

**Selectmen Meeting
Minutes
March 15, 2017**

Chairman Iacobucci, Selectman Dziokonski, Selectman Connolly, Selectman Sargent, and Selectman LeBlanc were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Iacobucci opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from March 1, 2017 Selectmen's meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Public Comment

Mr. Ted Arvanitakis and Mrs. Georgia Arvanitakis of 122 Lawrence Street were before the board. Mr. Arvanitakis explained he has a complaint regarding health issues, six years ago, he made a complaint about Mike Grady operating a gravel business next to his home. There is a lot of dust, fumes and noise generated from this business. The Board of Health hasn't addressed these issues and his complaints. The DEP in Worcester was contacted to review the issues, they have referred it back to the local Board of Health. They have tried to attend Board of Health meetings to address this issue and have been told there is nothing to be done. They showed the board pictures, the dust prevents them from being outside and using their patio. It has been suggested they meet with Mr. Grady to discuss the issue. They are asking for the Board of Selectmen's help to resolve this issue. Selectman Sargent reviewed a letter from the DEP sent to Mr. Grady and the Board of Health stating no issues and the recommendation to treat the area with sodium chloride to reduce the creation of dust. Mrs. Arvanitakis reviewed the DEP did suggest applying the liquid to help with the dust explaining there is no issue, the Board of Health doesn't see an issue and the Building Inspector doesn't see an issue. Selectman Sargent explained this business has existed for 100 years. Mrs. Arvanitakis explained the business has always operated from Marshall Street not Lawrence. The lot was used for truck storage, now it is being used for construction. A machine is operated that breaks up cement and shakes the house. She asked how a business can be approved to operate without the neighbors being notified. Chairman Iacobucci asked if she has spoken with Mr. Grady. Mr. Arvanitakis stated he has spoken with Mr. Grady, he continues to operate all year round in the winter it is filled with sand and salt and the summer loam. Selectman Connolly explained the DEP wrote they made a sight visit with the local Board of Health to the location and didn't find an issue. The letter states at the

sight visit they were unable to witness any dust. As a recommendation to reduce dust they asked for sodium chloride to be used, no further action was required. He explained this yard has always been used by a construction company, he is aware Innamorati Construction operated at the lot prior to Mr. Grady. Chairman Iacobucci reviewed he has seen the photos presented and hears the concerns brought forward but this is an industrial zoned area. Selectman Dziokonski explained this sounds like a real problem, the Building Inspector could try to mediate a solution for the home owners of 45 years. Selectman Sargent explained the Building Inspector have reviewed and doesn't see an issue, JR Grady has every right to be in that area it is a commercial zoned area. Mrs. Arvanitakis stated she would be happy to find a solution, perhaps he can cover the area. She explained the board has to do something, they have never complained before they have lived there since 1971. Selectman Dziokonski made a motion to have the Building Inspector mediate the dispute and help find a solution. Selectman Connolly seconded the motion. Under Discussion: Selectman Dziokonski explained he isn't saying Mr. Grady is wrong, he is hoping with the Building Inspector involved they all can speak together and find a solution, maybe there isn't anything he can do. The vote was unanimous.

Devens Household Hazardous Products Collection Center

Chairman Iacobucci invited the representative forward from Devens Hazardous Household Collection Center. Ms. Tessa Davis the Director of Devens Household Products Collection Center. Ms. Davis explained she has a slide show presentation and a pamphlet to explain what is accepted at the center and the hours of operation. She reviewed the center is open from March through December the first and third Saturday and Wednesday. You can access the website for the center on a link on the towns webpage. She presented the presentation to the board and left additional handouts to serve the public and town employees. The board thanked her for coming out and explained they were happy to join the Devens Household Products Collection Center as a member community, they know it is a benefit to the town.

Complete Streets Prioritization Plan- BETA GROUP, INC.

Chairman Iacobucci invited Community & Economic Development Director Phil Duffy before the board. Mr. Duffy explained to the board he has contracted BETA Group, Inc. to assist in compiling a prioritization plan of the streets. Mr. Duffy explained he has been working to be eligible to meet the March 30th deadline. Mr. Arek Galle was before the board to review the report he completed. Mr. Galle reviewed he worked with an inventory of 25 miles of streets, he collected data from the inventory to identify projects for the program. The report identifies 15 potential projects for Tier II funding of up to \$400,000 that could be awarded and 5 projects for Tier III funding. Selectman reviewed the list of streets presented. Mr. Duffy reviewed they are looking for input and suggestions from

the board. Selectman Sargent asked about the needed improvements to sidewalks, can this funding be used for them. Mr. Duffy explained that is the idea of the program, to enhance sidewalks, crosswalks and bike paths to improve many forms of transportation. Mr. Galle explained lighting can be included in some of the projects as well. Chairman Iacobucci thanked him for the information, stating he hopes the town receives 100% of the funding available to complete projects. The board agreed.

Commonwealth Site Readiness Program Application

Community & Economic Development Director Mr. Duffy explained to the board there is a new grant program available through the Commonwealth, it is technical assistance funding to be used for redevelopment. The program assists with identifying the redevelopment potential for properties. He is asking for support from the board to submit a letter of intent for the Bigelow Spinning Mills Property at 460-530R Main Street. Selectman Connolly made a motion to authorize a letter of support for the grant application as requested. Selectman Sargent seconded the motion. Under Discussion: Selectman Dziokonski explained he participated in the February 1, 2017 program and the property owners in that area were participants, all agree this is worth pursuing. The vote was unanimous.

FY18 Budget Review

Police Department

Chief Laverdure and Lt. Coyne were before the board to present the FY18 budget request. Chief Laverdure explained to the board he prepared a level service and level funded budget. He reviewed the level service has the increase to cover the consolidated dispatch expenses and the new salaries. He explained the change in the salaries are due to the decision of the arbitrator, the 3 new hires are scheduled to begin the academy on Monday. For equipment, he has budgeted one new cruiser and a new server for the department. Chief Laverdure reviewed Lt. Coyne and Sergeant Nelson have been working on the dispatch consolidation with Chief McLaughlin and Fire Fighter Chamberlain, it should be up and running by April 10th. At this time, he addressed comments made regarding the process of consolidation, he reviewed a prepared report by Sergeant Nelson explaining each part of the process of consolidation. He commended Sergeant Nelson and Lt. Coyne along with the Fire Chief and Fire Fighter Chamberlain for all of the hard work. Lt. Coyne explained he has been working with Sergeant Nelson on integrating the computer systems for the Police and Fire departments. Next they reviewed the type of work stations that would work out, the existing ones need to be replaced, the ones initially ordered were the wrong size. He reviewed all of the steps taken in the process to date explaining nothing goes to schedule when working with certain regulations. Lt. Coyne agreed the community will be safer with the consistency of dispatchers. Selectman Dziokonski congratulated the

team on all the great work completed so far on the consolidation, he reviewed when things change some are unhappy because it may cause discomfort to them. The board thanked Chief Laverdure and Lt. Coyne.

Fire Department

Chief McLaughlin was before the board explaining he submitted two budgets, one with current staffing and one with the addition of three new hires. The board reviewed the cost for the Fire Fighters salaries. All of the other numbers are the same, the changes reflect contract changes for the salaries. The board thanked Chef McLaughlin for the review of the FY18 budget and the support and work he and Fire Fighter Chamberlain have completed with the dispatch consolidation.

Department of Public Works

Superintendent McGown was before the board for the FY 18 budget review for the department. He explained the budget review is of five separate sections to the department budget which include three enterprise funds. All of the sections include wages increases reflective of the contract except the clerk position there is no change. Mr. McGown began the review with the Street Maintenance budget there is a \$50,000 to detect contaminant's in the system. He reviewed the Cemetery Budget next, he has requested the cut that had been made to the tree removal budget be restored of \$6500.00. He explained with the draught issues in the area there are a lot of dead or dying trees. The next review was of the Water & Sewer Enterprise Fund this is the same amount other than the wage increases. He reviewed the new rates will help build up the account and he will not ask for an increase on the budget. He reviewed the Rubbish Department Budget explaining this is \$110,000.00 less for the disposal rates and the new truck finally came in in January so he will have a cut on overtime and the expense of subcontractors. The Landfill Budget was next to be reviewed, he explained there is a large cost increase; the pond drugging will be approximately \$800,000. Mr. McGown explained he anticipates a lot of expenses for the design work and capping of the landfill. He recommended setting up a fund for these expenses, he will work with the Department of Revenue on the fund set up. For warrant articles, the first article is a request for funding to support the purchase of a one ton truck for the department, he could use two but will try to work with one at this time. The second article is funding to complete the requirement to remove the underground storage at the gas pumps and use above ground tanks for \$100,000.00. The next article is funding for the electrical components on the pumps. Another article is a requirement, it would be funding in the amount \$200,000 to \$300,000 for the flow monitors and GIS mapping of the sewer system. The last article is to accept the roads that have not formally been accepted by the town, the DoT has removed them from the street listing for the town, therefor the Chapter 90 funding has been reduced. This is a simple fix that goes back 100 years

and I am unsure why the DoT chose to review this at this time. The board thanked Superintendent McGown for the budget review, Selectman Sargent asked if the crosswalks will be painted this Spring. Mr. McGown reviewed yes the employee who specializes in this is returning and will be managing the effects to update the crosswalks.

Earth Removal Permit-260 Sterling Street

Town Solicitor Gibbons explained to the board at the meeting where the hearing was continued and a vote taken, there was a misunderstanding of the vote. The vote was a 3 to 1 vote with Selectman LeBlanc not in attendance to vote. He explained this being a special permit request the vote required is 4 to pass the permit. He explained the public hearing was closed but issue is open because the decision hasn't been filed, it has to be filed within 90 days of the final action. Therefore the matter is open, if nothing is done the decision isn't filed the applicant would be approved, the board can still take action the matter is open no written decision has been filed. If the board moves forward with action tonight Selectman LeBlanc cannot participate. Selectman Connolly made a motion to approve the final decision for the Special Permit request for Earth Removal at 260 Sterling Street be approved in favor of the terms discussed at the prior hearing, he asked for the decision to be filed within 90 days. Selectman Sargent seconded the motion. Under Discussion: Selectman Dziokonski reviewed he had voted against the request prior, the vote was 3/1, due to the super majority vote required, he will respect the decision of the board and with a lot of thought and consideration of the matter it is his intent to approve the permit and vote in favor. This is the wish of the majority of the board. Solicitor Gibbons recommended the motion be for reconsideration of the prior vote taken. Selectman Connolly made a motion to approve reconsideration of the decision for the Special Permit for Earth Removal at 260 Sterling Street. Selectman Sargent seconded the motion. The vote was 4/0/1 abstention Selectman LeBlanc. Selectman Connolly made a motion to approve the Earth Removal Permit with the restrictions set forth at the prior hearing. Selectman Sargent seconded the motion. The vote was 4/0 1 abstention by Selectman LeBlanc. Solicitor Gibbons explained he will file the decision.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of April 2017: Clinton Turn Verein, Crystal Café, Liberty Tavern, Ringside Café, Spruce Street Tavern, The Simple Man Saloon and Polish American Veterans. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of February 2017 for the Selectmen's review and approval. Selectman Connolly made a motion to approve the report as presented. Selectman LeBlanc seconded the motion. The vote is unanimous.

Town Hall Use Events

Chairman Iacobucci reviewed an application have been submitted for use of the Fallon Memorial Auditorium:

Nashoba Valley Movement	Theatrical Performance	May 6, 2017
Clinton Park & Recreation	Holiday Pops Concert	December 9, 2017

Selectman LeBlanc made a motion to approve the date as requested. Selectman Dziokonski seconded the motion. The vote was unanimous.

Old & New Business

First Baptist Church Religious Walk

Chairman Iacobucci reviewed the board has received notice from the First Baptist Church of Clinton they plan to perform a Play of the Crucifixion of Jesus Christ in Central Park on Saturday, April 15, 2017, they have requested permission to conduct a walk starting at the Clinton Post Office continuing along High Street ending at Central Park. Selectman Dziokonski made a motion to approve the request as presented for the First Baptist Church of Clinton to conduct the walk and play on Saturday March 26, 2016. Selectman Connolly seconded the motion. Under Discussion: The board requested the Police Department be made aware of the upcoming event. Administrator Ward has been conducted in year's prior and yes, the Police Department was notified as well. The vote was unanimous.

Vacancy on the Bigelow Free Library Board of Trustees

Chairman Iacobucci invited Chairman of the Library Board of Trustees forward. Chairman of the Library Board of Trustees Gloria Parkinson explained she has received a resignation from a board member which she shared with the board, this creates a vacancy. At this time the board will only have 2 meetings prior to the election, she asked the board how they want to proceed with the appointment process. Selectman Connolly stated he is getting the sense from her that the appointment can wait and allow the vacancy to be filled by the election. Ms. Parkinson agreed. Selectman Connolly made a motion to decline the appointment of the vacancy to the library board of trustees and leave it open until filled by the election. Selectman Dziokonski seconded the motion. Under Discussion: The board agreed on thanking Mr. Grady for his service. The vote was unanimous.

Finance Department Reorganization

Chairman Iacobucci explained Selectmen Connolly and Dziokonski have been working with Administrator Ward and Superintendent McGown to make a recommendation to the board on the reorganization of the Finance Department. At this time the recommendation for reorganization is to consolidate the Treasurer and Collectors departments, consisting of the Treasurer/Collector a Deputy Treasurer/Collector and two administrative support staff. The process will include setting the budget to reflect the change and have it approved at town meeting to become effective July 1, 2017. Selectman Dzioknoski made a motion to approve the recommendation of the Government Reorganization Committee and approve the consolidation of the Treasurer and Collector departments as presented. Selectman Sargent seconded the motion. Under Discussion: Selectman Dziokonski explained the consolidation will keep the same number of staff as present, this change will add efficiency creating one office. The vote was unanimous. Chairman Iacobucci thanked the committee for all of the work on this.

Goals & Objectives

Facility Department Update

Selectman Connolly asked about the status of the hiring of the Facility Department. Town Administrator Ward explained he intends to get the advertisement out this week he just received the Superintendents sign off this week. The advertisement will be out for about 1 month and then he hoped the process will continue with a review committee to narrow the search. Selectman Connolly asked if the job description previously approved by the board is being used. He explained the yes and the Superintendent of Schools reviewed as well.

Oxford Court Update

Selectman Connolly asked for an update did a notice go out to Oxford Court. Town Administrator Ward explained he is working on it.

Non-Union Personnel Salary Study Update

Selectman Connolly asked for an update on the salary study, he anticipated the results for budget season. Administrator Ward reviewed he planned to contact the Personnel Board for an update on the consultant by the end of the week for follow up. He explained the board was waiting on the final report to host a meeting for review.

Selectman Connolly made a motion to adjourn the meeting at 9:30PM. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen