

**Selectmen Meeting
Minutes
August 17, 2016**

Selectman Dziokonski, Selectman Connolly, Selectman Sargent, Selectman LeBlanc and Chairman Iacobucci were in attendance. Attendee was Town Administrator Ward. Chairman Iacobucci opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from June 29 & July 20, 2016 Selectmen's for review and approval. Selectman LeBlanc made a motion to approve minutes as amended. Selectman Dziokonski seconded the motion. The vote was unanimous.

Public Comment

Mr. John Martin of 28 Orange Street was before the board to review the private roads in town. He issued a packet of information to the board. This packet included street listings from the Town Clerk and Assessors Departments along with a report he compiled identifying discrepancies. He reviewed it is the law that town funding not be used for the maintenance and repairs including plowing of private ways, unless approved at town meeting. He asked for the board to have the DPW stop repairing and plowing private roads such as Pond View Drive. This maintenance by the DPW should be stopped until the roads have been accepted, to follow MGL. Selectman Sargent explained he will not support stopping the plowing and maintenance of these roads, an emergency may arise and the public safety vehicles will need to have these roads accessible. Selectman Dziokonski made a motion to have Town Administrator Ward review these lists and make a recommendation to the board on what to do. Selectman Connolly seconded the motion. Under Discussion: Chairman Iacobucci explained the streets on the list should be accepted, the residents pay taxes and it is ludicrous to stop plowing the roads, as Selectman Sargent said what if there is an emergency. Selectmen Connolly explained it could be a book keeping error, the Administrator will review the records from the state and the Town Clerk. It would be detrimental to public safety to cut off services on these streets due to a report compiled by Mr. Martin. The vote was unanimous.

Commercial Garage License Public Hearing – 60 Water Street

Chairman Iacobucci invited the applicant forward asking for their name and address. Mr. Jamil Elias of 60 Water Street was before the board. Chairman Iacobucci asked him to explain his business plan. Mr. Jamil explained he plans to operate a business to remove dents from vehicles. He has prior experience working at car dealerships in the area like Toyota and Lexus dealers. He has friends and customers in this community. Ms. Cathy Dreslinski of 221 Fitch Road Clinton, explained she is the property owner and there has always been a garage business at this location, it has been vacant for about 7 months. Chairman Iacobucci opened for public comment in favor of the license, there was none. Public comment in opposition of the license, there was none. The hearing was closed. Selectman Connolly made a motion to approve the garage license for Jamil Elias/ d/b/a Jays Dent Repair for 60 Water Street. Selectman LeBlanc seconded the motion. The vote was unanimous.

Oxford Court Improvements Update

Chairman Iacobucci invited the representatives of Oxford Court forward. Mr. Jim Letent of Clarmont residential was before the board, he explained he received the same list the board has prior to the meeting starting. Selectman Connolly reviewed he serves on the subcommittee that took a walk thru the property last night and congratulated Mr. Letent on all of the improvements completed. It is about 95% completed there are a few outstanding issues. He explained the parking remains an issue. Mr. Letent reviewed the company is monitoring the use and consistently has towed vehicles. The board asked for the parking to remain being monitored and residents be required to use the stickers. Selectman Sargent explained he viewed areas where lighting is needed, and there is some clean up and landscaping improvements needed on High Street. Mr. Letent explained he will look into the area and have clean up completed. The board reviewed the dumpster area in the back of the parking lot should be better organized with additional lighting needed. Mr. Letent explained he will review the area and determine what is owned by the company and make improvements. Chairman Iacobucci and the board agreed the area will need to be maintained to continue to remain acceptable. Mr. Letent acknowledged that and explained he will work on the list the board compiled. The board thanked him and explained there have been big improvements made.

Medical Marijuana Cultivation Facility

Chairman Iacobucci invited Mr. Bill Eldridge and Mr. Dave Dunn before the board. Mr. Eldridge explained he is before the board to report to the board the outcome of his meeting with the Police Chief and request a letter of support of the process moving forward for a cultivation facility in Clinton. He explained he met with Police Chief Laverdure that afternoon who expressed to him, he doesn't believe in the use of medical marijuana. Mr. Eldridge explained he respectfully disagreed with his opinion. He stated

the facility would prove to be a good cooperate citizen with a real benefit to those in need, he is aware of patients in 5 different states who believe it saves lives. He explained Liberty Compassion would like to continue the application process with the state. It is a 4 phase application process, 2 phases have been completed, the 3rd phase is to secure a location. If the town approves Liberty Compassion would like to settle in Clinton with the towns approval. He explained he would like to move forward with a letter from the town of approval or non-opposition, this would be forwarded to the state and then the state has 45 days to respond. At this time the response would be around mid-October and by November they could apply to Planning Board. The letter would not approve construction, but would allow the process to continue. He explained he would still be willing to speak with the Police Chief and work together with him. Administrator Ward explained he had spoken to the Fire Chief who has spoken with other Fire Chief's in the area, his feedback is positive. Mr. Eldridge explained he understands the Police Chiefs position, if the town authorizes a letter to allow the process to move forward he will return with a full plan. Selectman Sargent explained he would like to host a public hearing to hear from residents and the Police & Fire Chiefs. Selectman Connolly made a motion to approve Selectman Connolly and Selectman Dziokonski to sit down with Bill Eldridge to discuss an agreement. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Dziokonski asked what type of agreement will be discussed, at minimum the letter of non-opposition. Administrator Ward reviewed the subcommittee can work on a letter of non opposition and the host agreement would come after words. Discussion continued Selectman Connolly expressed he has no objections to working with the committee but he explained he has objections to the whole process. The vote was unanimous. A meeting date was set for August 30th.

Community & Economic Development

Community & Economic Development Director Phil Duffy was before the board to discuss issues pertaining to his office.

CDBG Agreement

Mr. Duffy announced the town was awarded the CDBG applied for in the amount of \$749,635.00, this grant program will be used for housing rehab, Nelson Street rehab and transportation needs for the senior population to get to WHEAT Community Café. He explained this grant needs acceptance with an authorized signature from the Chairman of the board. Selectman LeBlanc made a motion to approve Chairman Iacobucci sign the CDBG contract as presented accepting the grant award. Selectman Sargent seconded the motion. The vote was unanimous.

Downtown Lighting Master Plan Agreement

Mr. Duffy recommended the board award the contract to Beta Group, Inc. in the amount of \$16,870.00 to perform the Downtown Clinton Lighting Master Plan, the board has authorized \$15,000.00 for the project he has requested an increase to cover the

difference. Selectman LeBlanc made a motion to cover the increase as needed to enter into contract for lighting contract for downtown with Beta Group, Inc. as presented. Selectman Connolly seconded the motion. Under Discussion: Town Administrator Ward reviewed there was a RFP advertised and no responses were received. The vote was unanimous.

Complete Streets MassDOT Survey

Mr. Duffy recommended the board award a contract in the amount of \$45,026.95 to Beta Group Inc. to conduct a complete streets survey and prioritization plan to make the town eligible for state grant funding for complete streets construction. The contract will be paid by MassDOT. Selectman LeBlanc made a motion to approve the Complete Streets Survey contract be awarded to Beta Group Inc. to be paid for by MassDOT. Selectman Connolly seconded the motion. The vote was unanimous.

Assessors Use of MRPC for GIS

Mr. Duffy explained the Assessors have requested use of the allocated GIS time available through MRPC. Selectman LeBlanc made a motion to approve the allocated GIS service provided by MRPC be used by the Assessors Department for the creation of a street map. Selectman Connolly seconded the motion. Under Discussion: Town Administrator Ward explained in the packet was a street map of Lancaster that is similar to the one that will be created for Clinton. The vote was unanimous.

Old & New Business

Chairman Iacobucci continued out of agenda order, inviting the representative of the Museum of the Russian Icons forward to discuss the banner request.

Museum of the Russian Icons Banner Request

Ms. Mary Delaney the Marketing Director of Museum of the Russian Icon was before the board. She explained the museum will be celebrating their 10th Anniversary on October 15, 2016. To commemorate this anniversary, the Museum would like to hang banners on High Street as a reminder of the celebration it will be hosting all month. The banners are to be hung for the month of October into November, she explained it is a flexible time line. Chairman Iacobucci explained there would be a conflict with the American flag banners which are hung from Memorial Day through Veterans Day on November 11 with the Holiday Season banners to follow. The board may consider removing the American flag banners early to accommodate this request. Selectman LeBlanc made a motion to approve the request received from MORI to hang commemorative Anniversary Banners for the month of October to November. Selectman Dziokonski seconded the motion. The vote was unanimous.

Administrative Business

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of September 2016: Clinton Turn Verein, Crystal Café, Old Timer, Liberty Tavern, Ringside Café, Spruce Street Tavern, Polish American Veterans & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with any additional requests approved sent for Police Chiefs review and approval. Selectman Sargent seconded the motion. The vote was unanimous.

Public Works Monthly Report

Superintendent of Public Works submitted a monthly report relative to the operations of his department for the month of June 2016 for the Selectmen's review and approval. Selectman LeBlanc made a motion to accept the report as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of June 2016 for the Selectmen's review and approval. Selectman LeBlanc made a motion to approve the report as presented, congratulating Fire Fighter Chamberlain on receiving a grant award in the amount of \$45,000.00. Selectman Connolly seconded the motion. The vote is unanimous.

Fire Chief Monthly Report

Fire Chief McLaughlin submitted a monthly report relative to the operations of the department for the month of July 2016 for the Selectmen's review and approval. Selectman LeBlanc made a motion to approve the report as presented, congratulating Fire Fighter Terry Parker on his recent retirement. Selectman Sargent seconded the motion. Chairman Iacobucci wished him well in retirement. The vote is unanimous.

Town Hall Use Event

Chairman Iacobucci explained the board has received completed applications for use from:

New England Symphony Orchestra	Concerts	October 1, 2016 & March 18, 2017
Clinton Fire Fighters	Comedy Show	November 19, 2016

The town hall use committee has reviewed and recommended approval of these event. Selectman LeBlanc made a motion to approve the use as requested. Selectman Connolly seconded the motion. Under Discussion: Selectman LeBlanc explained the application from MORI has been withdrawn they have chosen a different venue for event. The vote was unanimous.

Old & New Business Continued

Clinton Olde Home Days Logistics

Administrator Ward explained the Olde Home Day Committee is requesting permission for the following items in conjunction with their annual Olde Home Day on Friday, September 9, 2016 – Saturday, September 10, 2016:

- Use of the Town Hall restrooms for both days of their event.
- Use of the Town Hall Auditorium for an Appraisal Faire on Friday, September 9, 2016 from 6:00 A.M. – 11:00 P.M.
- Use of the Town Hall Auditorium to host the event on Saturday, September 10, 2016 in case of inclement weather and the event cannot be held outside.
- Permission to close off Walnut Street, Church Street & Union Street for both days of event.
- Permission to make Walnut Street One Way from Church to Prospect Street, to allow for shuttle to run
- Permission to close off Walnut Street parking lot for amusement
- Permission to hang notices in front of parking spaces on Walnut Street, Church Street & Union Street beginning Thursday, September 8, 2016 to notify car owners of the scheduled street closings.

Selectman Connolly made a motion to approve the Olde Home Day Committee requests. Selectman LeBlanc seconded the motion. The vote was unanimous.

Olde Home Day Custodian and Setup

Administrator Ward explained at the prior meeting the board met with Olde Home Day Committee regarding the increase in custodian rate and the need for the auditorium to be cleared out for early morning set up on Friday for the Olde Home Day events. Town hall custodian Mr. Kanala plans to hire additional staff to help with the breakdown after the election on Thursday evening. The board agreed to offset the custodian rate for the events and cover the additional cost for the breakdown. Selectman Connolly made a motion to transfer \$300.00 from the Civic Fund to pay the custodian rate increase for the event. Selectman LeBlanc seconded the motion. Under Discussion: Town Administrator Ward recommended the board pay the additional workers out of the Selectmen's Miscellaneous Expense account. The vote was unanimous.

Clinton Emergency Management Agency Carport Request

Administrator Ward explained the Director of Emergency Management Dino Zapantis has sent a letter requesting use of the metal carport on the property of the former Gene's Garage on High Street that the town has taken for unpaid property taxes. Selectman LeBlanc made a motion to approve CEMA remove the carport and use it at their location. Selectman Connolly seconded the motion. Under Discussion: Selectman LeBlanc explained the carport belongs to the town and he supports CEMA. Administrator Ward agreed explaining it will clean up the location. The vote was unanimous.

Holiday Pops Concert

The Holiday Pops Concert committee has requested a donation to support the Annual Holiday Pops Concert to be held on December 10, 2016 in the Fallon Auditorium.

Selectman Connolly made a motion to support a donation of \$200.00 the same amount as the prior year. Selectman LeBlanc seconded the motion. The vote is unanimous.

Commonwealth Community Compact

Administrator Ward requested this discussion be tabled until the next board meeting. The board agreed. Selectman LeBlanc made a motion to table the Commonwealth Community Compact discussion until the next meeting. Selectman Sargent seconded the motion. The vote was unanimous.

Sprinklers at Depot Square/Veterans Park

Selectman Sargent reviewed the sprinklers at the Depot Square park are on at 4:30P.M. in the afternoon and some are positioned towards the road. He would like to inform the Parks & Recreation Department that they need to adjust the time and direction of usage. He recommended the time be changed not to interfere with patrons trying to walk the area perhaps the early morning work out better. The board agreed. Town Administrator Ward explained he will contact the Park & Recreation Director making them aware of these issues.

Goals & Objectives

There was no discussion.

Committee Reports

There were none.

Selectman Sargent made a motion to adjourn the meeting at 8:15PM. Selectman Connolly seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen