

**Selectmen Meeting  
Minutes  
March 1, 2017**

Chairman Iacobucci, Selectman Dziokonski, Selectman Connolly, Selectman Sargent, and Selectman LeBlanc were in attendance. Attendee was Town Administrator Ward. Chairman Iacobucci opened the meeting at 7:00PM.

**Review of Minutes**

The board received minutes from February 1, 2017 & February 15, 2017 Selectmen's meeting and Executive Session under article 3 Fire Union Discussion for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Connolly seconded the motion. Under Discussion: Chairman Iacobucci explained he will abstain from approval of the February 15, 2017 meeting. The vote was 3/0/1 Abstention on approval of Selectmen Meeting Minutes for the February 15, 2017 by Chairman Iacobucci.

**Public Comment**

There was none.

**Common Victualler License – 271 High Street**

Chairman Iacobucci opened the hearing explained the applicant isn't attending the hearing this evening but was at a previous meeting for the transfer of the Liquor License for the Sonny's Liquors. This hearing is for approval of the Common Victuallers License in the new owner's name. He opened the hearing for Public Comment. There was none. Selectman Connolly made a motion to approve the Common Victuallers License for 271 High Street to Super Sonny's Liquors d/b/a Sonny's Liquor as presented. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski asked why the applicant isn't in attendance. Administrator Ward reviewed this is more of an administrative change on the license, this type of License doesn't transfer a new one is applied for under new ownership. The new owner recently attended a meeting regarding the Liquor License transfer. The vote was unanimous.

**FY17 CDBG Grant Match- Director Phil Duffy**

Community & Economic Development Director Phil Duffy was before the board requesting approval of a grant match for the FY2017 CDBG application which will allow bonus points on the scoring of the grant application review process. The match would be a 10% match, he has plans to work with a nonprofit organization in town to provide the

match but the governing board isn't meeting prior to the grant applications deadline. He explained at this time he is requesting the board's approval to allow him to use miscellaneous income from his office to provide the match. This would be contingent on the FY17 application being approved. Mr. Duffy explained he provided the board with a written motion and asked for each board's member signature if the motion is approved. Selectman Connolly made a motion to authorize the use of \$25,000, derived in the calendar year 2016 as miscellaneous income from previously closed, prior CDBG-funded activities; said amount to be identified and used as a housing rehabilitation "matching fund", as described in Clinton FY17 application to the Mass Community Development Block Grant Program Expenditure of these funds for the described purpose is contingent upon award of FY17 CDBG by the Mass Dept. of Housing and Community Development. If awarded the identified funds shall be expended prior to the FY17 CDBG funds. Selectman Sargent seconded the motion. The vote was unanimous.

#### *Appointment of Environmental Officer*

Community & Economic Director explained an environmental officer needs to be authorized by the board. Selectman Sargent approved Community & Economic Director Mr. Duffy serve as the environmental officer. Selectman Connolly seconded the motion. The vote was unanimous.

### **Administrative Business**

#### Sick Leave Audit

Selectman Connolly requested the Town Administrator survey each department for a report on the use of sick leave and loss time in each department. He reviewed he has received complaints over the last two years regarding excessive absenteeism. Selectman Connolly made a motion to have the Town Administrator compile a report of each department's sick leave benefit. Selectman Dziokonski seconded the motion. Under Discussion: Chairman Iacobucci agreed this is a good idea to review the compliance of the use of the leave and he also asked for a hire date for each employee. Selectman Connolly agreed there is a Personnel Board policy on sick leave but it is unknown how it is enforced.

### **Old & New Business**

#### *3rd Annual Fun Foodie 5K Run/Walk*

Chairman Iacobucci reviewed the board has received a request to conduct a 5K road race on June 17, 2017 beginning at 9AM at the Spruce Street tavern to help raise funds and food donations for Wheat Community Cupboard and CARE food Pantry. Selectman Sargent made a motion to approve the request as presented. Selectman Connolly seconded the motion. The vote was unanimous.

### *Nelson Street Roadway Improvements Construction Contract*

Chairman Iacobucci reviewed Mr. Duffy and GCG Associates, Inc are recommending the approval of a contract with P.J. Keating in the amount of \$248,513.75 for improvements to Nelson Street which were funded by the recent CDBG grant award. Selectman Dziokonski made a motion to table the discussion until the next meeting. Selectman Connolly seconded the motion. The vote was unanimous.

### *Ciesluk Open Space Conservation Restriction*

Chairman Iacobucci reviewed the town has received grant funding to purchase the Ciesluk land off of Chace Street as part of receiving grant funding the state requires a conservation restriction be placed on the land. The Sudbury Valley Trustees have submitted a draft CR for the towns review. Selectman Dziokonski explained the Conservation reviewed the restriction presented and have endorsed it. At this time the Conservation restriction is presented to the DCR for review and then returned to the board for final review and approval. He explained it is a standard restriction allowing fishing, hunting, horseback riding and hiking on the property. It restricts the use of any motorized activity. Selectman LeBlanc asked for the timeline on a response from DCR. Community & Economic Development Director explained approximately 3 or 4 months. Chairman Iacobucci stated the board will wait on the vote until the Conservation Restriction is returned by the DCR.

### *Clinton High School Friends Scholarship Fund Donation Request*

Chairman Iacobucci reviewed the board has received a request from the Clinton High School Scholarship & Enrichment Fund for support to the 2017 scholarship program. Selectman Sargent made a motion to approve a \$250.00 donation the same that has been donated in prior years. Selectman Connolly seconded the motion. The vote was unanimous.

### *Downtown Lighting Study*

Selectman Dziokonski updated the board on recent discussion regarding the downtown lighting, he explained after the last meeting he received an e-mail with some inquiries from Mr. Ken Cleveland regarding the downtown lighting and the lights that are out. He received the inquiry and took a ride at night to survey the issue, he did discover many lights out in the downtown area. He reported this to Town Administrator Ward who surveyed the issue as well and identified 30 lights out. Administrator Ward explained he has contacted National Grid to report the outages and will follow up to review the status of repairs, he will request a meeting with the community representative. Selectman Dziokonski explained he plans to have a meeting next week with the subcommittee to discuss the recommendations presented by the study. Administrator Ward reviewed

Mr. Duffy will be in the next board meeting to discuss the outcome of the parking and lighting studies completed.

#### *Worcester Street Clean up*

Chairman Iacobucci asked for Superintendent of Public Works to be scheduled for the next meeting agenda to provide the board with an update on the Worcester Street Clean up. Administrator Ward explained he is aware Superintendent McGown was researching it and preparing some numbers to be reviewed for a budget for the project. He explained he will present the information with his upcoming departmental budget review. Chairman Iacobucci expressed concerns regarding the graffiti on the overpass bridges owned by the rail roads. Selectman LeBlanc explained he has brought this concern to the rail road in the past and they are not willing to take on a cleanup project, they explained the town of Clinton can take it on. Administrator Ward agreed the concern has been expressed to the railroad and they have shared they are only concerned with the structural integrity of the bridges and are not looking at the cosmetic view. Selectman Sargent explained he is aware of the Police department instituting a cleanup effort of graffiti with the help of the Worcester County Sheriffs Department. Administrator Ward agreed explaining the business or property owner would be asked to sign a waiver if they participate in the program.

### **Goals & Objectives**

#### Evaluate Operations of the Finance Departments

Selectman Connolly reviewed the Government Affairs committee has been working on a recommendation to reorganize the Finance Departments and will have a proposed plan for the board review and approval at the next meeting. This will allow the recommendation if approved to be implemented during the budget discussions.

#### Oxford Court Improvements

Selectman Connolly asked for a reminder be sent to Oxford Court Management Company regarding follow up on parking enforcement, the plan submitted has been rejected by the board and a request for a modified plan made. He asked Town Administrator Ward to please send out a reminder the request hasn't been met.

### **Committee Reports**

#### *Fuller Field Subcommittee*

Selectman Connolly reviewed the Town Administrator is finalizing a meeting for next week.

*Informational:*

Chairman Iacobucci reviewed the DPW have a new laborer in the department, he stated Mr. Edward Kane has been added to the department. The board wished him the best of luck.

Selectman Sargent made a motion to adjourn the meeting at 7:45PM. Selectman Connolly seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen