

**Selectmen Meeting
Minutes
June 5, 2013**

Selectman Connolly, Selectman Sargent, Selectman LeBlanc, Selectman Dickhaut and Chairman Dziokonski were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Dziokonski opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from May 1, 2013 Selectmen's Meeting, for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Common Victuallers License Hearing – J's on the Go Mobile Truck

Chairman Dziokonski invited applicants forward. Jason Parker d/b/a J's on the Go Mobile Truck was before the board. Chairman Dziokonski asked Mr. Parker to explain his business plan. Mr. Parker explained he has a route set up to stop at 11 businesses in Clinton. He has spoken to the businesses and received permission to stop and sell on their premises. Selectman Connolly asked if there are other trucks servicing Clinton. Mr. Parker responded no that is why he saw a need. Chairman Dziokonski opened the public hearing for public comment, in favor of the business, there was none. In opposition of the business, there was none. Selectman Sargent made a motion to approve a Common Victuallers License for Jason Parker d/b/a J's on the Go Mobile Truck as requested. Selectman Connolly seconded the motion. The vote was unanimous. The board wished Mr. Parker good luck with his business.

Fire Union Safety Committee – Radio Communications Discussion

Administrator Ward explained this has been post poned until the next meeting. Fire chief Hart was at the meeting to introduce the new hires, Mr. Patrick Burgwinkle, Mr. Steven Lutes and Mr. Michael Cislauk.

Request to Waive Permit Fee for the Fire Station

Fire Chief Hart explained he has prepared specs for the roof project and is requesting the board waive the permit fees. Selectman Sargent made a motion to waive the Building permit fee for the new roof at the Fire Department. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dickhaut explained the fees have been waived for school projects in the past, so there would be no reason not to support this request. The vote was unanimous.

Director of Community & Economic Development Phil Duffy
MRPC Contract for Open Space Maps

Mr. Duffy reviewed with the board MRPC has sent a proposed contract to update the open space maps, in the amount of \$1048.00. Mr. Duffy explained this is considered a threshold requirement for some grant programs. Selectman Dickhaut made a motion to approve the contract with MRPC as presented. Selectman LeBlanc seconded the motion. Under Discussion: Chairman Dziokonski reviewed he is part of the open space committee and they have hosted three public forums regarding the open space. The vote was unanimous.

Ciccolo Group Contract for inventory of Slum & Blight Property

Mr. Duffy explained he retained the Ciccolo Group to do an inventory of blight and slum property this will help in choosing in target areas. The group will review and document the conditions which would apply in the future to a request for downtown improvement. The survey results are good for ten years, the last one completed for the town was in 1994. Selectman Dickhaut endorsed Ciccolo Group to perform the Slum & Blight survey as proposed. Selectman Connolly seconded the motion. The vote was unanimous.

Administrative Business

Fire Department Monthly Report

Fire Chief Hart submitted a monthly report relative to the operations of his department for the month of April 2013 for the Selectmen's review and approval. Selectman Sargent made a motion to accept the report as presented. Selectman LeBlanc seconded the motion. The vote was unanimous.

Police Department Monthly Report

Chief Laverdure submitted a monthly report relative to the operations of his department for the month of May 2013 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

One Day Liquor License Request

The Turn Verein Corporation has submitted a One Day Liquor License application in conjunction with the Private Party to be held at the Clinton Turn Verein Pavilion on June 23, 2013. Selectman Dickhaut made a motion to approve the request as presented. Selectman LeBlanc seconded the request. The vote was unanimous.

Old & New Business

Police Relief Association Block Dances

Chairman Dziokonski reviewed the board received a letter of request from the Clinton Police Relief Association to host the block dances on July 11, 18, 25 and August 1, 8, 15, from 6:00PM to 10:00PM on Union Street. Selectman Dickhaut made a motion to approve the request as presented. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut thanked the Police Relief Association for hosting the dances it is a great community event. The board agreed. The vote was unanimous.

Police Lt. Assessment Center Contract

Solicitor Gibbons reviewed the board received three bids from assessment centers regarding the Police Lt. hiring process. Selectman Dickhaut asked when the process is scheduled to take place. Solicitor Gibbons explained he is not sure when it is scheduled. Town Administrator Ward and Police Chief Laverdure recommend going with the low bidder, Public Safety Consultants LLC. Selectman Dickhaut made a motion to approve the recommendation of Town Administrator and Police Chief and award the contract to Public Safety Consultants LLC. Selectman Connolly seconded the motion. The vote was unanimous.

GASB #45 Actuarial Report Contract

Administrator Ward reviewed the town is obligated to perform an actuarial valuation for postemployment benefits every two years. The town has received a proposal from Linda Bournival from KMS Actuaries, LLC to update this information. Selectman Dickhaut made a motion to approve the proposal as submitted by Linda Bournival of KMS Actuaries, LLC. Selectman LeBlanc seconded the motion. The vote was unanimous.

Fireworks Donation Request

Clinton Fire Union has sent a request for a donation to help offset the costs for the annual fireworks display to be held July 13, 2013. The board asked Administrator Ward for the balance of the Civic Fund. Administrator Ward explained he will check the balance; the board tabled discussion until they had an amount.

Property Maintenance at the Clinton Home

Selectman Sargent expressed concerns regarding the overgrown conditions of the grounds at the Clinton Home. He explained the lawn is very overgrown and there are still leaves on the property from last fall. He asked who is responsible to maintain this property. Administrator Ward reviewed it is the towns responsibility the property has been turned over to the town. The Senior Director mentioned about a month ago she intended to solicit bids for ground maintenance and never followed up on it. He and Mr. Duffy are working on getting three quotes to present to the Council on Aging at Mondays meeting to allow them to review for approval of the expenditure of funding provided in the Council on Aging budget for maintenance of the home. Administrator Ward explained he is planning on asking the DPW and Park & Recreation for assistance to have the mowing completed as soon as possible. Selectman Dickhaut

and Selectman Connolly explained this is another example of the deficiencies in town and the need for a facilities department.

Fireworks Donation Request Continued

Administrator Ward reviewed the balance in the account is around \$1150.00. Selectman Dickhaut asked what the donation was last year. Administrator Ward stated the donation in the past was around \$1000.00. Selectman Dickhaut made a motion to approve a donation of \$1000.00. Selectman LeBlanc seconded the motion. The vote was unanimous.

Committee Reports

Town hall Renovations Committee

Selectman Connolly announced the latest project completed with the renovation funding for the building were the playbills at the Walnut Street entrance. This has been an ongoing process finally completed after several months and they look great. He explained Mr. Nibben O'Toole the prior custodian would be very happy to have this completed, these were always a major concern to him. Selectman Dickhaut agreed explained a lot of the updates are still underway but another major project completed was the restoration to the bathrooms behind the auditorium stage. These have needed updating since the last restorations 20 years ago. She explained she was very happy to see them completed.

Public Comment

There was none.

Selectman Dickhaut made a motion to enter into Executive Session under article 3, at 7:33PM for discussion on Town Administrator Contract . Selectman Connolly seconded the motion. Roll Call Vote: Selectman Sargent "aye", Selectman LeBlanc "aye", Selectman Connolly 'aye', Selectman Dickhaut 'aye' and Chairman Dziokonski "aye".

Executive Session Article 3 Town Administrator Contract 7:33PM-8:01PM

Executive Session Article 3 Fire Union Negotiations 8:01PM -8:25PM

Selectman LeBlanc made a motion at 8:26PM to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce Corbosiero
Administrative Assistant to the
Clinton Board of Selectmen