public Comment**

Community & Economic Development Director Phil Duffy was before the board to get approval of the Massachusetts Historical Society grant, which required matching funds. The Clinton Historical Society agreed to match the funds for the grant. This grant will be used toward surveying the community and documenting historical properties. This will be a very useful designation to property owners allowing them to be eligible for certain grants. Selectman Connolly made a motion to approve the Chairman to sign to authorize the grant as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Chairman LeBlanc explained the meeting will continue out of agenda order with the Directors update on the Downtown Parking Study.

**Downtown Parking Study- Community Economic Development Director**

Mr. Duffy reviewed with the board he has established a timeline for procurement of the downtown parking study. He intends to have the RFP ready for October 26<sup>th</sup> with four weeks of advertising with the bid opening scheduled for November 20<sup>th</sup>. This will allow the board to review and endorse the contract at the December 9<sup>th</sup> meeting. Selectman Connolly asked if the scope of the work will include Church and High Street. Mr. Duffy responded yes the purpose of the project is to provide a solution to the parking problems identified. Selectman Iacobucci asked if the study will include all of the side streets like Richardson Place and those behind High Street. Mr. Duffy explained all of the streets should be part of the study. Pleasant to Water Street and all streets in

between. The study will address the issues of downtown parking and identify the needs of residents. The board thanked Mr. Duffy for the update.

### **Oxford Court Improvements Update**

Chairman LeBlanc invited the representatives of Oxford Court forward for a discussion and review of the proposed updates agreed upon. Mr. Elias Patoucheous and Jim Letton of Oxford Court were before the board. Chairman LeBlanc asked for an update on the proposed work agreed to in the recent agreement with the town. Mr. Patoucheous explained they have a landscape plan completed by Hawk Engineering and will send out an electronic copy in the morning. The plan includes various parts to be completed fencing will be installed updates to the electrical lighting service and paving. He is awaiting a bid from a general contractor for completion of the plan. He had received on price but it was very high. At this time he is researching getting prices for each portion of the job so the work is completed effectively and efficiently. He explained he will have more information tomorrow, he anticipated the work to begin this month. He explained he will send out by the end of the week or early next week a timeline with an explanation of the complete scope of work. He stated it has taken longer than anticipated, the work has to be completed at a reasonable cost and funding has been set aside, and he knows the work has to be completed soon. Selectman Sargent asked for an update on the dumpster. Mr. Patoucheous explained Mr. Letton has been working to find companies to custom make containers that will fit in the hallways, at this time they have been unable to get them. He explained the Fire Chief contacted the management office to notify them not to use the compactor. Mr. Letton reviewed he made Mr. Ward aware of this but never received any response. Selectman Connolly explained if the Fire Chief spoke with the management on site it would be required for the company to contact the Fire Chief directly. It is the burden of the company to review this with the Chief. Chairman LeBlanc asked Administrator Ward to contact the Fire Chief to review his concerns, this is the first time the board is hearing of an issue. Selectman Connolly advised Mr. Patoucheous to contact the Fire Chief directly with an inquire of his concerns. It is the responsibility and burden of you the property owners. Administrator Ward explained the dumpster was to be moved to a new location, he did notify the board in the Spring about the difficulty in finding bins to work with the compactor but it was left that the company would continue to work on finding some to fit. Mr. Patoucheous stated the company will continue due diligence to find containers that will fit in the hallways. Selectman Iacobucci explained part of the agreement made is to have the trash compactor working; there is a timeline to have this completed. It appears things are not getting done. Selectman Sargent agreed explaining the Elementary School is located right next to the parking lot and dumpster area, which is always overflowing. Selectman Iacobucci explained this need to be addressed. Selectman Connolly reviewed he served on the committee who worked out

the agreement and the company was made aware the dumpster was to be moved, it is on town property, it is unsightly and unsanitary, the compactor is suppose to be restored. Mr. Letton agreed it is in the agreement to have the dumpster moved to their property. Chairman LeBlanc explained the company needs to meet with the Fire Chief and resolves his concerns. Administrator Ward asked for notification to be given to the businesses who use the parking area during the day if the lot will be closed for the work to be completed. Mr. Letton agreed he will provide notice. Chairman LeBlanc asked that the company be conscientious of what is going on in the area. He also explained it is the board's expectation to have the items completed as stated in the agreement. Mr. Patoucheous thanked the board.

## **Administrative Business**

### Town Hall Use Events

Chairman LeBlanc reviewed an application has been submitted for use of the Fallon Memorial Auditorium:

Clinton P.T.A. Ghost n Goblins Family Fundraising Event October 17, 2015

Selectman Iacobucci made a motion to approve the use for the Clinton P.T. A. on the date as requested. Selectman Connolly seconded the motion. The vote was unanimous.

### One Day Liquor License Permit

Chairman LeBlanc reviewed the board received a one day liquor license application to be used in the pavilion area of Clinton Turn Verein for an event scheduled October 17, 2015 for an event. Selectman Iacobucci made a motion to approve the request as presented. Selectmen Connolly seconded the motion. The vote was unanimous.

## **Old & New Business**

### *Sustainable Materials Recovery Program Grant Award*

Administrator Ward reviewed with the board the town has been awarded a \$1000.00 small scale project grant from Massachusetts Department of Environmental Protection to be used for signage, public information and compose bins. If the board accepts it, a plan will have to be developed on how to spend the funding. The second part of the grant is to receive funding to purchase containers to accept bulk items, and also a portion of the individual container cost may be reimbursed. The second half awards have not been announced. Selectman Connolly made a motion for the board to accept the grant award as presented. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Iacobucci thanked Administrator Ward for successfully completing the grant application process. The vote was unanimous.

## **Goals & Objectives**

Administrator Ward asked the board to review the list completed at the last meeting for the board to focus on within the upcoming year. Selectman Iacobucci stated they are good goals. The board agreed.

## **Committee Reports**

### *Cable Commission*

Selectman Iacobucci reviewed things are moving forward with the wiring in the building and the issues in the auditorium have been addressed, there are strides being made. Chairman LeBlanc agreed stating everything is moving in the right direction with the upgrades. Selectman Dziokonski asked about a studio. Selectman LeBlanc explained that will be coming down the road. There are a few projects to complete first, the infrastructure of the town hall and schools. The committee also plans to survey the community for input and a needs assessment. Selectman Dziokonski asked if the schools have been engaged because they are very interested. Administrator Ward reviewed the schools have received new equipment and have been able to supply some programming for the channel of recent sporting events; they also covered the Olde Home Day event. He explained the committee is working through if there is a need to develop a future studio or can filming be done on sight. Chairman LeBlanc agreed stating with all of the changes in technology and new mobile equipment is there a need for a brick & mortar location or can coverage be completed on sight of events.

### *Government Reorganization Committee*

Selectman Connolly explained the committee has been working with the School Department on a Facility Department agreement, at this time it was the committees expectation there would be a signed agreement, there is not. The subcommittee is making the recommendation to move forward and proceed with the establishment of the department to include just the municipal buildings. Discussions will continue with the school, over the last 8 months there have been continuous discussions regarding concerns the school department brought forward, the committee had been working to address the concerns. At this time the best course of action is to get the department up and running, this will show the schools how the department runs. Selectman Connolly made a motion to move forward with the establishment of the Facility Department and continue discussion with the school department to work through the concerns. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Dziokonski explained some background to the vote to support the subcommittee's recommendation. He felt badly going in this direction but the committee had tried to accommodate the schools the best they can. Discussion began 8 months ago, making some progress but the can kept getting kicked further, which has been frustrating. On

October 1, 2015 the committee met representatives from the school including Superintendent Ingano and the Business Manager. There were two lists of issue totaling about 12 or 13. Each issue was reviewed and a resolution agreed on by all. At the conclusion of the meeting there was a handshake agreement that the School Committee would be acting on this issue at the next meeting scheduled for Monday, pending they received updated materials by 11AM on Friday. This didn't happen, instead the next day there was more correspondence about additional issues and concerns to be addressed that had been forgotten. Also the School Department informed the committee the contract needed to be reviewed by independent counsel before any action could be taken by the School Committee. The agreement has an opt out clause, mandated by state law, allowing an opt out at anytime. He explained an independent counsel review is only binding in good faith not in terms of the law. He explained it took a lot of work to get to that point with the schools, concluding the meeting with the handshake the agreement will be voted on. It is with a heavy heart he votes to move forward with this, he feels there is no other option, the process will continue forever. Selectman Iacobucci thanked the committee for all of their hard work. He understands a lot of time and effort have been dedicated to this agreement and it is disappointing. He expressed he was taken back to hear of a department that needs all of their funding to operate approves spending funding on outside counsel. We are all on the same team, this is very disappointing. He is supportive of the committee and the decision to move forward. Selectman Connolly agreed stating it is the committee's intension to move forward with the establishment of the department, work will continue with the school department to join the department. At this time there is a high level of lack of contentment with the school board, there is not unanimous support. He hopes to increase the level of support to have a successful department; with the high level of discomfort there would not be a solid foundation to establish the department. Chairman LeBlanc stated it has been a long process with a lot of work by the committee; the door will be left open to the school. This is a good starting point for the town, he hopes the school decides to join. The vote was unanimous.

#### *Abandoned Buildings/Properties*

Selectman Iacobucci stated he is aware the abandoned commercial properties in town are current on the tax rolls. He reviewed the Atlantic Graphic building is current and 890 Main Street the former Quantum Building is current and is being used by a business. Mr. Duffy explained the board should work on a by-law to provide enforcement if needed to keep safe neighborhoods. He explained both the properties are for sale at this time. Selectman Iacobucci made a motion to create a draft by-law to be considered on the next Town Meeting warrant, regarding blight properties. Selectman Connolly seconded the motion. The vote was unanimous.

*Christmas Lighting Committee*

Selectman Dziokonski reviewed the committee had a meeting and are reviewing an expansion to the holiday banner program, and additional decorative lighting in the park. This year for the first time the Clinton High School Band and Choir will be participating. The committee is very happy to have them participating. The Children's Christmas Party is scheduled for Saturday November 28, from 3PM to 5PM with the Tree Lighting to follow in Central Park at 5:30PM. This is also Shop Local Day in Clinton the High Street stores will have a lot of specials to kick off the Christmas shopping season.

Selectman Sargent made a motion to adjourn at 7:45PM. Selectman Dziokonski seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen