

**Selectmen Meeting  
Minutes  
May 4, 2016**

Selectman Dziokonski, Selectman Connolly, Selectman Sargent, Selectman Iacobucci and Chairman LeBlanc were in attendance. Attendee was Town Administrator Ward. Chairman LeBlanc opened the meeting at 7:00PM.

**Review of Minutes**

The board received minutes from April 6, 2016 Selectmen's Meeting for review and approval. Selectman Connolly made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

**Public Comment**

There was none.

**Common Victuallers License Hearing –Mobile Vendor**

Chairman LeBlanc invited the applicant forward. Mr. Robert Parker of 56 Clark Street, was before the board. Chairman LeBlanc asked Mr. Parker to explain to the board his request. Mr. Parker stated he is retired and is able to get a reasonable hot dog cart to operate. He intends to set up at the youth sports fields and the men's and women's league games at Vale Street and Fuller field. Selectman Iacobucci wished her the best of luck with the business. Chairman LeBlanc opened the hearing for public comment in favor, there was none, in opposition, there was none. Selectman Sargent made a motion to approve the Common Victuallers License to Robert Parker d/b/a Bob's Dogs. Selectman Connolly seconded the motion. Under Discussion: Selectman Connolly stated Mr. Parker will have to get approval from the Police Chief for the locations he has requested. The vote was unanimous.

**Common Victuallers License Hearing -531 Main Street**

Chairman LeBlanc invited the applicant forward. Mr. Imad Jaara was before the board. Chairman LeBlanc asked Mr. Jaara to explain to the board his request. Mr. Jaara explained he is purchasing the business and intends to keep everything the same. Chairman LeBlanc opened the hearing for public comment in favor, there was none, in opposition, there was none. Selectman Iacobucci made a motion to approve the Common Victuallers License to Imad Jaara d/b/a I & B Inc. Selectman Connolly seconded the motion. The vote was unanimous.

### **Class II License Hearing 531 Main Street**

Chairman LeBlanc opened the hearing. Mr. Imad Jaara was before the board explaining he intends to keep the business the same at 531 Main Street, the license is part of the existing business. Chairman LeBlanc opened the hearing for Public Comment in favor, there was none, in opposition, there was none. Selectman Sargent stated he knows it is a great business in town and hopes it remains the same; he has received a lot of complaints regarding parking on the sidewalks. This forces residents to have to walk in the road, also there is a Propane Tank sign on the sidewalk and well that needs to be moved. Mr. Jaara explained he intends to do a renovation of the property, at this time he is getting proposals for new site plan, he explained the plan will only have one area with gas pump and will remove one pump to try to resolve the space issues. He is interested in purchasing additional space either the adjoining lot or the one across Main Street. Selectman Iacobucci asked how many cars he is requesting. Mr. Jaara explained the same as now, six. Selectman Connolly made a motion to approve the Class II license to Mr. Imad Jaara d/b/a I & B Inc. as presented. Selectman Sargent seconded the motion. The vote was unanimous.

### **Clinton Cultural Council update: Yoanna Osborne**

Ms. Yoanna Osborne was before the board, she explained she has completed her term on the Cultural Council. She has served 6 years, the last few as Chairman. She issued the board a packet of information documenting the funding distributed over the last 6 years. She reviewed the Council will be reorganizing and electing a new Chairman soon. She reviewed the fund distribution and introduced Larissa Dyan. She explained Ms. Dyan was awarded a grant to help support her upcoming MA-MAtryoshka Festival scheduled for Saturday in the Fallon Auditorium. Ms. Dyan reviewed she is excited about the upcoming event which will include many aspects of the Russian culture with dancing and a performance along with food and a mobile sauna will be available. She hopes all will attend. The board thanked Ms. Osborne for her service on the Cultural Council and Ms. Dyan for the explanation of the upcoming festival.

### **Draft Warrant Town Meeting Warrant Review**

Administrator Ward explained the draft articles submitted for the board's consideration have been compiled for the board's review. He explained many articles submitted by departments the Finance Committee has been reviewing and working with departments to include these expenses in the departmental budgets. He reviewed at the next scheduled meeting the board should finalize the draft warrant so he can make the advertisement deadline required for town meeting. Chairman LeBlanc asked if the board wanted to wait on the review until the Finance Committee has finalized working with departments. Selectman Dziokonski expressed he would like to review the draft. The board agreed.

Chairman LeBlanc reviewed a lot of the articles are standard and require approval each year. He asked Town Administrator Ward to explain each article for review.

*Articles 1 -8*

Administrator Ward agreed stating articles 1 to 8 are standard articles the reauthorization of revolving accounts, senior tax rebate funds, WHEAT assessment approval and social services assessments.

*Article 9*

Administrator Ward continued review with Article 9 explaining this is approval of the \$100,000.00 to be used to cover costs of post employment benefits out of the Health Insurance Trust Fund.

*Article 10*

Article 10 is approval of \$127,000.00 to be transferred into the stabilization fund.

*Article 11*

Article 11 is the approval of expenditure in the amount of \$16,792 to in the Devens Regional Household Products Collection Center. Chairman LeBlanc reviewed residents will be able to dispose of paint cans and things not accepted at the curbside.

*Article 12*

Article 12 is the approval of \$21,000 to be used by the Police Department for a new HVAC unit for the station.

*Article 13*

Article 13 is the approval of \$15,000 to be used by the Police Department for a new computer records server for the station.

*Articles 14*

Article 14 is the approval of \$85,000 to be used by the School Department for a new district wide phone system for the station.

*Article 15*

Article 15 is the approval of \$100,000 to be used by the School Department for the purchase of textbooks and technology.

*Article 16*

Article 16 is the approval of \$40,000 to be used by the School Department for the purchase of new doors at the Central Office.

#### *Article 17*

Article 17 is the approval of \$40,000 to be used by the School Department for the creation of an additional jump pit at the Veterans Athletic Complex to include fencing improvements and repairs.

#### *Article 18*

Article 18 is the approval of \$544,258 to be used by the Parks & Recreation Commission for the phase one Savage Field Renovation Project, by authorizing the Town Treasurer approved by the board to borrow the said amount to issue bonds and notes in accordance with Chapter 44 of MGL or any other enabling authority, such appropriation and debt authorization to be contingent upon passage of a debt exclusion of Proposition 2 ½ so called by the voters of the Town of Clinton or act in any manner relating thereto. Selectman Connolly reviewed this article will have to receive approval tonight to be added to the upcoming election ballot as a question. Selectman Connolly made a motion to incorporate Article 18 as a ballot question on the upcoming election ballot to be held on June 13<sup>th</sup>. Selectman Sargent seconded the motion. Under Discussion: Selectman Iacobucci explained he will not support this, he is a former member of the Parks & Recreation Commission, he explained the \$544,000 could be better spent. He reviewed the stabilization fund would benefit from that type of funding; he doesn't view this as a priority to the town. Selectman Connolly this vote isn't voting to support the article it is just to approve it be on the ballot. Selectman Dziokonski asked why this question is on the ballot. Selectman Connolly explained because it is proposition 2 ½ override supported, the board are the only ones to support a question be added to ballot, the timeframe for approval for ballot requires approval tonight from the board. Selectman Dziokonski asked why this is a position 2 ½ override. Administrator Ward explained this is how the department submitted the information. The vote was 4/1 opposition by Selectman Iacobucci.

#### *Article 19*

Article 19 is the approval of \$16,000 to be used by the Parks & Recreation Department for repairs to the Foster Fountain in Central Park.

#### *Article 20*

Article 20 is the approval of \$12,000 to be used by the Park & Recreation Department for completion of tree maintenance at Carlise Park & Hamilton Square.

#### *Article 21*

Article 21 is the approval of \$160,000 to be used by the Department of Public Works for the purchase of new six wheel sander truck.

*Article 22*

Article 22 is the approval of \$200,000 to be used by the Department of Public Works for piping upgrades at the Water Filtration Plant.

*Article 23*

Article 23 is the approval of \$100,000 to be used by the Department of Public Works for a new a water main on Franklin Street.

*Article 24*

Article 24 is the approval of \$4,000 to be used by the Library Board of trustees for repairs and pointing of the chimney system at the Bigelow Free Public Library.

*Article 25*

Article 25 is the approval of \$2,000 to be used by the Fuller Field Commission to hire summer seasonal workers for the maintenance of Fuller Field.

*Article 26*

Article 26 is the approval of \$5,000 to be used by the Fuller Field Commission to repair the baseball netting Fuller Field.

*Article 27*

Article 27 is the approval of \$8,000 to be used by the Fuller Field Commission to for the purchase of a tractor mower to be used at Fuller Field.

*Article 28*

Article 28 is the approval of \$4,500 to be used by the Fuller Field Commission to purchase of a tractor mower to be used at Fuller Field. Selectman Dziokonski reviewed this makes for a good argument for a facility department same department purchasing two mowers.

*Article 29*

Article 29 is the approval of \$1,000,000.00 to be expended by the Board of Selectmen to be used for road resurfacing and repairs of the streets and roadways in Clinton.

*Article 30*

Article 30 is the approval of \$208,500 to be used towards the purchase of the 25.54 acres of the Ciseluk Family Realty Trust conservation and passive recreation property under Chapter 44, Section 8C. Selectman Dziokonski explained this will be the cost for

the purchase to be covered by the Sudbury Valley Trustees at no cost to the town and allow access to the 40 plus acres.

*Article 31*

Article 31 is the approval of an amendment to the Administrative By-Laws to create a motel/inn permit to be issued by the Board of Selectmen.

*Article 32*

Article 32 is the approval to create a capital/infrastructure improvement stabilization fund.

*Article 33*

Article 33 is to approve an amendment to the Town Zoning By - Law by adding a new Section 6700, Medical Marijuana Treatment Centers. Administrator Ward explained this cannot prohibit centers but will regulate, there will be a public hearing held by the Planning Board defining areas in town to be used.

*Article 34*

Article 34 is the approval of the acceptance of the private way known as Jackie Way as a public way; Administrator Ward explained this article is supported by the DPW.

*Article 35*

Article 35 is a citizen petition; it is the approval of a \$1 million dollar under ride. Selectman Dziokonski asked if this would rescind the override of last year, won't it require a town meeting approval and an election ballot approval.

Selectman Dziokonski asked about the creation for the Capitol Improvement stabilization fund. Administrator Ward reviewed the landfill closer project is generating funding; in order to spend funding a by-law requires the creation of a fund. This would be for future funding to be freed up and transfer funds going forward to allow the board to draft regulations, the type of projects that can be approved and where the funding can be spent. Selectman Dziokonski reviewed the landfill closure income is to be used for the infrastructure improvements in town. Selectman Sargent agreed explaining the money can only be used towards infrastructure needs. Selectman LeBlanc explained there is no mechanism to take money out of the landfill fund at this time. There is a certain amount of funding to be held aside for future phases to complete the project. Administrator Ward agreed explaining the project has to set aside certain funding to satisfy environmental needs, the first step is to set up the fund and then have DEP approval for funding taken from the fund. The expenditures will be onetime expenses, like repairs to buildings. Chairman LeBlanc agreed stating it will be used for capital

improvement needs only. Selectman Connolly reviewed he will clarify the fund will be set up but there is no funding at this time, this will be for future funding. The landfill can pay for itself the anticipation is for excess cash. Administrator Ward explained there are about six warrant articles which may be removed and budgeted. Article 35 does require a 2 step approval process. The town meeting will vote and the election vote as well, the board can wait to see the town meeting vote to determine how to handle the second step. Selectman Dziokonski asked about the Park & Recreation article being approved for the ballot tonight. Administrator Ward explained it is the same two step process, the Park & Recreation article was submitted by the Park & Recreation Commission, Article 35 is a citizen petition and the board can wait to see if the town meeting voters favorable supports it, then it can be put on the election. Selectman Connolly reviewed the town meeting vote is significant, the difference is one article was submitted by department. Chairman LeBlanc explained the board can wait and take the direction from town meeting to put on the ballot. Administrator Ward agreed explaining if passed at town meeting the board can put on ballot, it is a two step process. Ms. Mariah Hunt was in the audience of the meeting, she inquired with the board what it will harm putting the article in question form on the ballot, she explained it is a mute point if it doesn't pass. Administrator Ward agreed explaining it is a two step process. Chairman LeBlanc explained the Savage Field project was part of town meeting last year. Selectman Dziokonski agreed explaining there is history with the Park & Recreation warrant article, it is with reasonable anticipation it may pass as it has done before. Article 35 has not been on the town meeting warrant before and is not supported by a department like the other. Solicitor Gibbons explained it is the board of Selectmen's discretion to approve questions for the ballot, if the town were to vote the under ride and it passes at town meeting the decision goes back to the board on scheduling it as a ballot question. Selectman Connolly agreed that there is a distinction between the two articles; this is a citizen petition submission requiring 10 people's signatures. The other article is a request from a supported department, written to be debt exclusion and has had approval at the previous town meeting; there are many distinctions between the two.

## **Administrative Business**

### **Late Night Closings**

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of May 2016: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Polish American Veterans & The Simple Man Saloon. Selectman Iacobucci made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

### Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of March 2016 for the Selectmen's review and approval. Selectman Connolly made a motion to accept the report as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

### Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of April 2016 for the Selectmen's review and approval. Selectman Iacobucci made a motion to approve the report as presented. Selectman Sargent seconded the motion. The vote is unanimous.

## **Old & New Business**

### *Fiscal Year 2017 Budget Update*

Selectman Connolly reviewed the sub committees are meeting and he asked if there are any issues the board has to be discussed at the subcommittee. The Finance Committee is working on the creation of a balanced budget town wide. There is progress made with the sub committees working together to complete the process of a formulated budget for town meeting approval. Administrator Ward agreed explaining the board will meet again for an additional budget review on May 18, at the meeting the board can vote to endorse. The Finance Committee has scheduled the Public Hearing for comments on May 26, 2016.

### *Traffic Committee Report*

The following issues were discussed by the Traffic Committee at their meeting on April 29,

*Union Street Pedestrian Crossing to High Street* – Nypro Safety Officer Bill Collins requested that consideration for a traffic light, stop signs or pedestrian crossing notifications at the crosswalk that runs from the main entrance to Nypro to High Street. Nypro expressed a willingness to pay the costs of the device. The Traffic Committee recommends installing a solar powered pedestrian crossing signal at that crosswalk.

*Gorham Avenue Streetlight* – Citizens in the Nathan Heights Development requested consideration for a streetlight to illuminate the bank of mailboxes that were installed on Gorham Avenue for safety at night. The Traffic Committee recommends that a streetlight be placed on Pole #6 across the street from the mailboxes.

*Setback Parking at Entrance to 149 Chestnut Street* – The Selectmen's Office received complaints about cars parking from the Armory Building right to both edges of the entrance to 149 Chestnut Street (St. John's Rectory & Gym). The Traffic Committee recommends painting no parking stripes 20 feet on either side of the driveway exiting from 149 Chestnut Street.

*Traffic Light at Green Street & Chestnut Street* – The Selectmen’s Office received a request to active the traffic lights at the intersection of Green Street & Chestnut Street to allow cars to exit Green Street & Nashua Street during busy times of the morning and evening. The Traffic Committee will invite Traffic Signal Technician Jim Boodry and representatives from Brady Sullivan to their next meeting to discuss this issue.

*Handicapped Parking Enforcement* – A citizen of South Meadow Road in Clinton has made a complaint to the Selectmen’s Office about the lack of enforcement for violations of the handicapped parking regulations. The Police Chief indicated that he will have the department increase enforcement of handicapped parking violations and the Commission on Disability will hold a discussion on this topic will affected parties at the May or June 2016 monthly meeting.

*Parking on Sidewalks* – The Selectmen’s Office received a letter complaining about parking on sidewalks around town. There was a discussion about the lack of off-street parking in neighborhoods with multi-family housing, the lack of defined sidewalks on some streets and the winter parking ban that does not allow on-street parking for snow plowing. The Traffic Committee tabled any action on this issue and the Police Department will increase enforcement of violations on main streets around town.

Selectman Sargent made a motion to accept the traffic report as presented. Selectman Connolly seconded the motion. The vote was unanimous.

#### *Fun Foodie 5k Walk/Run*

Chairman LeBlanc reviewed the board has received a request for approval to use the streets of Clinton for the 2<sup>nd</sup> Annual Fun Foodie Walk/Run to be held on June 18, 2016 at 9AM starting at the Spruce Street Tavern to support the WHEAT community cupboard and CARE food pantry. Selectman Sargent made a motion to approve the 2<sup>nd</sup> Annual Fun Foodie Walk/Run to be held on June 18, 2016 at 9AM. Selectman Iacobucci seconded the motion. The vote was unanimous.

#### *Clinton Gaels Athletic Booster Association Donation Request*

Chairman LeBlanc reviewed the board has received a request from the Clinton Gaels Athletic Booster Association requesting a donation to support the upcoming fundraising event. Administrator Ward reviewed a spreadsheet outlining the donations from the Civic Fund over the last 5 years. Selectman Iacobucci made a motion to approve a \$150.00 donation to the Clinton Gaels Athletic Booster Association. Selectman Dziokonski seconded the motion. The vote was unanimous.

#### *Selectman Tablet Technology*

Administrator Ward recommended the board table this discussion until the next meeting he is still waiting on some quotes for the purchase. The board agreed.

## ***Goals & Objectives***

### Redevelopment of Town Website

Chairman LeBlanc reviewed there have been two vendors who have made presentations, both do a lot of municipal work in Massachusetts. The committee will meet again to review vendors.

### Oxford Court Improvements

Selectman Connolly asked for the representatives from Oxford Court to be invited to the June 1<sup>st</sup> meeting for an update on the progress on the property.

## **Committee Reports**

### *Memorial Day Committee*

Selectman Iacobucci reviewed the committee will meet to finalize plans for this year's parade he will have more of an update at the next meeting on May 18.

### *Fuller Field Bleacher Project Committee*

Selectman Connolly explained the committee met and have agreed to go with the recommendation from Superintendent McGown on hiring an engineer to review, the plan is to request a study to report on the stability and feasibility of the bleachers.

### *Senior Center Building Committee*

Chairman LeBlanc explained the Senior Center celebrated an official opening on Saturday, it was a great event attended by all the board members. Selectman Connolly stated he wanted to compliment and thank the Senior Center Building Committee for the end results. The board agreed.

Selectman Sargent made a motion to adjourn the meeting at 8:28PM. Selectman Dziokonski seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen