

**Selectmen Meeting
Minutes
April 16, 2014**

Selectman Iacobucci, Selectman Sargent, Selectman LeBlanc, Selectman Dziokonski and Chairman Connolly were in attendance. Attendees were Town Administrator Ward and Town Solicitor Robert Gibbons.

Chairman Connolly opened the meeting at 6:00PM.

FY15 Departmental Budget Hearing

Town Clerk

Town Clerk Mr. Phil Boyce was before the board to discuss and review the FY 15 budget requests for the department. Chairman Connolly asked Mr. Boyce to review the highlights of the budget. Mr. Boyce reviewed the salaries and miscellaneous line items are routine. The Election expenses are \$33,000 for two elections coming up along with the annual town meeting and election. The Capitol Improvements for his department would include new voting tabulators the existing ones are 20 years old. The state has finally approved the type that can be used; they would probably not be available until next year's election. He explained the voting booths should be replaced as well, each new booth would have a light which is needed, and the cost for each booth would be about \$200.00 and each tabulator about \$7500.00. In next year's budget he would like to look into getting a vault. He also would like to establish a committee to get advice on the preservation of records and backing up the originals. He explained since 1998 he has been able to get 10 books of minutes completed, something needs to be done. Mr. Boyce reviewed the process used for the restoration of the books. The board thanked Mr. Boyce for the information and review of his budget.

Board of Assessors

Chairman of the Board of Assessors David Baird was before the board. Chairman Connolly asked Mr. Baird to review the highlights of the budget. Mr. Baird explained the budget is essentially the same, there are no major changes. He has proposed an evaluation article for \$42,400.00 to complete the FY16 evaluations.

Town Treasurer

Town Treasurer McIntyre was before the board. Chairman Connolly asked Mr. McIntyre to review the highlights of the budget. Mr. McIntyre explained there will be a decrease in health insurance of about a \$200,000 savings. Everything else is comparable to prior year. Chairman Connolly thanked Mr. McIntyre for his service to the community on behalf of the board.

Town Collector

Town Collector Meghan Ball was before the board. Chairman Connolly asked Ms. Ball to review the highlights of the budget. Ms. Ball explained she followed the budget from the prior year; there is an increase in the postage expense. Next year there will be a 2 cent increase per letter. Chairman Connolly asked about the request to fund new computers. She reviewed the she was trying to see if she could expense them out of this years budget. She just received a quote on a new one and shared it with Administrator Ward to see if the Computer Line Item can cover it. She explained the office is in need of all new computers, there are 4 total in the office. Her quote was for \$1690.00, which does not include installation. Chairman Connolly asked for amended to be made to the budget request to include the new computers. Ms. Ball agreed to amend the budget request. The board thanked Ms. Ball.

Town Accountant

Town Accountant Diane Magliozzi was before the board to review the FY15 departmental budget. Chairman Connolly asked Ms. Magliozzi to review the highlights of the budget. Ms. Magliozzi explained she followed the budget from the prior year; she would like to purchase a new file cabinet and printer for the office. The board thanked Ms. Magliozzi.

Veterans Agent

Veterans Agent Mr. Gerald Copenrath was before the board to review the FY15 budget request. Chairman Connolly asked Mr. Copenrath to review the highlights of the budget. Mr. Copenrath reviewed everything is the same except for a \$50,000.00 increase in the Chapter 115 benefits, making \$500,000.00. He explained the office is in need of a new computer, Administrator Ward is aware and working on making the purchase. The board asked if the War Memorial will be restored for Memorial Day. Mr. Copenrath explained he is working on clarifying a list of names. Chairman Connolly explained the board would like this issued resolved and the Memorial completed by Memorial Day. He explained Mr. Copenrath will need to verify the names, he will hold Mr. Copenrath accountable if the Memorial isn't ready for Memorial Day. He explained at the next meeting on April 30th, he would like Mr. Copenrath to be present to sit in on a proposal for Clinton area Veterans to receive information on benefits through an application on a cell phone. This will be presented by a representative from the Massachusetts Troop Welfare Council. Mr. Copenrath agreed to attend. The board thanked Mr. Copenrath.

Emergency Management

Emergency Management Director Constantino Zapantis was before the board to review the FY15 budget request. Chairman Connolly asked Mr. Zapantis to review the highlights of the budget. Mr. Zapantis reviewed he is requesting an increase of \$2000.00 to upgrade the electrical service in the building on High Street. He explained the total budget request would be \$6500.00. If there is remaining funding from the electrical upgrade he will repoint the bricks on the building. Chairman Connolly asked Mr. Zapantis to submit the budget paperwork so the board can have something in writing for review. The board thanked Mr. Zapantis for the budget review.

Town Solicitor

Town Solicitor Robert Gibbons was before the board for review of the FY15 departmental budget. Chairman Connolly asked Solicitor Gibbons to review the highlights of the budget. Solicitor Gibbons explained he would to make one change and reduce the litigation fund by \$5000.00 and add to the salary line item to entitle him eligible for the retirement system. The board agreed.

The board took a 5 minute recess

Review of the Minutes

The board received minutes from March 19, 2014 Selectmen's Meeting for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Public Comment

There was none.

Wireless Communications Tower Public Hearing - 155 Park Street

The board agreed to table the hearing until 7:00P.M. as advertised, meeting continued out of agenda order.

Goals & Objectives Discussion

Chairman Connolly suggested the board table this discussion until the next meeting. The board agreed.

Administrative Business

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of February 2014 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Fire Department Monthly Report

Acting Fire Chief McLaughlin submitted a monthly report relative to the operations of his department for the month of February 2014 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Old & New Business

District Local Technical Assistance Grant Awards

Administrator Ward explained the Community & Economic Development Director requested the board approve the contracts from Montachusett Regional Planning Commission for the two District Technical Assistance Self Assessment Tool and Downtown Housing Study. Selectman Dziokonski made a motion to approve the contracts as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Winter Rapid Recovery Program

Administrator Ward reviewed the board received notice from Mass DoT explaining under the Winter Rapid Recovery Program the town will receive \$49,695.00 in funding to repair potholes and damage to public ways. The board must approve a contract with the state to abide by the program guidelines and expend the funds by June 30, 2014. Selectman Sargent asked if the work will go out to bid for local companies to help out with the repairs. Superintendent McGown explained he will check into it. Selectman Sargent stated he would like to see local companies involved. Selectman Iacobucci made a motion to accept the contract with the state to abide by the program guidelines. Selectman LeBlanc seconded the motion. The vote was unanimous.

Central Massachusetts Mosquito Control

Administrator Ward reviewed the board received notice the FY15 assessment is \$18,031.00 which is an increase of \$379.00 from the FY14 assessment.

Committee Reports

Class II Auto Dealers License Subcommittee

Selectman Sargent explained the committee held a meeting and have proposed for the board to set a moratorium on Class II Licenses in town. Selectman Sargent made a motion to establish a moratorium on Class II licenses in town until the committee have reviewed and established a new application process. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Iacobucci asked for a timeline on when the process would be complete. Selectman Sargent explained within a month, the process is broken and needs to be fixed. Selectman Iacobucci explained he will be more comfortable with a date on when the moratorium would be over. Chairman Connolly

explained he is uncomfortable creating a moratorium, he believes in creating business. He explained he wasn't aware the process was broken, the process has worked, he reviewed he isn't aware there is a problem. Selectman Sargent explained he doesn't believe the Selectman should approve the number of cars allowed on the plot plan on lot. Selectman Iacobucci stated the Building Inspector should patrol and review these businesses. Chairman Connolly reviewed the Selectman are the issuing authority and have the right to set the number of cars. Selectman Sargent explained the board is just pulling numbers out of a hat. Chairman Connolly disagreed stating the Zoning Board of Appeals sets the limit. Selectman Sargent explained the process should be done the right way. Chairman Connolly reviewed the statement implies it has been done the wrong way for 20 to 30 years. Selectman Sargent explained the board should have the plot plans for review. Chairman Connolly reminded him it has never been a requirement to review plans, and it is not fair to set moratorium. Selectman Dziokonski asked who the members of the Class II subcommittee are. Selectman Sargent explained it is Planning Board Chairman, Building Commissioner and himself. He reviewed the moratorium would only be set until a new process is completed. Selectman Dziokonski explained he is anxious to be fair to the used car dealer committee and will support the recommendation while they work on the issues. Selectman Iacobucci reviewed he would like to know the timeline and feels this would discourage business. Discussion continued regarding the amount of cars approved. The board agreed to get suggestions from the committee on the application process. The vote was 3/2 opposition Chairman Connolly and Selectman Iacobucci.

The board took a 5 minute recess at 6:55PM.

Wireless Communications Tower Public Hearing- 155 Park Street

Superintendent of Public Works McGown was before the board to review the application filed to install a 100' lattice tower on the site, he reviewed several years ago the water tank that has a radio antenna on it had been abandoned and a new tank installed. At this time the plan is to demolish old tank, so there is a need to erect a new tower for the radio antenna. The caveat is this antenna will be for municipal use only. Chairman Connolly opened the hearing up for Public Comment. He asked for Public Comment in favor. Mr. Chris Vattes of 113 John Street was before the board, he explained he is in favor of the tower; Clinton has the best service for the residents. The Fire, CEMA Police and DPW need technology to compliment the services provided. He explained he is in favor of the tower for municipal use only. The board thanked Mr. Vattes. Chairman Connolly asked for additional public comment in favor there was none, in opposition, there was none. Public Comment was closed. Discussion continued Mr. McGown reviewed the installation process of the tower and demolition of old tank. Selectman Iacobucci asked for a timeline on the project. Mr. McGown explained I

month from now. Selectman Sargent made a motion to approve the application as presented for the Wireless Communications tower at 155 Park Street. Selectman Iacobucci seconded the motion. The vote was unanimous.

Garage License Public Hearing- 678 Main Street

Chairman Connolly opened the hearing inviting applicant forward. Mr. Richard Torbay and Mr. John Torbay were before the board. Administrator Ward reviewed this is a new license process, he reviewed this is the first applicant. They have been approved for a Class II License and plan to do repairs on vehicles at the site. He explained the Building Inspector is compiling a list of existing businesses to comply with this process. This is the first new license application. Chairman Connolly stated at the last hearing regarding the Class II License it was presented there would be no car repairs. Mr. Torbay explained they will have to fix the cars they sell; they have always planned on repairs at this location. Discussion continued Chairman Connolly expressed concerns it will be a repair garage selling cars and it wasn't presented like that at the prior hearing. Mr. Torbay explained they are planning to sell cars and repair a few cars, it will not be a repair shop first. Selectman Iacobucci asked if they will be fixing cars that are for sale. Mr. Torbay agreed, they will mainly sell cars. Discussion continued with a review of the number of vehicles allowed on the lot, the planning board amended the amount to 10. Administrator Ward explained the amount approved are 10 for sale 3 for employees and 4 for customers, this numbers have been approved by all the boards and the Building Inspector. Selectman Dziokonski explained the request for repair service should not result in more cars over the approved amount. Chairman Connolly asked for public comment in favor there was none, in opposition, there was none. Public Comment was closed. Selectman Iacobucci made a motion to grant the Garage License to 678 Main Street for PHL, Inc. d/b/a Car Connection. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski explained this is a good example of moratorium. Selectman Sargent stated the lot will have to be clean. Mr. Torbay reviewed it is a public safety issue and they understand the importance of it. Chairman Connolly explained he views this business as a car dealer and is concerned this will look like a car repair garage, he asked the owners to be diligent about being mindful of that. The vote was unanimous.

Church Street Public Parking Lot Maintenance

Chairman Connolly invited the representative of Claremont Residential Development forward for discussion regarding the parking lot maintenance. Mr. Jim Lenton came forward on behalf of Claremont. Chairman Connolly explained the board had received many complaints regarding the maintenance of the parking lot on Church Street and the board has some serious concerns. He reviewed there were some issues regarding snow removal which made it difficult for the lot to be used and the sidewalks were not

cleared. Mr. Lenton explained he was aware of the issues; there was a new snow removal company, he was also aware of abandoned vehicles and has had all of the abandoned cars removed from the lot. He plans to work with a different snow removal contractor in the future. Chairman Connolly explained this will not be tolerated; cars didn't leave the parking area which made it impossible for the snow to be removed. Mr. Lenton stated he understands. Selectman Iacobucci asked for the dumpster to be moved. Mr. Lenton stated he just drove through and agreed there are some abandoned tires, he will review this issue. Discussion continued regarding the areas in need of attention the issues with snow removal and collecting the trash and over grown areas that should be maintained. Chairman Connolly asked if Mr. Lenton was clear with the board's expectations to keep the area maintained. Mr. Lenton explained yes his expectation is the same. The board thanked him for attending the meeting to review these issues.

2014 Road Resurfacing Program

Superintendent McGown was before the board to review a list of streets for the upcoming resurfacing program. He explained to the board the Chapter 90 funds haven't been allocated from the state yet, he will have a better idea of what can be completed once the funding is allocated. He reviewed the list of streets as Highland, explained there has been a lot of work completed on this street with the hospital project; a new gas line was completed. This street is well traveled with hospital traffic. He proposed West Boylston Street from South Meadow Road to the town line. He explained he has to include funding for the design for the CDBG applications as requested by Mr. Duffy. He intends to remove the circle at the intersection of High & Church Street. If funding is available he would like to complete Oak Street to Oak Hill Avenue. Selectman Sargent asked about Birch Street. Mr. McGown explained if he is waiting, he isn't sure he has enough to complete. He would like to do all the Water Street area together. Discussion continued regarding the upcoming Water Street project and the Public Hearing scheduled for the following evening. Mr. McGown explained he had sent out many requests for easements and hopes all will attend the public forum with the paperwork needed. The board announced the Water Street Project Public Hearing will be held Thursday April 17th, at 7:00Pm in the chamber room of the town hall , all are welcome.

Selectman Sargent made a motion at 7:45PM to adjourn. Selectman LeBlanc seconded the motion. The vote was unanimous. Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen