

**Selectmen Meeting
Minutes
November 20, 2013**

Selectman Dziokonski, Selectman Sargent, Selectman LeBlanc, Selectman Iacobucci and Chairman Connolly were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Connolly opened the meeting at 7:00PM.

Review of Minutes

There were no minutes for review.

Section 90C Retirement Program - Clinton Retirement Board

Chairman Connolly reviewed the board heard from Mr. John Gannon retiree of the Fire Department at the last meeting regarding his dissatisfied with the way the Retirement Board has calculated his benefits. Chairman of the Retirement Board Town Accountant Diane Magliozzi was before the board to review MGL Chapter 32, Section 90C Retirement Program the board invited the Retirement Board in for discussion and review. Ms. Magliozzi explained she is aware the board has questions regarding an increase in 90C benefits that had been granted when the local option had been adopted and the guidelines set. She reviewed there is a grievance option or a retiree could go to the state and pursue an appeal process. She explained it beings with the grievance process. Chairman Connolly asked if there is a written outline of this available. Ms. Magliozzi explained yes it is available at the Retirement Office. Chairman Connolly asked for a copy of the written process be sent to Town Administrator Ward and Solicitor Gibbons. Selectman Iacobucci explained he would like a copy of the information as well. Selectman Dziokonski reviewed he is aware Mr. Gannon had an appeal of an issue with retirement benefit but it wasn't the issue he came before the board on. Ms. Magliozzi reviewed that was a different issue it was regarding longevity issue, Selectman Iacobucci agree a separate issue. Ms. Magliozzi explained Mr. Gannon can ask the retirement board any questions he has and the board will respond. He is eligible to process an appeal if he choices. Chairman Connolly thanked Ms. Magliozzi for the information.

Tax Title Property Auction – Town Treasurer

Chairman Connolly thanked the Town Treasurer for coming before the board. Mr. McIntyre explained anytime, he had included an informational packet for the boards review regarding the upcoming tax title property auction. It is scheduled for Tuesday, December 10th with the Paul Zekos Company, he has worked with them in the past and they are a great company. The last auction was a great success. He reviewed he has 19 more cases in land court along with a possible 27 more in March unless payments are made. Selectman Dziokonski reviewed the advertising for the auction goes in the Worcester and Boston area newspapers. Mr. McIntyre reviewed yes and a mailing is done to abutters of the properties. He reviewed other information in the packet are cash receipts for the first quarter that haven't been verified with the Accountant. He will be hosting an information session for retirees regarding benefits, tomorrow morning at 10:00AM in the lower level conference room.

Administrative Business

DPW Monthly Report

Superintendent McGown submitted a monthly report relative to the operations of his department for the month of September 2013 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. Under Discussion: Chairman Connolly reviewed the report was thorough and complete, he complimented the Mr. McGown on a great report. The vote was unanimous.

Town Hall Use Events

The board has received one request for us of the auditorium for review:

Nypro, Inc. Employee Holiday Party 12/20/13

Selectman Dziokonski made a motion to approve the request for town hall use for Nypro, Inc. on December 20, 2013. Selectman LeBlanc seconded the motion. The vote was unanimous.

WHEAT Community Services Raffle Permit

The board has received a request from WHEAT Community service to conduct their annual raffle to raise funding for activities for their organization. Selectman Dziokonski made a motion to approve the application as submitted. Selectman LeBlanc seconded the motion. The vote was unanimous.

Old & New Business

Trash/Recycle Collection Privatization Committee

Chairman Connolly reviewed the board voted to establish a committee to explore the privatization of the municipal trash collection with curbside recycling. He explained members for appointment are Superintendent McGown, Town Administrator Ward, Selectman Dziokonski, Selectman Iacobucci and a member of the Recycle Committee. Selectman LeBlanc made a motion to approve the members as recommended by Chairman Connolly. Selectman Sargent seconded the motion. The vote was unanimous.

Commercial Garage/ Repair License

Selectman Iacobucci reviewed the subcommittee had reviewed the final draft and approved it as presented. He feels this will help the town and existing garage owners, and it will bring awareness to new businesses opening, the policy is fair and equitable to all. He thanked Building Commissioner Zahariadis for all of his work on this. Selectman Iacobucci explained notices will be sent out to existing business notifying them of the new license process. Applications will be available at the Selectmen's and Building Inspectors offices.

Facility Management Study RFP

Chairman Connolly explained the Government Reorganization Committee is recommending the board issue a Request for Proposals to procure the services of a consultant to develop a Facility Management Study for the town. He explained the committee has been working for a while and funding is available through town meeting approval, the committee felt this is a good way to get the process started. Selectman Iacobucci made a motion to approve the board support the request of the Government Reorganization Committee to pursue and RFP for the Facility Management Study. Selectman Dziokonski seconded the motion. The vote was unanimous.

Hotel/Motel Lodging Permit Update

Chairman Connolly reviewed the Town Solicitor is working with the Board of Health on developing an application process with criteria for a hotel/motel lodging permit. Solicitor Gibbons reviewed at this time the town doesn't have a policy and by statute this is under the jurisdiction of the Board of Health. Chairman Connolly asked if there was a date the application will be completed. Solicitor Gibbons explained the first quarter of the year.

Goals & Objectives

Veterans Day Programming

Selectman Sargent explained he would like to add review of Veterans Day Celebration to the list. He would like to invite the Veterans Agent to the next meeting and work with him on developing additional programming in observation of Veterans Day.

Non Union Compensation Study

Solicitor Gibbons reviewed the study is about 80% complete and the comparison of compensation for similar jobs to other communities is being finalized, this is on target to be completed in January.

Facility Department Study

Chairman Connolly reviewed the board agreed to move forward with an RFP

Emergency Communications System

Selectman Dziokonski serves on the subcommittee he reviewed the committee has reviewed they pursuing an RFP for design of a tower, this will determine the type of tower needed and the specs, the committee agreed there is old equipment that needs to be removed from the building, which will be done. This is an ongoing process.

Annual Employee Review & Evaluation System

Chairman Connolly reviewed the board has received information on this for review.

Public Works-Sidewalks – Sterling Street Vacant Land

Administrator Ward reviewed the Superintendent of Public Works will update the board at the next meeting.

Committee Reports

Cable Committee

Selectman LeBlanc reviewed the committee met and is moving forward on the evaluation and purchase of new equipment including a server to be housed at the town hall. The new server would be moved when a new studio is completed. The new server will allow the operating system for the local channel to be upgraded and accessible through the internet. A consultant will work with the committee on a wiring design for the building. Town Administrator Ward reviewed the new server will allow for the quality of the programming, it will enhance the production. The next meeting is scheduled for December 3, 2013.

Christmas Lighting Committee

Selectman Dziokonski reviewed the Selectman's Holiday Party and Christmas Tree Lighting are scheduled for November 30, 2013. He reviewed this is also Shop Local Day in Clinton, there are numerous events taking place from 8:00AM on. He reviewed scheduled events.

St. Mary's Church Remembrance

Chairman Connolly reviewed the Reisner Family hosted a remembrance for all of the parishioners of St. Mary's Church. It was a great event with a lot of attendance and a wonderful tribute to the community. He thanked the Reisner Family for their generosity in organizing the event. Selectman Dziokonski attended the event and agreed it was a great event.

Chairman Connolly announced the board was entering into Executive Session and will not return to open meeting.

Roll Call Vote: Selectman Sargent "aye", Selectman LeBlanc "aye", Selectman Dziokonski "aye", Selectman Iacobucci "aye" and Chairman Connolly "aye".

Executive Session Article 3 Fire Union Grievance 7:40PM –8:35PM

Selectman Sargent made a motion at 8:36 to adjourn. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting Adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant
Clinton Board of Selectman