

**Selectmen Meeting
Minutes
December 18, 2013**

Selectman Iacobucci, Selectman LeBlanc, Selectman Dziokonski and Chairman Connolly were in attendance. Selectman Sargent was absent; Chairman Connolly explained he is representing the board at the swearing in for his brother's judgeship. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Connolly opened the meeting at 7:00PM. He asked for a moment of silence for Richard McRell, he was a retired Fire Fighter and worked with the town in other capacities as well. He extended condolences to the McRell family.

Review of Minutes

The board received minutes from the November 20, 2013 Selectmen's Meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Public Comment

There was none.

New Liquor License Public Hearing- 69 Sterling Street

Chairman Connolly opened the hearing inviting the applicant forward. Mrs. Hetalben A. Patel and Attorney William O'Neil were before the board. Mr. O'Neil reviewed he is representing Mrs. Patel and her husband Andy, they have own the market and live next door, with 5 year old daughter. At this time the store sells tobacco items, milk, bread, and grocery items along with lottery. There is an application before you for the one remaining package store license available in town. Mrs. Patel is the listed manager on the application, which is complete. He reviewed she is part owner in the business and familiar with checking identification, because she does it with tobacco sales. There is ample parking available at the store and the store set up is great to monitor customers, the cashier counter is set higher off the market floor. Chairman Connolly asked for Public Comment in favor of the application, there was none. He open the meeting for Public Comment in opposition of the application, there was none. Selectman Iacobucci made a motion to grant approval of the package store beer & wine license as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

2014 LIQUOR LICENSE RENEWALS

Chairman Connolly reviewed Administrator Ward has an update from Chief Hart regarding the required inspections would like to move on and continue with discussion and license approvals revisiting the liquor License approvals last.

2014 CLASS II LICENSE RENEWALS

Chairman Connolly explained the board received request from the current license holders to renew for 2014. Selectman Dziokonski made a motion to approve the Class II Licenses as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 CLASS III LICENSE RENEWALS

Chairman Connolly explained the board has received request for renewal from the current Class III dealers to renew for 2014. Selectman Iacobucci made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 COMMON VICTUALLER LICENSE RENEWALS

Chairman Connolly explained the board received requests from the establishments of current license holders to renew the licenses. Selectman Dziokonski made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 JUKEBOX LICENSE RENEWALS

Chairman Connolly explained the board received requests from the establishments of current license holders to renew the licenses. Selectman Iacobucci made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 AUTOMATIC AMUSEMENT DEVICE LICENSE RENEWALS

Chairman Connolly explained the board received requests from the establishments of current license holders to renew the licenses. Selectman Dziokonski made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 ENTERTAINMENT LICENSE RENEWALS

Chairman Connolly explained the board received requests from the establishment of current license holders to renew the licenses. Selectman LeBlanc made a motion to approve the list as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

2014 LIQUOR LICENSE RENEWALS

Chairman Connolly reviewed Chief Hart reported all the inspections have been conducted and there are two establishments with outstanding issues to be resolved before the first of the year. He explained approval can be granted pending the Fire Chief's final inspection and approval. Selectman Dziokonski made a motion to approve the 2014 Liquor Licenses as presented, including the two establishments pending the final approval by Chief Hart. Selectman LeBlanc seconded the motion. Under Discussion Selectman Iacobucci explained he will abstain from the vote. Administrator Ward reviewed Chief Hart explained he is satisfied that the two establishments will be

within compliance by the end of the year. The vote was unanimous, 3/0/1 Selectman Iacobucci abstained.

Administrative Business

Late Night Closings January 2014

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of January 2014: Clinton Lodge of Elks, Clinton Turn Verein, Crystal Café, Old Timer, Polish American Veterans, Ringside Café, & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with the Police Chiefs review and approval. Selectman Iacobucci seconded the motion. The vote was unanimous.

Fire Chief Monthly Report

Fire Chief Hart presented the board with a report of operations within the Fire Department for the month of October 2013. Selectman Dziokonski made a motion to approve the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Old & New Business

Engineering Contract Amendment

Administrator Ward reviewed Superintendent McGown submitted an amendment in the amount of \$81,695.00 for engineering work on Water Street Reconstruction Project. Mr. McGown reviewed the project is 75% design; this is the final piece to complete the design. Selectman Dziokonski made a motion to approve the amendment in the amount of \$81, 695.00 as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Police Lieutenant Appointment Process

Chairman Connolly explained there are three candidates ranked by the assessment center for the Police Lieutenant position, the Administrator typically would make the appointment but is a relative to one of the candidates. This may raise a potential conflict if he were to make the appointment so it has been recommended to the board for the board to take the authority back and make this one appointment. Each candidate should submit a packet of information to the board for review prior to the appointment. It was discussed the assessment center has ranked the candidates, the department head will not make a recommendation for hire, he can attend to review questions but make no recommendation. Chairman Connolly asked if the board would conduct interviews. Solicitor Gibbons explained that isn't needed the Assessment Center had conducted interviews. The board agreed. Selectman Iacobucci made a motion to approve the board as the appointing authority of the Police Lieutenant. Selectman Dziokonski seconded the motion. Under Discussion: Chairman Connolly

reviewed the board will receive information packets submitted by each candidate prior to the meeting for review. Administrator Ward reviewed the next meeting will be January 8; the packets will be due to the office on or before January 2, 2014. The vote was unanimous.

Open Space Plan

Selectman Dziokonski reviewed with the board the Open Space Plan is ready for submission; a letter of support from the board of Selectmen has to be on file in order to be eligible to apply for grants. Chairman Connolly asked for a timeframe as to when the letter is needed, he hasn't had an opportunity to review the plan yet. Selectman Dziokonski recommended the board take the time to review the plan and discuss at the next scheduled meeting on January 8, 2014.

GOALS & OBJECTIVES

Non-Union Compensation Study

Solicitor Gibbons explained this is still in process of completion. He has a meeting with the labor department on Friday, he is aware the job descriptions haven't been completed. Chairman Connolly asked for a timeline when study will be completed. Solicitor Gibbons explained he will have more information for the January 8 meeting.

Facility Department

Chairman Connolly updated the board on the recent RFP results he explained 10 requests were made but only two companies' submitted proposals.

Emergency Communications Systems

Selectman Dziokonski reviewed there hasn't been any progress on this since the last meeting. The DPW Superintendent was gathering information so the committee can review and document what is needed for the tower and gadgets. Administrator Ward reviewed he is researching the specifications needed for the RFP for the tower needed.

Annual Employee Review & Evaluation System

Administrator Ward explained there have been new members appointed to the Personnel Board; it is currently a full board and will be meeting the third week of January.

Public Works- Sidewalk-Sterling Street Vacant Lot

Administrator Ward explained there are no updates available.

Assistant Town Administrator

Administrator Ward explained there are no updates available.

Hotel/Motel Permitting

Solicitor Gibbons reviewed he is working with the Board of Health, they are targeting this for the first quarter of the year for completion.

Veterans Day Activities

Veterans Agent Mr. Copenrath is planning on returning to the board with more information.

Committee Reports

Trash/Recycle Privatize Committee

Administrator Ward explained he is working on finalizing the committee and plans to meet soon to prepare for town meeting.

Holiday Pops Committee

Selectmen Dziokonski reviewed he attended the Holiday Pops Concert which was a success, he congratulated the Parks & Recreation department on all of the hard work they did this year with the formation of the new Holiday Pops Committee, it is a credit to the town.

Cable Television Committee

Selectman Iacobucci reviewed the next meeting is scheduled for January 14, 2014. Administrator Ward explained the plan is to rewire the building to allow for a live feed from the auditorium, the lower conference room and the chamber room. Also a new broadcast server has been purchased.

Chairman Connolly commented on what a great job the Parks & Recreation Department has done in clearing the sidewalks in the parks after the storms. Administrator Ward reviewed the department is using the new tractor purchased after receiving support and approval of the funding request at last year's town meeting.

Executive Session

Chairman Connolly reviewed the board has a scheduled Executive Session to review potential litigation for the town. He explained he would like to discuss in open session to make the public aware of the issue. He explained the Council on Aging appointed the 2 staff members co directors in the interim of the hiring process. The Council approved splitting the Director's salary evenly between the two employees, making one salary substantially more than the salary of the previous Director. The Town Accountant expressed concerns regarding this salary and the employees haven't received any compensation it has been 10 weeks. Town Solicitor explained the board of Selectmen should discuss resolution to this in Executive Session.

Chairman Connolly announced the board has a scheduled Executive Session under Article 3 to review Potential Litigation and will not return to open session. Roll Call Vote: Selectman Iacobucci "aye", Selectman Dziokonski "aye", Selectman LeBlanc "aye" and Chairman Connolly "aye" the board entered Executive Session at 7:45PM until 8:15PM.

Selectman LeBlanc made a motion at 8:17PM to adjourn. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen