

**Selectmen Meeting
Minutes
March 5, 2014**

Selectman Dziokonski, Selectman Sargent, Selectman LeBlanc, Selectman Iacobucci and Chairman Connolly were in attendance. Attendee was Town Administrator Ward. Chairman Connolly opened the meeting at 7:05PM.

Review of Minutes

The board received minutes from January 15, 2014 & February 12, 2014 Selectmen's Meeting and Executive Session Union Negotiations update, for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Public Comment

There was none.

Liquor License Public Hearing – 69 Sterling Street

Chairman Connolly reviewed there was no abutters notification for the last hearing. He opened the hearing inviting public comment in favor, there was none. He asked for public comment in opposition, there was none. He closed the hearing. Selectman Iacobucci made a motion to approve the Beer & Wine Package store license for 69 Sterling Street. Selectman Sargent seconded the motion. The vote was unanimous.

Landfill Project Tipping Fee- Superintendent of Public Works

Superintendent McGown reviewed he had a meeting with Town Accountant to review this process, working with the Auditor several issues were noted by the Accountant. One being a minimum tipping fee be set. He has reviewed with the Attorney General's Office and there is no formal bid process required. He reviewed he will work with the Town Solicitor to compose an agreement for each supplier to be signed by the supplier and the town. His review of tipping fees range from \$6.00 per ton to \$14.00 per ton, at this time the town has an agreement with one company at \$13.00 per town. This was a benefit to the town because the money was able to be used to cover several projects. He recommended the town set the minimum rate at \$20.00 per ton. He explained the town can set the rate now which can vary in the future. Selectman Sargent made a motion to set the minimum tipping rate at \$20.00 per ton as the Superintendent recommended. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski asked about the agreement document for the board's agenda. Superintendent McGown explained there is one issue for review, it is not recommended

to have a prepay, extended credit policy. At this point it is a prepay up front program. The vote was unanimous. Selectman Sargent made a motion to delegate Town Administrator Ward the authorization to sign the agreement form, once completed by the Town Solicitor and Superintendent on behalf of the town. Selectman LeBlanc seconded the motion. The vote was unanimous.

Church Street Public Parking Lot Maintenance

Chairman Connolly reviewed the board has been contacted by the Item office employees regarding the conditions of the public parking area on Church Street. This is not the responsibility of the town; there is an agreement with the Claremont Management Company. The town has a contract with company and will review how to enforce their rights. Superintendent McGown agreed the town should review the contract and the enforcement. The town should determine what the town is responsible for and what the Management Company is responsible for and, how to enforce it. Chairman Connolly agreed the first step is for the town to review the agreement and meet with the Solicitor to determine what the town is responsible for. He asked for the Administrator to get a copy of the agreement for the boards review and then the board can discuss the enforcement. He is aware the lot has been horrendous after each storm. Selectman Iacobucci suggested perhaps there should be more communication between the Management Company and the DPW. Selectman Dziokonski explained he has also been contacted by business owners and it was early in the season. The board agreed to review the contract.

Administrative Business

Late Night Closings

Chairman Connolly reviewed the following establishments are requesting late night closings for Saturdays in the month of March 2014: Clinton Lodge of Elks, Clinton Turn Verein, Crystal Café, Liberty Tavern, Old Timer, Polish American Veterans, Ringside Café, & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

Appointment of Acting Fire Chief

Chairman Connolly reviewed the Town Administrator made an appointment of Acting Fire Chief, he appointed John McLaughlin as Acting Fire Chief. Selectman Sargent explained that was a great appointment by the Administrator he knows Mr. McLaughlin will do a great job. Selectman Dziokonski asked if Administrator Ward had mentioned the Radio Communications sub-committee to Acting Chief McLaughlin. Administrator Ward reviewed he had a meeting with Mr. McLaughlin to review participation in the

Radio Communications subcommittee along with the Union Negotiations. He stated Mr. McLaughlin is very enthusiastic about taking the exam and started as Acting Chief on Monday. Selectman Dziokonski made a motion to congratulate John McLaughlin on his appointment to Acting Fire Chief. Selectman Sargent seconded the motion. The vote was unanimous. Selectman Iacobucci wished him all the best as Acting Fire Chief and thanked Chief Hart for his years of service; Chairman Connolly agreed stating it was well earned.

Complete Streets Engineering Contract Award

Administrator Ward reviewed the second part to the CDBG was to perform a study to accommodate of all users of the streets. Community & Development Director Mr. Phil Duffy has recommended the board approve a contract award to BETA Group in the amount of \$32,500 to provide a complete streets study as part of the block grant funding from DHCD. Selectman LeBlanc made a motion to approve the recommendation made by the Community & Economic Development Director to award the complete streets survey engineering contract to BETA Group in the amount of \$32,500.00. Selectman Iacobucci seconded the motion. The vote was unanimous.

Street Sweeper Contract Award

Chairman Connolly invited Superintendent McGown to review this contract award with the board. Superintendent McGown explained this sweeper would be used as equipment for the landfill and the streets as well. There will be a need to clean the street daily at the landfill site. Selectman Sargent made a motion to approve the recommendation made by the Superintendent McGown to award contract to All American Investment Group in the amount of \$184,634.50 for purchase of a street sweeper. Selectman LeBlanc seconded the motion. The vote was unanimous.

Radio Tower Contract Award

Chairman Connolly reviewed the Radio Communications Committee is recommending the board award a contract to Allstate Tower, Inc. in the amount of \$17,205.00 for the purchase of a lattice radio tower for Burditt Hill site. Selectman Sargent made a motion to approve the recommendation of the Radio Communications Committee and award the contract to Allstate Tower, Inc. in the amount of \$17,205.00 for the purchase of the lattice radio tower for Burditt Hill site. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Iacobucci reviewed this tower will be used by all public safety departments. He asked Superintendent McGown when the old water tank will be removed. Superintendent McGown reviewed the ZBA has scheduled a hearing and notification has gone out to the direct abutters. He reviewed the Selectmen are approving the contract for the authority for a new tower to be installed, and then the design will be worked out next month. The vote was unanimous.

Abandoned Property Committee

Chairman Connolly reviewed the Board of Health Chairman attended the last meeting to review with the board how to address abandoned and foreclosed properties in Clinton. He would like to appoint a committee as discussed at the last meeting. His recommendation is to appoint a committee consisting of Fire Chief, Town Solicitor, Building Inspector, Superintendent of DPW or his Designee, Representative of Assessors, Representative of the Board of Health and a Selectman. He would recommend Selectmen Sargent. Selectman LeBlanc made a motion to approve the recommendation made by Chairman Connolly and appoint the committee as discussed. Selectman Iacobucci seconded the motion. The vote was unanimous.

Solar PILOT Agreement Negotiations

Administrator Ward reviewed Matthew Longman from Seaboard Solar has contacted the office with a request to begin negotiations on a PILOT agreement in conjunction with their plans for solar installation on the property located at 100 Adams Road. In the past the board has appointed a subcommittee to negotiate and get the information on behalf of the board. Chairman Connolly asked how many members are typically on the subcommittee. Administrator Ward reviewed it has been the Solicitor, a board member, at times the Community & Economic Development Director and an Assessor. Selectman Dziokonski made a motion to approve a subcommittee to negotiate a TIFF agreement with Seabond Solar as requested; the subcommittee will consist of the Town Administrator, Town Solicitor and a member of the board appointed by the Chairman. Selectman LeBlanc seconded the motion. The vote was unanimous. Chairman Connolly appointed Selectman Dziokonski to the subcommittee.

DCR Asian Longhorn Beetle Trapping Program

Administrator Ward informed the board the Massachusetts Department of Conservation & Recreation contacted the office indicating the Asian longhorn Beetle trapping program will extend into Clinton this season along Routes 110 & 70. No action needed by the board just an informational.

Run4Cole Charity Road Race

Administrator Ward explained the office had been contacted by Ms. Emily Howard with a request for permission to hold a 5K Road Race in Clinton Sunday, April 13, 2014 similar to one held last year to raise money for Massachusetts Down Syndrome Congress. Selectman Iacobucci made a motion to approve the request with the Police Chief's approval. Selectman LeBlanc seconded the motion. The vote was unanimous.

Snow Removal for the Current Winter Season

Selectman Iacobucci reviewed he would like to discuss the snow removal on the sidewalks and other high traffic areas, Chestnut and Cameron Hill area. The conditions are unacceptable, something horrible may happen. Sections of Water/Main Streets and the lower end of Chestnut areas aren't good. If additional or new equipment is needed to get the DPW assistance with removal the board should explore getting it. Selectman Sargent reviewed if residents tried to clear in front of their homes that would help. Chairman Connolly explained the board can discuss with the Superintendent to create a policy. Selectman Iacobucci agreed the town should create a policy, he is aware there were also some issues with snow removal on High Street. Chairman Connolly agreed explaining he had heard some requests were made for snow removal on High Streets but there need to be a realistic approach and consideration for the men who have worked many hours clearing the streets, a lot were out in many stores for 24 hours. Selectman Iacobucci reviewed he would like to see the town do a better job on clearing the sidewalks. Discussion continued regarding establishing a policy and the enforcement of the by law. Selectman Sargent stated the public needs to be educated on the by law. Selectman LeBlanc agreed stating the board should discuss with the Superintendent to find out what can be done. Selectman Dziokonski explained the High Street snow removal was delayed because the crews were exhausted from keeping up with the streets and there were needed repairs to the equipment. Selectman Iacobucci stated he would like to see a policy of having the snow removed within 48 to 72 hours. Chairman Connolly explained there was an unrealistic expectation of the next morning for snow removal from High Street sidewalks. The DPW has done an awesome job and it is the board's obligation to educate the people. The condition of Water Street is complex, the area is part of a big project and it takes time to complete, he asked for residents to be patient. Selectman Iacobucci explained he may be in the minority, the majority are patient but he would like to see something done in the future for snow removal from High Street, from a public safety point of view. He agreed the DPW has done a great job this season. Selectman Dziokonski asked Administrator Ward about the response from the representative of National Grid regarding the buyout of the street lights on High Street. Administrator Ward explained yes he had heard from National Grid representative who is working on finalizing a cost proposal for the town and a rate to convert to decorative lighting. He explained he will have the information for the budget process.

Old & New Business

Chairman Connolly explained he would like to do a review of the list.

Goals & Objectives

Non Union Compensation Study

Chairman Connolly reviewed he would prefer to wait for discussion for the Solicitor, he is aware a preliminary draft will be presented to the Personnel Board. The Solicitor will provide a formal update when completed.

Facility Department Study

Administrator Ward reviewed the consultant has met with the Department Heads and did a review of the property and facilities on town. The study is well on its way. They will schedule a follow up meeting with the committee.

Emergency Communications System

Selectman Dziokonski serves on the subcommittee he reviewed the committee has decided on the tower the board voted.

Annual Employee Review & Evaluation System

Chairman Connolly reviewed the Personnel Board will work on this. Administrator Ward explained the board had met and held a reorganizational meeting.

Public Works-Sidewalks – Sterling Street Vacant Land

Chairman Connolly reviewed this was left up to the Director of Community & Economic Development.

Assistant Town Administrator

Chairman Connolly reviewed this discussion has been tabled.

Hotel/Motel Permitting

Administrator Ward reviewed the Board of Health has been working with the Solicitor on this.

Veterans Day Activities

The board reviewed they had discussed this with the Veterans Agent and he will be increasing the activities.

Recycle Planning Committee

Selectman Dziokonski reviewed the committee has met with four companies on a number of options; they plan to continue their review over the next few months. Selectman Iacobucci agreed the committee has met with many companies and the DEP regarding the Recycle process for the town. He explained Superintendent is working on the numbers and will review with the committee to decide what the best option for the town is. Selectman Sargent asked if the final decision on this will be presented at town meeting for a vote. The board agreed explaining there will also be educational public forums held to try to spread the word prior to the meeting.

Committee Reports

Senior Building Committee

Selectman LeBlanc updated the board that the contractor was chosen, it is M. O'Conner out of Roxbury, they have taken over possession of the building. At this time the 60% of the demolition has been completed and there has been some asbestos abatement needed. The work is on schedule.

Town hall Renovation Committee

Selectman LeBlanc explained he the committee had recently met and reviewed future projects for the remainder of this year. Repairs will be completed on the middle roof over the auditorium section of the building. Selectman Dziokonski agreed stating the first floor marble refinishing will be completed and the new shades and blinds for the building are on order.

Cable Advisory Committee

Selectman LeBlanc explained the committee has approved the purchase of new equipment and are pursuing pricing on updating the wiring in the building. Selectman Iacobucci explained there will be new wiring in the Chamber and auditorium.

Chairman Connolly stated the board will be entering Executive Session under article 3 for Fire Union negotiation update at 8:30PM, and will not return to open session. Roll Call Vote to enter in Executive Session: Selectman Iacobucci "aye", Selectman Dziokonski "aye", Selectman LeBlanc "aye", Selectman Sargent "aye" and Chairman Connolly "aye."

Executive Session Article 3 Fire Union Negotiations 8:30PM- 8:56PM

Selectman Sargent made a motion at 8:56PM to adjourn. Selectman LeBlanc seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen