

**Selectmen Meeting
Minutes
March 19, 2014**

Selectman Dziokonski, Selectman Sargent, Selectman LeBlanc, Selectman Iacobucci and Chairman Connolly were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Connolly opened the meeting at 6:03PM.

FY15 Budget Review/Discussion

Park & Recreation Department

Chairman Connolly invited members of the Park & Recreation Department to begin discussion of the FY 15 budget request submitted. Commission members Ed Verrier and Yoanna Osbourne along with Director Jessica Brodie were before the board. Chairman Connolly complimented Ms. Brodie on the budget package of information submitted. Ms. Brodie explained she submitted an operating budget with a 26% increase which is a minimal increase and needed to replace a lot of the equipment within the department including office equipment. She explained these updates will help to serve the residents better. She reviewed the increase support will improve the parks and the programming available. The parks are in need of fertilization and pruning and the additional programs will be offered. Also the department has been updated with the purchase of new registration software allowing for residents to register online. A new copier was purchased for the office which was needed. Chairman Connolly asked about the Park Wages of \$12,500.00. Ms. Brodie reviewed she has to hire additional staff to maintain the parks in the Spring and Summer. This funding allows for an additional 2 seasonal employees. Ms. Osbourne explained the Park Manager has gone 6 years without an increase. She explained she feels we owe him as a community, he gives so much to the community. Selectman Iacobucci asked if there is a job description for the Park Manager. Ms. Brodie reviewed she is awaiting the outcome of the non union compensation study and salary grid, the board reviewed it is in progress and will be completed for the budget process. She continued discussion explaining she has better management of the fee account, the department's revolving fund. With this fund the department was able to offset expenses within the department. She was able to update the phone system, get copier and software. She explained she worked with the Master Plan Committee and concluded that Vale Street is in need of some updates before some of the new programs discussed can be added. At this point the department is working with an engineer to evaluate the needed updates and resolve some safety issues; she explained she is waiting on the final report. Selectman Dziokonski asked about the Capitol Budget requests. MS. Brodie reviewed there are safety issue at the Water Park on the acre, the sidewalks are eroding and there is a

need for additional parking. She explained Dale DiMeco can build a retaining wall which will allow for additional parking to be added. The woodchips need to be replaced, which will cost \$2000.00 and the parking and walkways will cost \$25,000.00. Additional electrical outlets are needed at Central Park. The park is used for a lot of events and additional power outlets are needed, she requested a proposal from DMH Electric. They reviewed it would cost about \$25,000 for 6 additional power outlets in the park. There are needed renovations to Vale Street Field the new fields will cost about \$16,000.00 and an estimated cost from start to finish for all of the upgrades will be between \$40,000.00 to \$50,000.00. She will have a final report in two weeks from Gale Associates the engineer firm reviewing the field. The cost for an ice rink is about \$8,000.00 which will cost \$3000.00 each year for the liner and a tractor attachment to groom and maintain the rink will cost about \$3,500.00. The board thanked Ms. Brodie and the Commissioners for the budget presentation.

Police Department

Police Chief Mark Laverdure was before the board to review the FY15 Police Department budget request. Chairman Connolly asked Chief Laverdure to review the significant items in the budget. Chief Laverdure began the review explaining the salaries are not going to change there is no contract in place; there will be an impact when contract settled. Chairman Connolly asked Chief Laverdure to review the Miscellaneous and Training Expense. Chief Laverdure reviewed the state has cut back on funding which will eliminate in service two week mandatory training programs. He reviewed the department can eliminate a plan to add a sur-charge on the citations to meet the mandates. He reviewed the he has maintenance expenses for the jail cells and the cruisers. The Overtime expense amount has an increase to \$125,000 from \$110,000. There was a cruiser that was totaled in an accident which cost \$11,000 for replacement. In the past he has had a rotation new cruisers 1 one year and two the next. He also included the salary for the 5th Sergeant. The board thanked Police Chief Laverdure for the review.

Department of Public Works

Superintendent of Public Works McGown was before the board to review the FY15 Public Works Department budget request.

Road Department

Mr. McGown explained there are no changes to the salaries contracts are pending, similar to last year there, is one item to review is street maintenance. He explained he does paving as he gets funding but there is a succession before roads can be repaved. Typically the waterlines are replaced the paving is completed. Selectman Sargent asked about the funding for street painting. Mr. McGown reviewed he uses street maintenance; he explained the painting is completed once the streets have been swept.

The painting typically is of the center lines and crosswalks. Selectman Iacobucci asked about the streets scheduled for Chapter 90 funding. Mr. McGown reviewed he have to get estimates based on what amount for funding comes in, the funding was late last year and the paving pries were high so not a lot was completed.

Cemetery Department

Mr. McGown reviewed the wages are contractual; he added to the miscellaneous expenses for flowers and mulching. There is new equipment needed for the department so he made it \$9600.00. He reviewed there is a lot to maintain.

Water & Sewer Department

Mr. McGown explained there is currently a major meter replacement project taking place which should help bump the revenue. There have been some waterlines replaced with grant funding. Another way for capital improvements is to raise rates.

Rubbish Enterprise Fund

Mr. McGown reviewed he has a temporary contract with lowered tipping fee until June. He is working actively with a committee to explore changes in this department. The recycle rates have increase which changes he amount of rubbish disposal. The committee is exploring many options and will report back to the board within the next few weeks.

Landfill Department

Mr. McGown reviewed he submitted a budget with funding that is needed to operate the project. He reviewed the project has been operational for a few months are the revenue is between \$500,000 and \$600,000 so far.

Public Comment

Mr. David Ebert of 37 Elm Street was before the board, he explained he has been running in circles. He requested to be pointed in the right direction. He is an abutter to the William Reisner Company and has worked on a few things with the Conservation Commission. Most recently the Commission advertised a hearing incorrectly, therefore he did not attend. At this time he would like to appeal the order of conditions. He is in the building tonight to attend the Conservation Commission meeting but has learned it was cancelled. He asked the board for guidance. Chairman Connolly explained he isn't sure on an issue with the Conservation Commission, he recommended Mr. Ebert address that board. If there is something he finds out the board can help him with, just notify them. At this time this issue should be addressed with the Conservation Commission. Selectman Iacobucci asked if Mr. Ebert is alleging there is a problem with the posting of the meeting, this could be in violation of the open meeting law. Chairman Connolly explained if Mr. Ebert alleges a violation of the Open Meeting Law this can be addressed at the Attorney General's office. Discussion continued regarding the wrong address being posted and advertised and action being taken. The board reviewed Mr.

Ebert should contact the Conservation Commission Chairman and work with the Commission.

Review of Minutes

No minutes for review

Common Victuallers License Hearing: 9 Sterling Street

Administrator Ward explained he doesn't see the applicant. Selectman Iacobucci made a motion to table the hearing. Selectman Sargent seconded the motion. The vote was unanimous.

Landfill Project Operation- Superintendent of Public Works

Superintendent of Public Works was before the board to address issues brought forth from the Auditor regarding the operations of the landfill. He reviewed the first item is to back up the computer system, now he has begun to backing it up and will get tied into the sever. The second item is regarding establishing policies, and have them written out. The third item is regarding a bidding process, Mr. McGown reviewed the landfill is exempt from this process, he had researched with the Attorney General's Office. He reviewed the other items reviewed were setting prices, which the board is at the last meeting, the agreement document to be signed by the vendor and Town Administrator, the Solicitor is working on it. Additional items reviewed were the Enterprise fund and making a profit, credit terms which isn't applicable, soil approval on site testing for soil received. Mr. McGown reviewed he doesn't deem it necessary to test soil onsite, Selectman Dziokonski disagreed, he views random testing is a good thing. Mr. McGown explained he will call around and review what is done at other sites with similar project and review again with the board. It is also suggested the number of trucks allowed per day be limited, Mr. McGown reviewed this will be noted in the written operation policies. Selectman Dziokonski made a motion to endorse the DPW Superintendent's, Town Administrator's and Town Solicitor's review and clarify the Policy and Procedures of the capping of the landfill. Selectman LeBlanc seconded the motion. The vote was unanimous.

Class II Vehicle Dealers License Vehicle Limit – Building Commissioner

Building Commissioner Zahariadis was before the board to review concerns of the Planning Board regarding the number of vehicles approved for the Class II License at 678 Main Street. Mr. Zahariadis explained the Planning Board meet to review the site plan regarding 678 Main Street and concluded the property will not safely accommodate the 15 vehicles approved by the board. Chairman Connolly explained it is the boards understanding the Planning Board and the Zoning Board review the number of cars approved. Mr. Zahariadis agreed stating the Class II for 678 Main Street was approved

for 15 cars. The board discussed and agreed the approval was approved for up to 15 cars with the review of the Planning and Zoning boards. Selectman Sargent expressed he feels the process should be changed, a subcommittee should review process. Selectman Sargent made a motion to establish a subcommittee to review the application process for the Class II License, consisting of the Building Commissioner, a member of the Zoning and Planning Boards, to establish a new application procedure. Chairman Connolly explained there is a Class II hearing scheduled next on the agenda, this subcommittee will not apply to this applicant. Solicitor Gibbons reviewed the subcommittee can review the application procedure more formal, the applicant will still have to get a site plan review and approval. The Planning and Zoning criteria will have to be met, the number approved by the Selectmen maybe adjusted to meet the required criteria of the board, review of the Planning Board approves the number feasible for the site. Chairman Connolly reviewed it is the presumption of the board any license granted is to go on for Planning Board and Zoning Board review. He reviewed the motion has been made to establish a subcommittee and establish the Class II License granted have to be reviewed by the Zoning and Planning boards for site plan review. Selectman Dziokonski seconded the motion, explained the policy and procedure established will apply going forward. Under Discussion: Selectman LeBlanc reviewed the license for 678 Main Street was approved for up to 15 vehicles maximum. The vote was unanimous. Selectman LeBlanc made a motion approving the previous license approved for 678 Main Street was approved for up to 15 vehicles subject to the Planning Board and Zoning Board review and approval. Selectman Dziokonski seconded the motion. The vote was unanimous.

Class II Motor Vehicle Dealer License Hearing – 1015 Main Street

Chairman Connolly invited the applicant forward for the Class II License for 1015 Main Street application. He opened the hearing asking the applicant to state thier name and address. Ms. Tabita Oliveira and Anthony Riveria of 129 Sterling Street were before the board with the license request. Mr. Riveria reviewed he has plans he would like to review with the board including updates tot eh landscape and improvements to the building. He explained the business name will be Main Street Motors which will solely be dedicated to the sale of used cars. There will be no car repairs or detailing on site. He explained there will be access to repairs at the Main Street Automotive, Mr. Baylis will provide the necessary repairs. The plan is to sell used autos, no ugly cars it will not be an ugly site. He is limited on space. He is aware he needs a \$25,000 Surety Bond and there is no limit on the amount of licenses issued in town. Chairman Connolly opened the hearing for Public Comment, in favor, Mr. Robert Baylis stated he has no problem he has spoken to the owner and is willing to provide the maintenance to the vehicles sold. This will be a classy operation; it is his recommendation the board grant the license. Chairman Connolly asked Mr. Baylis if he had concern about the name.

Mr. Baylis stated no, they will be working together. Chairman Connolly opened the Public Comment in opposition, there was none. Selectman Sargent asked if the abutters or homes in the area received notification of the hearing. Administrator Ward reviewed there is not a requirement to send out abutters notification. Mr. Riveria reviewed the hours of operation will be Monday through Saturday 9:00AM to 7:00PM and Sunday he may or may not be open 10:00AM to 5:00PM. Selectman Sargent reviewed on Main Street from Shaw's down there are 9 used car dealers. He will be voting no. Mr. Riveria explained he believes in the free market system, other businesses create competition among dealers, good business. Selectman Iacobucci explained he supports the request and thanked Mr. Riveria for the great blue print plans for review, he stated he thought 12 cars are a lot of cars for the lot. Mr. Riveria explained he had spoken to Building Commissioner and the plans include 9 cars. Chairman Connolly reviewed the former Whitney Oil Company has 16 lined parking spots. Mr. Riveria explained he will review the plans with the Planning Board. Selectman Iacobucci made a motion to approve the Class II License for up to 9 vehicles pending the approval of the Planning and Zoning Boards. Selectman LeBlanc seconded the motion. Under Discussion: Chairman Connolly stated he applauds the preparation work, and presentation Mr. Riveria was very thorough with the board. He agreed with the statement Mr. Riveria made there is no cap on the number of licenses in town the market can determine, in theory it will enhance business. Selectman Iacobucci explained he looks forward to seeing a business at the location, the site is vacant now, and he wished Mr. Riveria the best of luck. The vote was 3/2 opposition Selectmen Sargent & Dziokonski.

Church Street Public Parking Lot Maintenance

Chairman Connolly explained recently the board has received some complaints regarding the maintenance of the Church Street Public Parking lot; the town leases the property to a tenant who has abandoned responsibility of maintenance. Solicitor Gibbons explained the board could send out a default notice to set forth a meeting to review certain conditions to be followed or discuss terminating lease. Chairman Connolly explained the board should initiate the process now. Solicitor Gibbons explained they can draft a default notice for the boards review. Chairman Connolly explained he would like to invite a representative of the Management Company to come before the board for review and discussion. Selectman Iacobucci made a motion to prepare a notice of default to the tenant and with an invitation to the meeting for discussion. Selectman Dziokonski seconded the motion. Under Discussion: Administrator Ward reviewed the sidewalk areas were never done this season. Chairman Connolly explained he would like a representative to attend the meeting and comprehend what needs to be done. The vote was unanimous

Goals & Objectives

Chairman Connolly explained this discussion will be tabled until the next meeting.

Administrative Business

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of January 2014 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Town Hall Use Events

The board has received one request for use of the auditorium for review:

Clinton Middle School Recognition Night 06/17/14

Selectman Iacobucci made a motion to approve the request for town hall use for Clinton Middle School on June 17, 2014 for Recognition Night. Selectman Sargent seconded the motion. The vote was unanimous.

Reserve Fund Transfer

Chairman Connolly reviewed former Fire Chief Hart submitted a transfer request for a transfer from the Reserve Fund in the amount of \$5000.00 to cover costs of repairs to apparatus at the Clinton Fire Station. Acting Fire Chief has provided some back up information for the request. Selectman Sargent made a motion to approve the transfer as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Old & New Business

Town Meeting Warrant Schedule

Administrator Ward reviewed with the board they establish a timeframe for accepting warrant articles for the Annual Town Meeting that is scheduled for June 2, 2014. He explained the board can open the warrant to allow time for the board to review and incorporate articles; a reasonable date is typically to have it open for four weeks. Selectman Iacobucci made a motion to open the town meeting warrant on Thursday March 20, 2014 and close on Friday April 18, 2014. Selectman Sargent seconded the motion. Under Discussion: The board reviewed this will allow a one month time frame. The vote was unanimous.

Clinton Public School Scholarship Fund Donation Request

Selectman Sargent made a motion to donate the same amount that had been given last year. Selectman Dzikonski seconded the motion. The vote was unanimous.

Committee Reports

Radio Communications Committee

Selectman Dzikonski reviewed the committee met this month and are moving forward on the antenna replacement. The ZBA has approved and it has been purchased, they are waiting on the ground to thaw before beginning installation.

Town Hall Renovations Committee

Selectman LeBlanc reviewed the committee met recently to review spending the remaining funding. The committee is awaiting some quotes one being a replacement generator for the building. At this time there is a small unit in the building but the committee is reviewing getting one with the capacity to support the entire building. Selectman Dziokonski asked about the building committee appointed to oversee the school projects, he asked if they would be able to contact the committee for guidance on some projects. Chairman Connolly explained the committee appointed was a temporary one, to assist with the projects that received funding. At this time they are only working on the projects for the school. Selectmen LeBlanc & Dziokonski reviewed the front and side entrances to the building are in need of repairs.

Government Reorganization Committee

Chairman Connolly reviewed the committee has hired consultant who met with Department Heads to review the needs. Administrator Ward explained the next step is to have an expert panel review. This panel will meet with the board and committee.

Chairman Connolly reviewed the Town Treasurer is leaving and in the past the proposal for the town to consider is to have the Treasurer/Collectors positions be appointed. The committee is meeting with the Solicitor to formulate warrant articles. Selectman Sargetn explained he had an opportunity to meet with the Director of the Collector/Treasurers Association; he reviewed the statistics in the area of appointed versus elected positions in Worcester County. Chairman Connolly reviewed he isn't going to get into debate but he disagrees with Selectman Sargent's position on this issue, explaining the treasurer states his reason for leaving as the salary. Discussion Continued regarding an appointed versus elected position.

Cable Advisory Position

Selectman Iacobucci explained the committee met recently to review soliciting bids for new wiring in the building, for the conference room, the Chamber room and the auditorium. Selectman LeBlanc agreed stating there was approval to purchase a new camera for the School Department that was needed.

Chairman Connolly announced the board will enter Executive Session under article 3 Union Negotiation review and will not reenter open meeting..

Roll Call Vote: Selectman Dziokonski 'aye', Selectman LeBlanc 'aye', Selectman Sargent 'aye", Selectman Iacobucci "abstained" Chairman Connolly "aye"
Executive Session Article 3 Union Negotiations 8:35PM- 8:56PM

Selectman Sargent made a motion at 8:56PM to adjourn. Selectman LeBlanc seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen