

**Selectmen Meeting  
Minutes  
April 20, 2016**

Selectman Dziokonski, Selectman Connolly, Selectman Sargent, Selectman Iacobucci and Chairman LeBlanc were in attendance. Attendee was Town Administrator Ward. Chairman LeBlanc opened the meeting at 7:00PM.

**Review of Minutes**

The board received minutes from March 16, 2016 Selectmen's Meeting for review and approval. Selectman Sargent made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

Chairman LeBlanc announced an upcoming Chicken Shoot Benefit Event to support Roger Henry, Public Works Department employee. The event will be held on Saturday, April 30, 2016 at Clinton Turner Hall at 7:00PM sponsored by the DPW, and his family & friends.

**Public Comment**

There was none.

**Earth Removal Permit Public Hearing- 260 Sterling Street**

Chairman LeBlanc opened the hearing for the Earth Removal Permit hearing for 260 Sterling Street inviting the applicant forward. Mr. James Litterio of 150 Willow Street was before the board. Chairman LeBlanc asked if the applicant was asked to review plans with the ZBA. Mr. Litterio explained he is unsure. Chairman LeBlanc reviewed the normal process is for the applicant to go through all the other boards before the Selectmen's hearing. He explained the board will continue the hearing until the applicant has concluded review from the other boards. Mr. Litterio explained he missed the May 3, meeting agenda deadline for the ZBA. Selectman Dziokonski reviewed the board will continue the public hearing. Mr. Litterio reviewed the plans for the project with the board; he explained he intends to remove more than 200 cubic yards of earth. He explained to the board he is removing the earth to get to the large trees to remove them for safety on the property. He intends to level the area and construct a barn for personal use; he will complete the landscaping with fruit trees and a garden. This will add improvement to the property. He explained the removal is being done by a professional company, he provided photos to the board for review. Chairman LeBlanc opened the hearing for Public Comment, in favor of the project. Mr. Ron Sonia explained he is a neighbor and has spoken with Mr. Litterio regarding the project and

has no problem with it. Selectman Iacobucci asked about the proposed garage, will it be a three bay facing Sterling Street behind the home. Mr. Litterio explained yes it will. Selectman Connolly reviewed he has concerns with the modification to the embankment, how will this be stabilized. Mr. Litterio reviewed it will be a 4/1 slope with a 90 foot flat area. Selectman Connolly asked for some plans to be submitted with the calculations of earth being removed, and the profile of the slope. Mr. Litterio explained there will be no change to the profile. Selectman Connolly reviewed this needs to be put on paper along with the calculations on the removal of soil. Chairman LeBlanc explained the calculation of the total yardage should be submitted. Mr. Litterio explained this is not a commercial endeavor. Chairman LeBlanc asked for Public Comment in opposition. Mr. Steve Townsend of 270 Sterling Street, he explained he is the direct abutter to the property. He submitted a packet of information and pictures to the board. (Attached information) Mr. Townsend began his discussion with a timeline of activity at 260 Sterling Street. He explained on March 22, 2016 he contacted the Building Inspector regarding the earth removal, at this time he was told there was no permit for the removal and a stop work order was issued. The work stopped but prior to this it appeared to be a commercial sand pit operation of earth removal. Mr. Townsend explained to the board he has reviewed the Zoning bylaws and listed the bylaws pertaining to the project. He asked the board to deny the request for non conformance to the bylaws. This is diminishing the property values of the homes in the area. He asked for the property to be restored and a landscape design submitted to the board with a timeline of completion. He asked for the board members to make a site visit, there is heavy equipment parked on the site, this should be removed from the property. He explained this is a residential area, the plans he has for the project doesn't conform to the bylaws. Chairman LeBlanc reviewed Mr. Litterio will meet with the ZBA, all abutters will be notified, once the ZBA process is completed then the hearing will continue before this board. Selectman Connolly suggested Mr. Litterio have some engineered plans developed to show the grate lines, the plans shall include the planting and the depth of the area. Mr. Litterio explained when the project is completed it will be gorgeous and not depreciate the property value.

### **Common Victuallers License Hearing – 1040 Main Street**

Chairman LeBlanc opened the hearing inviting the applicant forward. Mr. David Yee of 59 Andover Street, Lawrence was before the board. Chairman LeBlanc welcomed Mr. Yee asking him to describe his business plan. Mr. Yee explained he is purchasing the McDonald's restaurant in June. Chairman LeBlanc opened the discussion for Public Comment, in favor there was none, in opposition, there was none. He closed this portion of the meeting. Selectman Iacobucci wished Mr. Yee the best of luck. Selectman Sargent made a motion to grant the common victuallers license to David Yee

d/b/a McDonald's Restaurant as presented. Selectman Connolly seconded the motion. The vote was unanimous.

### **Class II License Hearing 637 High Street**

Chairman LeBlanc opened the hearing inviting the applicant forward. Mr. Gordon Salisbury of 291 Chace Street, was before the board. Chairman LeBlanc asked for more information regarding the application. Mr. Salisbury explained he has resolved the partnership he was in at the same location and plans to operate at the same location as Salisbury Auto Sales. Administrator Ward explained this is consideration of a new license with a new application and request for a new number of vehicles from the last license. He explained Mr. Salisbury's business partner, Mr. Witkowski should submit a notice to the board he is out of business. Mr. Salisbury explained he has requested 10 vehicles for this license the last license had 6 vehicles. Chairman LeBlanc opened the hearing for Public Comment in favor, there was none, in opposition, there was none. Selectman Sargent made a motion to approve the Class II license to Mr. Gordon Salisbury d/b/a Salisbury Auto Sales as presented. Selectman Iacobucci seconded the motion. Under Discussion: Selectman Connolly explained he will abstain from the vote being an abutter to the property. Selectman Dziokonski asked if approval is for 6 or 10 vehicles. Administrator Ward reviewed the board can approve the new amount requested but plans need to be submitted for review for the Building Inspectors review, to ensure there is enough room on the lot. The board approved 10 vehicles with a site plan submission. Mr. Salisbury explained he will submit plan. The vote was 4/1 abstention Selectman Connolly.

### **Joint Meeting with Fuller Field Commission – Bleacher Removal**

Chairman LeBlanc invited the Fuller Field Commission members forward for discussion. Fuller Field Commission members Mr. George Oberg, Mr. Matt Kobus, Mr. John Merriman with Fuller Field Caretaker Mr. John Gorman were before the board. Chairman LeBlanc reviewed he has received a lot of calls regarding the bleacher removal. He explained he was aware the Finance Committee budgeted \$6000.00 in 2015 to have a consultant evaluate the condition of the field house and the bleachers but a report has never been submitted. Mr. Oberg explained the consultants estimated the evaluation to cost between \$10,000 and \$12,000, so the commissions were able to get volunteers to help out. He explained at a recent meeting it was decided when discussing a few kids falling that no engineer was needed the stands need to be removed. Mr. Gorman submitted a packet of information to the board for review. Chairman LeBlanc agreed with information submitted that Mr. Gorman has done a great job over the last 30 years with the field, but there are a lot of responsibility to follow procurement rules. Solicitor Gibbons agreed, explaining any surplus town property valued under \$25,000, should require three quotes. Discussion continued the

commission members explained it was a safety concern. The board explained the bleachers are a historic part of the community, the board and the community should have been made aware of the alterations to the field and bleachers. Mr. Gorman explained the commission issued a letter to the board regarding safety concerns and received no response. At this time they have made a mistake, but he hopes all can work together to get grants to restore and improve the property. Selectman Iacobucci stated he knows the commission and Mr. Gorman do good work, there was a communication breakdown. Solicitor Gibbons recommended an engineer be hired to secure what are remaining and allow the process to be followed. There should be discussion to with Engineer to determination if they are a safety concern. Selectman Sargent recommended forming a subcommittee with members of the Fuller Field Commission to review, he volunteered to serve with Selectman Connolly and 2 Fuller Field Commission members. Administrator Ward explained this may be a project for the Permanent Building Commission, stating there are a lot of grant programs that may be utilized but an assessment of the facility is needed. Selectman Connolly agreed to serve on subcommittee. Both boards agreed to subcommittee working together to formulate a plan to secure the bleachers at this time. Selectman Sargent made a motion to formulate a subcommittee to evaluate the Fuller Field Facility, consisting of two Fuller Field Commission members with Selectmen Sargent & Connolly. Selectman Dziokonski seconded the motion. Under Discussion: Administrator Ward was asked to schedule the meeting. The vote was unanimous.

## **FY17 Budget Hearings**

### *Fuller Field Commission*

Administrator Ward reviewed the Commission has submitted warrant articles to go with the budget. Chairman LeBlanc explained the articles can be added as a place holder on the warrant. Mr. Oberg began budget review explaining there is a need to hire staff to do the books. The board reviewed with discussion the position would be for only 10 hours per month and a per diem position. Selectman Connolly made a motion to add a line item in the Fuller Field budget line item for funding for a book keeper, with the recommended implementation of the Town Solicitor. Selectman Sargent seconded the motion. The vote was unanimous. Discussion continued with a review of the \$11,000 of Fuller Field improvements line item, it was reviewed this is used for field leveling, re-cut the baseball diamonds, some sprinkler repair and new red clay for the fields. Mr. Gorman explained he has some concerns with the sprinkler system and he is aware some repairs are needed due to some leaks. The board recommended he contact the Superintendent of Public Works, Mr. McGown to evaluate. The board thanked the commission.

### *Town Clerk*

Administrator Ward reviewed he is unable to attend the meeting but the budget remains the same, this is a Presidential Election year so there are more election expenses including the local election and town meeting.

### *Board of Assessors*

Chairman of the Assessors David Baird was before the board explaining there is no change with the budget, the requests remain the same. He reviewed he has been able to provide the Assessors maps through GIS project making them available for viewing and beneficial to people doing work.

### *Town Accountant*

Administrator Ward reviewed the department is small and the budget is simple.

### *Town Collector*

Administrator Ward reviewed the Town Collector has been out sick under a doctor's care; he has been unable to have any discussion regarding the budget request. Chairman LeBlanc reviewed a lot are fixed costs. Selectman Connolly explained he has concerns on the Collector Other Wages line item of \$3500.00, he requested this be removed.

### *Animal Control*

Administrator Ward reviewed the Animal Control Officer is working together with the School Department to launch a pet safety program, he is excited to get started. Selectman Connolly complimented Animal Control Officer Wood on the great job he does, Selectman Sargent agreed explaining the board has received many letters from the Police Department complimenting his work.

### **2016 Livery Licenses Renewals**

Chairman LeBlanc reviewed livery license holders have submitted applications for their licenses for 2016. The two companies for renewal are Clinton Livery and The Taxi-Livery Ride. Selectman Sargent made a motion to approve the renewal for The Taxi-Livery Ride License for 2016. Selectman Dziokonski seconded the motion. The vote was unanimous. Selectman Iacobucci made a motion to approve the renewal for Clinton Livery License for 2016. Selectman Sargent seconded the motion. The vote was unanimous.

### **2016 Junk Dealer License Renewals**

Chairman LeBlanc reviewed the board has received an application for renewal for the Junk Dealer License holder William Reisner Corporation. Selectman Iacobucci made a

motion to approve the renewal of the William Reisner Corporation Junk Dealers License. Selectman Sargent seconded the motion. The vote was unanimous.

### **Administrative Business**

#### *Public Works Monthly Report*

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of February 2016 for the Selectmen's review and approval. Selectman Iacobucci made a motion to accept the report as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

#### *Water/Sewer/ Trash Abatements*

Chairman LeBlanc reviewed the Superintendent of Public Works submitted a list of water/sewer/trash abatements in the amount of \$2139.53. Selectman Dziokonski made a motion to approve water/sewer/trash abatements as submitted in the amount of \$2139.53. Selectman Connolly seconded the motion. The vote was unanimous.

#### *Town Hall Use Event*

Chairman LeBlanc explained the board has received a completed application for use from Clinton Middle School to host the Grade 8 Recognition Ceremony on Thursday, June 16; 2016. Selectman Iacobucci made a motion to approve the use of Clinton Middle School Grade 8 Recognition Ceremony on June 16, 2016. Selectman Connolly seconded the motion. The vote was unanimous.

### **Old & New Business**

#### **Fiscal Year 2017 Selectmen Budget Recommendations**

Administrator Ward reviewed he compiled a list of warrant articles and a spreadsheet of the FY17 budget. The subcommittees will begin meeting, the board should highlight the priorities for the subcommittee members to bring forward. Chairman LeBlanc explained the board and Finance Committee are scheduled to have a joint meeting with the School Committee for the budget presentation, he explained the discussion should hold off until that meeting. Administrator Ward agreed explaining the School budget will have a big impact on the budget.

#### **Draft Annual Town Meeting Warrant**

Administrator Ward reviewed the deadline was met to file articles for the upcoming town meeting warrant; he compiled a draft warrant based on the articles received. He explained the board has about one month to complete the final warrant in order to meet the advertising deadlines.

### Persian Gulf War Memorial

Administrator Ward explained the board has received a letter requesting assistance to begin efforts on creating a Persian Gulf War Memorial. Chairman LeBlanc asked Administrator Ward if he has notified the Veterans Agent of this request. Administrator Ward explained the request at this time is if the town will support the project to develop a Memorial, he hasn't spoken to the agent. Selectman Iacobucci made a motion to approve the request for assistance in establishing a Persian Gulf Memorial in Clinton. Selectman Connolly seconded the motion. The vote was unanimous.

### Selectman Tablet Technology

Chairman LeBlanc explained the board has discussed purchasing tablets for each member in order to have information distributed to members quicker. Administrator Ward agreed stating he has begun researching and soliciting quotes.

### **Goals & Objectives**

No Discussion

### **Committee Reports**

No Discussion

Chairman LeBlanc explained the board will enter into two Executive Sessions under Article 3 Town Accountant Contract then Executive Session under Article 3, Town Administrator Contract at 8:50PM and will not return to an open meeting.

Roll Call Vote to enter into Executive Sessions under Article 3 Town Accountant Contract: Selectman Dziokonski "aye", Selectman Sargent "aye", Selectman Connolly "aye" Selectman Iacobucci "aye" and Chairman LeBlanc "aye".

**Executive Session Article 3 Town Accountant Contract 8:50PM – 9:05PM**

**Executive Session Article 3 Town Administrator Contract 9:06PM – 9:15PM**

Selectman Sargent made a motion to adjourn the meeting at 9:16PM. Selectman Iacobucci seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen