

**Selectmen Meeting  
Minutes  
June 15, 2016**

Selectman Dziokonski, Selectman Connolly, Selectman Sargent, Selectman Iacobucci and Chairman LeBlanc were in attendance. Attendee was Town Administrator Ward. Chairman LeBlanc opened the meeting at 7:00PM.

**Reorganization of the Board**

**Chairman**

Chairman LeBlanc opened nominations for Chairman. Selectman Sargent nominated Selectman Iacobucci as Chairman. Selectman Connolly seconded the motion. Nominations closed, Chairman LeBlanc asked for all those in favor of Selectman Iacobucci nomination, the vote was unanimous.

**Vice Chairman**

Chairman Iacobucci opened nominations for Vice Chairman, Selectman LeBlanc nominated Selectman Connolly. Selectman Dziokonski seconded the motion. Nominations closed, Chairman Iacobucci asked for all those in favor of Selectman Connolly nomination. The vote was unanimous electing Selectman Connolly is Vice Chairman.

**Clerk**

Chairman Iacobucci opened nominations for Clerk, Selectman Iacobucci nominated Selectman Sargent. Selectman Dziokonski seconded the motion. Chairman Iacobucci asked for additional nomination, there were none. Nominations closed the vote was unanimous electing Selectman Sargent Clerk.

**Review of Minutes**

The board received minutes from May 18, 2016 Selectmen's Meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Connolly seconded the motion. The vote was unanimous.

**Public Comment**

Mr. John Martin 28 Orange Street was before the board. Mr. Martin reviewed at the 2014 Town Meeting there was approval of changing the elected Treasurer and Collectors positions appointed positions. The incumbents will serve the term until 2017,

the board should consider advertising and review the selection process. The DPW, Police Fire all submit monthly reports, the financial departments the Accountant, Treasurer and Collector should submit reports. The board should have a pulse on how finances are going. Town Administrator Ward should contact other towns to create the report format. He explained the Annual Town Reports hasn't been published since 2013, in accordance with MGL a report is to be made available prior to town meeting. There have been two town meetings and no annual reports, these reports should be expedited. Within the law there is a \$50.00 forfeit fee. Selectman Dziokonski explained Mr. Martin is correct, it is a good thing to have financial reports submitted, the annual town reports is an issue, the problem being the 2013 report was a huge cumbersome document. The format of the report should be reviewed and revised to a reasonable size. Mr. Martin reviewed the content in the report is laid out in the Administrative By-Laws. Selectman Dziokonski explained the review of the report may require changes it is cumbersome to produce. Chairman Iacobucci explained the reports are available on line at the town website. Town Administrator Ward explained there are two years of reports in process now. Chairman Iacobucci reviewed the reports will be completed and available this summer.

### **Oxford Court Improvements Updates- Elias Patoucheas**

Administrator Ward explained the representatives of Claremont Development have been invited to attend the meeting but indicated they are unavailable. Chairman Iacobucci reviewed the dumpsters will be removed this week, the parking lot landscaping is half way completed, the crack filling and seal coating of the parking lot is scheduled for next week. Administrator Ward indicated there was a crew working in the area that day he took a ride by the property, he explained the board can review with the company next month what has been completed. Discussion continued regarding clean up of the area, the board agreed the parking is an issue and inhibits the street sweeper from cleaning the area of High Street in front of the building. They identified the need for additional trash receptacles on High Street area to prevent from trash being left in the area. Selectman Connolly and Sargent agreed to work with the subcommittee on reviewing the work and ensuring the fulfillment of the contract.

### **Administrative Business**

#### **Late Night Closings**

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of July 2016: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Polish American Veterans & The Simple Man Saloon. Selectman Sargent made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman LeBlanc seconded the motion. The vote was unanimous.

### Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of April 2016 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

### Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of April 2016 for the Selectmen's review and approval. Selectman Dziokonski made a motion to approve the report as presented. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Sargent reviewed the department has had 197 emergency calls, 136 were medical calls and 62 were fire emergencies, he thanked the Fire Fighters for all their hard work in the usy department. The vote is unanimous.

### **Old & New Business**

#### *Branch Street One-Way Request for July 30, 2016*

Chairman Iacobucci explained a request has been made by Ron & Rena Boston to make Branch Street a one-way on July 30, 2016 in conjunction with an event at Turner Hall Pavilion. Selectman Sargent made a motion to approve the request as presented, making Branch Street one way on July 30, 2016. Selectman Connolly seconded the motion. The vote was unanimous.

#### *Franklin Street Waterline Bid*

Chairman Iacobucci explained the Superintendent of Public Works is recommending the acceptance of the lowest bidder Riccardi Brothers, Inc. of Worcester in the amount of \$373,393.15 for the replacement of the water main on Franklin Street. Selectman LeBlanc made a motion to approve the recommendation of DPW Superintendent and approve the water line project award to bidder Riccardi Brothers, Inc. of Worcester in the amount of \$373,393.15 for the replacement of the water main on Franklin Street. Selectman Connolly seconded the motion. Under Discussion: Administrator Ward explained the company has worked here in town with the D.P.W. and they have been satisfied with their work. Selectman Sargent asked when they will begin the work. Administrator Ward explained this summer. The vote was unanimous.

#### *New Town Website Recommendation*

Administrator Ward explained he has been working with a subcommittee in interviewing companies to create a new web page for the town. The committee has recommended accepting the proposal made by Civic Plus to design the new municipal government website for Clinton. Selectman LeBlanc made a motion to approve the recommendation as presented by the subcommittee to accept the proposal made by Civic Plus.

Selectman Connolly seconded the motion. Under Discussion: Selectman LeBlanc explained this company will be able to enhance the website and also transfer data that is currently on the site seamlessly. Administrator Ward agreed explaining a lot more data will be available with the new site. The cost will be \$6250.00 with an annual renewal fee as well. The vote was unanimous.

#### *Network Administrator Contract*

Administrator Ward explained the longtime network administrator company that has managed the computer network at the town hall has been sold, this company is no longer in business. Town Administrator Ward is recommending the town enter into a contract with Dan's IT Company to continue IT services. He explained he will be required to make some updates to the equipment as well; the changes will modernize the management of the network. Selectman Dziokonski made a motion to accept the recommendation of Dan's IT Company as the network administrator to the town hall IT department. Selectman Sargent seconded the motion. The vote was unanimous.

#### *Devens Regional Household Products Collection Center*

Administrator Ward explained town meeting supported funding for the town to join the Devens Regional Household Products Collection Center; the board needs to approve the agreement to become a member, effective July 1, 2016. If approved tonight the town is eligible to receive points towards a recycling dividend payment from FY 2017 Recycle Grant from the Department of Environmental Protection. Selectman Dziokonski made a motion to approve the membership agreement for the Devens Regional Household Products Collection Center. Selectman Connolly seconded the motion. Under Discussion: Selectman Dziokonski asked for a representative from the center to make a presentation to the board regarding the operations of the center. Administrator Ward explained that is possible. The vote was unanimous.

#### **Goals & Objectives**

Selectman Dziokonski explained there are some items to be removed from the list. Chairman Iacobucci agreed explaining there is an addition to the list as well the town report that was discussed earlier. The board agreed to reviewing the list and having discussion at the next meeting about updating the goals.

#### **Committee Reports**

There were none.

*Town Accountant & Town Administrator Contract Approvals*

Solicitor Gibbons explained the approvals of the contracts at this time should be completed in open meeting. They have been scheduled for Executive Sessions but at this time the contracts are the latest versions that will be presented to the employee and ready for approval by the board. He explained they can be voted subject to minor amendments or modifications if needed. Selectman LeBlanc made a motion to approve the Town Administrators contract as presented subject to minor amendments or modifications if needed. Selectman Dziokonski seconded the motion. The vote was unanimous. Selectman LeBlanc made a motion to approve the Town Accountants contract as presented subject to minor amendments or modifications if needed. Selectman Sargent seconded the motion. The vote was unanimous.

Chairman Iacobucci stated the board will be entering Executive Session under article 3 Fire Union Negotiations and will not return to open session. He called for a Roll Call vote at 7:37PM. Roll Call Vote Selectman Sargent "aye", Selectman Dziokonski "aye", Selectman Connolly 'aye', Selectman LeBlanc "aye", Chairman Iacobucci 'aye'.

**Executive Session Article 3 Fire Union Negotiations 7:37PM-8:00PM**

Selectman Sargent made a motion to adjourn the meeting at 8:00PM. Selectman LeBlanc seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero  
Administrative Assistant  
Clinton Board of Selectmen