

**Selectmen Meeting
Minutes
July 20, 2016**

Selectman Dziokonski, Selectman Connolly, Selectman Sargent, Selectman LeBlanc and Chairman Iacobucci were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Iacobucci opened the meeting at 7:00PM. He began by asking for a moment of silence in observation of the passing of Harold Morgan.

Review of Minutes

The board received minutes from June 1, 2016 Selectmen's Meeting including Executive Sessions for Fire Union, Accountant and Town Administrator Contracts and June 15, 2016 Selectmen Meeting Minutes including Executive Session Fire Union Negotiations for review and approval. Selectman LeBlanc made a motion to approve minutes as amended. Selectman Connolly seconded the motion. The vote was unanimous.

Public Comment

Clinton PTA

Clinton PTA members Ms. Jenifer Scalise and Mr. Joel Bates were before the board to discuss the upcoming Fall Fundraiser sponsored by the PTA. They distributed an information packet regarding requests for the Ghost & Goblins fun run. Ms. Scalise explained the event has become an annual tradition and will be run the same way as prior years. In the information is a letter of intent with a request to use the town hall and street closures along with a request for a One Day license. Mr. Bates explained there is also a copy of the letter provided to the abutters notifying them of the upcoming event. Selectman Connolly asked if the event will be run the same as last year. Ms. Scalise stated yes, it is very well run, the route is the same and the set up the same there may be different sponsorships. The board agreed. Selectman Sargent asked for the road closure request to be submitted to the Police Chief. Ms. Scalise explained it will be. Selectman Connolly made a motion to approve the requests as presented for town hall use and road closures with the Police Chief approval. Selectman Sargent seconded the motion. Under Discussion: the board explained the PTA should get approval from the Police, Fire and Town hall Use Committee as well. The board wished the PTA the best of luck with the event. The vote was unanimous.

Mr. John Martin 28 Orange Street

Mr. Martin was before the board with comments regarding the Parker Street Abatement agenda item. He reviewed according to the last tax title report there are three properties owned by the Le Moine Enterprises, LLC on Parker Street, 89 Parker which \$97,428.77 is owed, 98 Parker Street which \$24, 711.99 is owed and 90 which has \$63,810.88 owed to the town in back taxes. He explained he is unsure what property is requesting an abatement. He asked for the board to explain to the public the properties and the assessed value of them.

Annual Event Overview- Olde Home Day Committee

Olde Home Day Committee Members Donna Merriman, William McNally, Mary Bakiel, Laura Taylor, Michelle Pelke Watson and Allison Duffy were before the board with an update on planning for the event. Ms. Merriman explained the committee consists of 9 committee members those unable to attend are Jesse Rives, Diana and Haley Doering. This will be the 17th year of the event, it is the Selectmen's event supported by volunteer committee. The budget stays about the same some years they gain a profit and some they lose. The programming is always changing with the addition of new things to keep the event appealing. This is the third year for the museum event on Friday evening, it is very well received. The event has been voted best event in Central Mass for the past 10 years. The committee advertises on a very low budget but it's able to reach a wide vast of attendees, through raffles they have seen participation from as far as Boston. Ms. Merriman invited a board member to open the event on Saturday welcoming all to enjoy the festivities. This year there is an election scheduled for the day before on September 8th, this will disruptive to the set up for the Friday night museum event. The Custodian explained the election clean up will take until noon. Ms. Bakiel explained this creates a problem; the rental company needs to set up. She has pushed them off as long as she can but noon time is too late. Chairman Iacobucci explained it should work out. Selectman Connolly explained it may require extra help and staff to breakdown after the election. He is supportive of working with the custodian to explore hiring extra help; the board is willing to explore the opportunity to help out to keep the event on track. This is a community event that has always been very successful, he has enjoyed many years of bringing his family to it. Ms. Merriman explained there has been a change in the fundraising this year the sponsorships are down; the costs have increased. There are expenses for the Police & Fire Departments, the Park & Recreation Department and the Custodian rate has increased a lot. It has been raised to \$550.00, we have consistently worked with Rob from the library but the committee members pitch in and help out with keeping the bathrooms clean. The custodian typically leaves by 3:00PM and the committee is left to clean at the end of event. Selectman LeBlanc explained there has been a change in policy if the building is open

for an event a custodial staff must be on site for the entire event, the increase reflects the additional salary to the employee. Selectman Connolly explained he would like the board to review this expense and see if the board has the ability to make a contribution from the Civic Fund to offset the costs of this event, and other Community events like the Fire Works Event. Ms. Merriman asked if all town agencies pay this rate for use, the schools, Fire Department and the board for the Selectmen's Christmas Party. Administrator Ward explained yes all departments pay this fee it is directly paid out to the employee who covers the event. Selectman Dziokonski made a motion to approve the Town Administrator review if a donation from the Civic Fund to the Olde Home Day Committee can be made to help offset costs of the event. Selectman Sargent seconded the motion. The vote was unanimous. Selectman Sargent made a motion to nominate Selectman Dziokonski to open the event. Selectman Connolly seconded the motion. The vote was unanimous. The board thanked the committee for the discussion.

Medical Marijuana Cultivation Facility- Liberty Compassion Center, Inc.

Chairman Iacobucci invited attendees forward from the Liberty Compassion Center, Inc. Mr. David Dunn, Ms. Mary Pat Healen, Paul Cherubini and Bill the representative of Liberty Compassion Center, Inc. were before the board to discuss a cultivation facility in town. Bill distributed a folder of information including facts and ideas regarding a cultivation facility in the McGregor Mills Building on Green Street. He explained it is a 2 to 3 phase process to open a cultivation center, the 3rd phase is finding a location. He reviewed the information with the board explaining the proposed site would be the fourth floor of the building with a possible expansion in time to the third floor. He explained this would be a cultivation center not a dispensary; there is no plan for retail. He is before the board to explore discussion and ask for a letter of non opposition to the proposed site. At this time, they haven't began working on the local level with the ZBA or planning boards, they are completing the process required by the state. He explained Liberty Compassion Center, Inc. is a great cooperate citizen, currently there are locations in Maine. The plans for the renovations to the building will costs approximately 3 million dollars with a possible expansion to the third floor with another two-million-dollar investment. The plan is to work with the town and provide any administrative costs for the Police & Fire Departments. The center would provide about 60/70 jobs with management positions as well. Mr. Dunn explained in today's times it is hard to find manufactory tenants, he has had a business relationship with Bill for over 20 years. He reviewed he would never do anything to affect the youth of Clinton, never do anything harmful to the community, he considers Clinton his community. Discussion continued with questions from the board regarding the renovations needed to the building to accommodate the center including the usage of resources from the town. Selectman Connolly explained he is supportive of the center but not in this residential area. He feels it would have a negative connotation to have this type of facility as a

neighbor. He isn't sure this is the appropriate enterprise for a neighborhood, he would be supportive in a more agricultural area at this time. He would also like to hear from the Police Chief on what his recommendation would be. Solicitor Gibbons asked if there has been an approved dispensary location. Bill explained they would be in West Springfield or the greater Boston area. Bill explained he would like the opportunity to schedule a meeting with the Police Chief and the Town Administrator for discussion on the proposal. Chairman Iacobucci explained that's a good idea and the board will schedule another discussion on a future agenda for members of the public to attend with their questions. Selectman Dziokonski agreed explaining he would like to have more information regarding details of the operations and the funding contributions to the town.

Parker Street Tax Abatement- LeMoine Enterprises, LLC

Chairman Iacobucci reviewed the town has received a request from the new owner of Parker Street properties for consideration of a property tax abatement for property that needs an environmental cleanup. Mr. Jeffrey Cunningham and Attorney Peter Campobasso were before the board to discuss abatement for LeMoine Enterprises. Attorney Campobasso explained the request was made back in November for the Parker Street properties owned by LeMoine Enterprises. He reviewed Mr. Cunningham acquired the property in 2013. He is working with McNeil Environmental on clean up of the site. The request had been made to the town that the taxes, interest and penalties be abated to 0. The plan is to conduct an environmental clean-up and relocate his business to function on site. Discussion continued with a history of the environmental issues since 1983, then in 2004/2005 there was a temporary solution and the property then was assessed at full value. There have been meetings with the Town Administrator, Assessors and Town Solicitor since November trying to work on a resolution. Discussion continued with information from the consultant of McNeil Environmental working on clean-up of the site who explained the DEP issues the requirements for clean-up. Attorney Campobasso explained not all the reporting's filed with the DEP in the past were accurate, leaving a lot of work to be done. He explained the property has been assessed at full market value which has impacted the property. The board explained they are not going to vote on an abatement at this time but will work with the owner through the process. The board asked for discussions to continue with the Town Solicitor, Assessors and the Town Administrator and return to the board with a recommendation on parameters for abatement. Selectman Connolly made a motion to have Town Council, Town Administrator and the Assessors work together with the property owner and his Attorney and return to the board with a recommendation. Selectman Dziokonski seconded the motion. The vote was unanimous.

EPA Brownfield Planning Grant- Community & Economic Development Director

Chairman Iacobucci invited Community & Economic Development Director Phil Duffy before the board for discussion. Mr. Duffy explained to the board he spoke with the consultant he uses to write the grant applications and has determined this grant is a very competitive one, with a short timeframe to prepare. The plan is to reevaluate in 2 years when the grant is available again. Chairman Iacobucci asked if there is a grant available to help with the cleanup of 57 Plain Street. Mr. Duffy stated no.

Goals & Objectives Discussion

Chairman Iacobucci reviewed the board members agreed to review the list of Goals & Objectives and provide feedback for establishing a new list. He explained he would like to see the addition of 239 Chestnut Street added to the list, he understands this vacant lot is owned by the town and he would like to make it useful. Selectman Connolly explained he would like to continue the development of the Facilities Department and evaluating the Finance Department with the Government Reorganization Committee. Selectman Sargent reviewed he would like an evaluation done of the sidewalks in town and a proposal prepared from the Superintendent of Public Works on the needed repairs. There are many unsafe sidewalks throughout the community. Selectman Connolly reviewed he would like to review the merits of community events like the Olde Home Days and the Fireworks event, and providing financial support through the Civic Fund. Selectman Sargent reviewed the Duffy Park vegetation, this is still an issue with overgrowth he would like to speak with the Park & Recreation about developing a maintenance plan. Chairman Iacobucci agreed explaining this has become a safety issue and needs to be addressed. Selectman Dziokonski reviewed he would like to see the street light project for High Street move forward. Selectman LeBlanc reviewed he would like all town properties to be evaluated. Selectman Connolly added the continuation of monitoring Oxford Court and the compliance at the site.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of August 2016: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Spruce Street Tavern, Polish American Veterans & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Connolly seconded the motion. The vote was unanimous.

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of May 2016 for the Selectmen's review and approval. Selectman Dziokonski made a motion to accept the report as presented. Selectman Connolly seconded the motion. The vote was unanimous.

Town Hall Use Event

Chairman Iacobucci explained the board has received completed applications for use from Olde Home Day Committee to host the annual event in the Fallon auditorium on September 8 & 9 2016 and from the Parks & Recreation Department to host the Holiday Pops Concert to be held on December 10, 2016. The town hall use committee has reviewed and recommended approval of these event. Selectman LeBlanc made a motion to approve the use as requested by Olde Home Event & Holiday Pops Concert Selectman Dziokonski seconded the motion. The vote was unanimous.

Olde Home Day One Day Liquor License for 09/08/16

Chairman Iacobucci explained the board has received a completed application for a One Day License Permit to be used Olde Home Day Committee to host the annual event in the Fallon Auditorium on September 8, 2016. Selectman LeBlanc made a motion to approve the one-day permit request as received from Olde Home Day Committee. Selectman Connolly seconded the motion. The vote was unanimous.

Old & New Business

Fitch Road Earth Removal Permit Discussion

Administrator Ward explained the board has received an application for an Earth Removal Permit for Fitch Road, the application also required Zoning Board relief. The ZBA had denied the plans received, a revised plan has been submitted for approval. The applicant met with the Planning Board and was referred back to the Selectmen for approval. Administrator Ward explained he informed the applicant the Selectmen requires review by the other permitting boards before a permit is issued. He asked for direction from the board on how to continue with this application, an advertisement for a public hearing would be required, if the board votes to proceed or wait until the planning board revisits. Selectman Connolly made a motion to schedule the public hearing for the Earth Removal applicant from Fitch Road for the next Selectmen's meeting, the hearing can be continued until after the next Planning Board meeting. Selectman LeBlanc seconded the motion. Under Discussion: Selectman Dziokonski asked if the permit can be approved pending approval of the planning board. Selectman Connolly stated the hearing can approve or deny the application, it can also be approved with conditions.

Pond View Drive/South Meadow Road Street Name Clarification

Chairman Iacobucci explained there is a parcel of land located with lots for sale off of South Meadow Road part of it has been named Pond View Drive and part South Meadow Road. The Fire Chief and Assessors department have expressed concern regarding confusion of how to address these new lots. Selectman Connolly explained the board should hold a public hearing, he has concerns regarding the authority of the board to name a private road. Solicitor Gibbons explained the board has the authority to name a public/private way, this is a private way the public can use. Selectman Connolly asked if the DPW plows this street. Superintendent of Public Works McGown explained yes the DPW does plow and does some maintenance of the street. Selectman Connolly made a motion to set up a public hearing to review. Selectman LeBlanc seconded the motion. The vote was unanimous.

Head Dispatch Position

Administrator Ward explained Police Chief Laverdure has requested the creation of a Head Dispatch position when the combined public safety dispatch takes place at the Clinton Police Station. He explained this position should go to the Personnel Board for a job description to be created and a salary range approved. Selectman Connolly asked if funding for the position had been appropriated at town meeting. Selectman Sargent made a motion to approve the request made by the Police Chief to create a Head Dispatchers position in conjunction with the Personnel Board. Selectman Dziokonski seconded the motion. The vote was unanimous.

Weke Peke Forest Management Plan

Superintendent McGown was before the board to discuss the acceptance of a Forest Management Plan for the town owned Weke Peke property in Sterling. He recommends the board accept the plan to allow better management of the property, the clearing will allow for timber harvesting on the property. Selectman Sargent made a motion to accept the recommendation of Superintendent McGown and approve the Forest Management Plan for Weke Peke property as presented. Selectman Connolly seconded the plan. Under Discussion: Selectman Dziokonski asked if there would be a discussion before the trees were cleared. Administrator Ward reviewed it would be required to have the board's approval of a harvesting contract. The vote was unanimous.

Complete Streets Technical Assistance Grant

Community and Economic Development Director Phil Duffy recommended to the board the acceptance of a \$45,026.95 technical assistance grant from the Massachusetts Department of Transportation to develop a complete streets prioritization plan. Selectman Dziokonski made a motion to approve the technical assistance grant as presented by Mass DoT. Selectman Sargent seconded the motion. The vote was unanimous.

WRTA Transportation Contract

The Worcester Regional Transit Authority has sent the annual agreement for the town to provide the senior van service through the Council on Aging. The contract provides buses and a payment of \$47,041.00, the town provides drivers and insurance. Selectman LeBlanc made the motion to approve the WRTA contract as presented. Selectman Iacobucci seconded the motion. The vote was unanimous.

Fuller Field Bleacher Engineering Report

Administrator Ward reviewed an engineering firm is in the process of presenting a proposal to develop an RFP and cost estimate for repair and replacement of the bleachers at Fuller Field.

Sterling Street Traffic Study Request

Administrator Ward explained the board has received a petition from the Sterling Street residents regarding a traffic study be completed regarding the impact of an earth removal petition being granted. At this time the application is still pending with the ZBA. Mr. Steve Townsend of 270 Sterling Street, Route 62, he explained this road is heavily traveled and provided the board with a site line from the property where the project will be operating. He reviewed the line of site from either travel lane. Selectman Connolly reviewed the board has continued the hearing, approval is pending.

Commonwealth Community Compact

Administrator Ward explained the town will receive extra bonus points on grants if they enter into a Community Compact Cabinet Agreement with the Governor that requires the municipality to implement best practices as outlined by the state. Administrator Ward would like some input from the board on what practices to adopt. He asked for members of the board to be involved. Selectman Dziokonski and Chairman Iacobucci volunteered to participate. Administrator Ward explained there will be a vote to follow at the next meeting.

Committee Reports

There were none.

Selectman Sargent made a motion to adjourn the meeting at 9:18PM. Selectman LeBlanc seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen