

**Selectmen Meeting
Minutes
February 20, 2013**

Selectman Connolly, Selectman Sargent, Selectman LeBlanc, Selectman Dickhaut and Chairman Dziokonski were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Dziokonski opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from February 6, 2013 Selectmen's Meeting, including Executive Session Civil Service Appeals for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – 180 Church Street

Chairman Dziokonski invited applicants forward. Jitrada Aramphong d/b/a Thai Time Restaurant was before the board. Chairman Dziokonski asked Ms. Aramphong for a business plan. Ms. Aramphong explained to the board she recently purchased the restaurant and will continue to operate it the same, just a change in ownership. Chairman Dziokonski asked if the board had any questions. There were none. Ms. Aramphong explained it is a family run restaurant, she like the community very much and has good neighbors at this location. Chairman Dziokonski opened the public hearing for public comment, in favor of the business, there was none. In opposition of the business, there was none. Selectman Sargent made a motion to approve a Common Victuallers License for Jitrada Aramphong d/b/a Thai Time Restaurant as requested. Selectman LeBlanc seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – 1044 Main Street

Chairman Dziokonski invited applicants forward. Mr. William Donovan of Donovan Service, Inc. d/b/a Dunkin Donuts was before the board. Chairman Dziokonski asked Ms. Donovan for a business plan. Ms. Donovan explained to the board he plans on moving the existing kiosk operation in to the former KFC/Taco Bell location. Selectman Sargent stated that will be a great location. Mr. Donovan explained he hoped so, the business has done well across the street so he would like to expand to the larger location to give people an opportunity to sit inside in a dining area, it would be an upgrade from the kiosk. Selectman Connolly asked if there are any plans for the existing facility. Mr. Donovan stated it will remain open until the end of lease. Selectman Dickhaut stated the business has operated in town many years and has a high standard of operation. Mr. Donovan stated he has operated in Clinton 28 years.

Chairman Dziokonski opened the public hearing for public comment, in favor of the business, there was none. In opposition of the business, there was none. Selectman Dickhaut made a motion to approve a Common Victuallers License for Donovan Services, Inc. d/b/a Dunkin Donuts at 1044 Main Street as requested. Selectman Connolly seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – 610 Main Street

Chairman Dziokonski invited applicants forward. David Garrison d/b/a Seafood Deli & More was before the board. Chairman Dziokonski asked Mr. Garrison for a business plan. Mr. Garrison explained to the board, he is the current owner of the Burditt Hill Market he recently purchased the former Seafood & More restaurant and will continue to operate it the same, just a change in location from the market. Chairman Dziokonski asked if the board had any questions. There were none. Selectman Dickhaut stated Mr. Garrison runs a great business. Mr. Garrison explained he has been business for 9 years. Chairman Dziokonski opened the public hearing for public comment, in favor of the business, there was none. In opposition of the business, there was none. Selectman Dickhaut made a motion to approve a Common Victuallers License for David Garrison d/b/a Seafood Deli & More as requested. Selectman LeBlanc seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – 130 High Street

Chairman Dziokonski invited applicants forward. Julianna Henriquez & Celeste DeLeon d/b/a Home Varietes & More with an interpreter were before the board. Chairman Dziokonski asked for a business plan. The interpreter explained the two are opening a shop and selling clothing, home goods and food, one stop shopping. They speak Spanish and Portuguese, and will eventually sell vegan meals, there is a call for them in the community. They are opening for the overall well being of the community and hope to meet the 2013 goals they set. It will be a one stop shop and bargain store. Chairman Dziokonski opened the public hearing for public comment, in favor of the business, there was none. In opposition of the business, there was none. Selectman Sargent made a motion to approve a Common Victuallers License for Julianna Henriquez & Celeste DeLeon d/b/a Home Varietes & More as requested. Selectman LeBlanc seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – Union/ High Street

Chairman Dziokonski explained the board has received a letter from Jason MacAlister requesting a change in location for J Macs Dog Attack, to be at the corner of Union and High Street. Selectman Sargent stated he would like this request to be reviewed by the Police Chief, this is a busy intersection. Selectman Dickhaut agreed this is a very busy intersection. Administrator Ward reviewed the request was for a change of location but

when he spoke with Mr. MacAlister he explained he would like to try using a push cart type of mobile truck rather than his existing mobile truck. The board discussed this should have further review from the Building Department and the Police. Selectman Dickhaut made a motion to request further review of this request from the Building Inspector and the Police Chief. Selectman Connolly seconded the motion. The vote was unanimous.

Clinton Alternate Energy Committee-Net Metering Proposal

Robert Latini, Chairman of the Alternate Energy Committee explained committee member Gloria Parkinson wasn't in attendance but planned to appear before the board for the discussion.

Motion to Continue Out of Agenda Order

Selectman Dickhaut made a motion to continue out of agenda order with Administrative Business to allow more time for Ms. Parkinson to attend. Selectman Sargent seconded the motion. The vote was unanimous.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of March 2013: Clem's Liberty Tavern, Clinton Turn Verein, Crystal Café, Old Timer, Ringside Café, Spruce Street Tavern & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

Police Department Monthly Report

Chief Laverdure submitted a monthly report relative to the operations of his department for the month of January 2013 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Fire Department Monthly Report

Fire Chief Hart submitted a monthly report relative to the operations of his department for the month of December 2012 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Old & New Business

Town Clerk Election Date Change Request

Chairman Dziokonski reviewed the board has some discussion at the last meeting regarding the change in the town election date to coincide with the State Special Election, scheduled for June 25, 2013, this is recommended by the Town Clerk. Selectman Dickhaut made a motion to approve the change in the annual town election date to June 25, 2013 to coincide with the Special State Election. Selectman Sargent seconded the motion. The vote was unanimous.

Clinton Alternate Energy Committee- Net Metering Proposal

Alternate Energy Chairman Robert Latini and Committee Member Gloria Parkinson were before the board to discuss the net metering report presented to the board. Ms. Parkinson explained the agreement would be for the town to purchase energy from a solar source. Mr. Latini explained the committee reviewed using sites in Clinton but none were applicable. The report presented proposes purchasing energy by buying into a solar sight not located in Clinton. They asked if the board had any comments or questions regarding the report presented. Selectman Dickhaut complimented the committee on the report it shows a lot of time has and work had been put into the report. She explained great work done by the committee she would like the Solicitor to review, she supports going forward agrees it would be a smart move for the town. Discussion continued regarding the amount of usage needed by the town and comparison to other communities. Mr. Latini explained he has had an opportunity to visit Billerica which is a good comparison to Clinton; their solar source was built on a Brownfield there are different factors then Clinton so it wouldn't be an exact comparison. At this time the recommendation would be to buy into a solar array, and hire a consultant to make a selection on which one is best. There is a potential saving for the community of approximately \$195,000 or more in one year. Selectman Dickhaut made a motion to approve hiring a consultant for further review of the report submitted by the Alternate Energy Committee to determine the best option for the town. Selectman LeBlanc seconded the motion. The vote was unanimous.

350th Anniversary Celebration

Administrator Ward explained he town of Clinton, Connecticut is celebrating its 350th Anniversary has reached out for support and recognition to communities throughout the US with the same name to issue a proclamation in recognition of this event. Selectman Dickhaut made a motion to approve a proclamation be written in support of the 350th Celebration for the town of Clinton, Connecticut. Selectman LeBlanc seconded the motion. The vote was unanimous.

Traffic Committee Report of Recommendation

Chairman Dziokonski updated the board the Traffic Committee conducted a meeting on February 1, and have made the recommendations to the board regarding traffic safety issues around town:

- Slow Children Sign for Laurel Street
Ms. Tammy Diaz of 42 Laurel Street has an autistic child and sent a letter requesting that a “Slow Children” or “Autistic Child” sign be placed on their street. *Recommendation of Traffic Committee: to install a “Caution Autistic Child” sign*
- Handicapped Parking for Nashua Street
Ms. Kathy Pool of 5 Nashua Street contacted the Selectmen’s Office requesting a handicapped parking space be designated in front of her home; she has difficulty walking and finds it challenging to find parking close to her home. *Recommendation of Traffic Committee: to take no action on this item.*
- Signage for Public Parking Lot on Water Street
The Selectmen’s Office has been contacted by a resident explaining there is signage needed in the public parking area next to the Ringside Café on Water Street. *Recommendation of Traffic Committee: to install a sign indicating Public Parking Area.*
- Traffic Calming for Pine Street/New Harbor Road
Town Administrator Ward met with the owner of the yellow home at the top of Pine Street and New Harbor Road requesting that the town look into creating a barrier to stop cars from knocking down the cement posts in front of the house. Within the past year his home had been crashed into several times. *Recommendation of Traffic Committee: to install a Stop Sign at the end of New Harbor Road and install guardrail with reflective material in place of the cement posts in front of this home.*
- Parking on High Street
A representative of the Discover Clinton Committee attended the meeting to convey the complaints of the downtown merchants about no parking on High Street. *Recommendation of Traffic Committee: to have the DPW inventory all parking and directional signs downtown to see if there is signage missing*

The board reviewed all of the recommendations of the Traffic Committee. Selectman Dickhaut made a motion to approve all of the recommendations made by the Traffic Committee. Under discussion Selectman LeBlanc asked for a letter to be sent to the

business owners near the Water Street lot informing them it is a municipal lot and there is no overnight parking, board members agreed. Discussion continued on the traffic calming on Pine Street regarding the installation of the stop sign. Administrator Ward explained the office had been contacted by the resident on the corner whose home was hit a few times this past year and his house insurance cancelled. He indicated he cannot do any preventative measures because the area is town owned property but would like some help from the town he said the cement pole now are not enough. The board agreed this installation of reflective guard rails will be helpful and discussed the installation of stop sign. Some board members discussed concerns of the location of the new sign and asked for an update from the Police Chief within a year to review if the stop sign helped with the safety issue.

Slow Children Sign for Laurel Street: Selectman LeBlanc made a motion to approve the recommendation made by the Traffic Committee and install the "Caution Autistic Child" sign. Selectman Sargent seconded the motion. The vote was unanimous

Handicapped Parking for Nashua Street: Selectman Dickhaut made a motion to approve the recommendation made by the Traffic Committee and take no action on this request at this time. Selectman Connolly seconded the motion. The vote was unanimous.

Signage for Public Parking Lot on Water Street: Selectman Connolly made a motion to approve the recommendation of the Traffic Committee and install new signs indicating Public Parking Area and No Overnight Parking Allowed. Selectman Dickhaut seconded the motion. The vote is unanimous.

Traffic Calming for Pine Street/New Harbor Road: Selectman LeBlanc made a motion to approve the Traffic Committee recommendations to install a Stop Sign at the end of New Harbor Road and install guardrail with reflective material in place of the cement posts in front of this home. Selectman Sargent seconded the motion. Under Discussion: Selectman Dickhaut asked for a review in one year with the Police Chief to review the impact the sign had made. Selectman Connolly made a motion to support the guard rail, but he has some questions regarding the stop sign. Selectman Sargent explained something needs to be done to stop the traffic. The vote was unanimous.

Parking on High Street

Informational a representative of the Discover Clinton Committee attended meeting to discuss parking in the downtown area. The board supported the decision of the Traffic Committee to have the DPW complete an inventory all parking and directional signs downtown to see if there is signage missing. Selectman Connolly made a motion to

support the recommendation of new signs being replaced where needed. Selectman LeBlanc seconded the motion. The vote was unanimous.

FY14 Budget Review & Discussion

Administrator Ward reviewed with the board he had prepared a budget using preliminary numbers from the departmental budget submittals received. He reviewed the Town Clerk numbers are lower because there will be no presidential election, the Fire Department has some increase due to retirements and buy back payments. He hasn't received information from the school department yet. There will be an increase in the Veterans Department budget due to Chapter 115 benefits. The Health insurance numbers are down. The school choice numbers are increasing and the snow & ice account deficit was raised by \$90,000.00, this year there have been more storms. There was some change in the property tax small a pick up with new growth, 51% pick up on revenue of state aid, 46% in property tax and 3% within the budget. Discussion continued regarding the unfunded liabilities in the budget, like the buy back numbers each teacher gets a \$29,000.00 cap when retiring, the OPEC liability and Health Insurance rates and retirees numbers increase. The town had started a trust fund but hasn't funded it. The board agreed these issues needs to be addressed. Chairman Dziokonski explained the budget process should begin, the board agreed to begin scheduling budget hearing with departments beginning at the next meeting on March 6, 2013 at 6:00PM.

Boards & Commission Vacancies

Administrator Ward reviewed he prepared a report of the board with vacancies for the board. He explained recently there have been some advertisements and some interest has been received for the larger boards but there hasn't been any interest for the Personnel Board, Disability Commission and the Recycle Commission. He reviewed he plans to make appointments to the Zoning Board and Conservation Commission.

Town Radio Communications Consultant Report

Administrator Ward reviewed with the board the Fire Department received a report regarding the recent study of the radio communications for the department and provided reports for board. The Union Safety Committee has indicated they would like to schedule a meeting with the board to discuss the study results and get feedback from the board. Administrator Ward explained there have been meeting with the Union Safety Committee and the Fire Chief to review the report and issues with the communications. Chief Hart sent all the portable radios out for review and improvements. There is work needed at the Burditt Hill tank tower, the current tower needs to be removed and a different system pole will be used and the location moved. The Chief plans to meet with the Superintendent McGown to review the funding

available and to develop the specs for new tower. The Chief is also converting to the narrow banding frequency required by the Federal Government, some new equipment is needed. He plans to implement the narrow banding and purchase new equipment needed. There have been some productive meeting and all have agreed to steps moving forward. The Union Safety Committee has requested feedback from the board. The board explained they reviewed the report but have no expertise or knowledge of the equipment. They wished the report was more conclusive indicated exactly what steps are needed to resolve the issues. The board agreed the Union Safety Committee, the Chief and the Administrator should continue meeting and develop a plan to move forward. The board agreed to schedule the Union Safety Committee for the next meeting to review and discuss the report as requested.

Committee Reports

There were none.

Public Comment

Administrator Ward stated he had received a request after the Agenda was set for approval of a Road Race. Ms. Emily LeMarca contacted the office with a request to host a Run 4 Cole. She is active in working with the Massachusetts Down Syndrome Association, the request is to host the Run 4 Cole in Clinton, on April 7, 2013 using the Chuck Martin race route to raise funds for the organization. Selectman Sargent made a motion to approve the request as presented. Selectman LeBlanc seconded the motion. The vote was unanimous. The board wished Good Luck to the Runners.

Committee Reports Continued

Selectman Dickhaut reviewed the Government Reorganization Committee has been meeting and are working on an Article for town meeting.

Vacancy of Tax Collector

Solicitor Gibbons explained he is researching the board's appointment of an interim Collector; he is researching the length of appointment term to determine if it would be until the term ends or the next town election. He recommended the board allow the Government Reorganization Committee to review and return to the board with a recommendation to the board on how to proceed with the vacancy appointment. Selectman LeBlanc made a motion to approve asking the Government Reorganization Committee to work with the Solicitor & Administrator to make recommendation to the board on the vacancy appointment. Selectman Connolly seconded the motion. The vote was unanimous.

Chairman Dziokonski announced the board was entering into Executive Session and will not return to open meeting.

Selectman LeBlanc made a motion to enter into Executive Session under article 3 DPW Union Negotiations discussion at 8:45PM. Selectman Connolly seconded the motion. Roll Call Vote: Selectman Sargent “aye”, Selectman LeBlanc “aye”, Selectman Connolly “aye”, Selectman Dickhaut “aye” and Chairman Dziokonski “aye”.

Executive Session Article 3 DPW Union Discussion 8:45PM –9:11PM

Selectman LeBlanc made a motion at 9:11 to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting Adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant
Clinton Board of Selectman