

**Selectmen Meeting
Minutes
September 12, 2012**

Selectman Connolly, Selectman Sargent, Selectman LeBlanc, Selectman Dickhaut and Chairman Dziokonski were in attendance. Attendees were Town Administrator Ward and Town Solicitor Gibbons. Chairman Dickhaut opened the meeting at 7:00PM.

Review of Minutes

The board received minutes from the August 8, 2012 Selectmen's Meeting for review and approval. Selectman LeBlanc made a motion to approve minutes as presented. Selectman Sargent seconded the motion. The vote was unanimous.

Utility Pole Relocation Hearing – Highland Street

Chairman Dziokonski invites the representative for the pole hearing to come forward. He opened the hearing and asked for the representative state their name. Ms. Iris Price of National Grid was before the board. She explained a request has been made from Clinton Hospital to relocate a pole that is in the middle of the driveway. The pole will be moved to accommodate the expansion project; it will be moved approximately 25 feet. Chairman Dziokonski asked board members if they had any questions regarding the relocation. There were none. He opened the hearing for public comment in favor of the relocation, there was none. He asked for public comment in opposition there was none. Selectman LeBlanc made a motion to approve the relocation petition as presented for Highland Street. Selectman Sargent seconded the motion. The vote was unanimous.

Community & Economic Development Director Phil Duffy

Cultural District Technical Assistant Grant Amendment

Director Phil Duffy was before the board, he distributed a packet of information to each member. He reviewed there is a proposed amendment to the contract between MRPC and the town for technical assistance services to provide the documentation to the designate a Clinton Cultural District. The proposed amendment is to increase the hours of service from 57 to 132, this does require the board's approval. Selectman Dickhaut made a motion to approve the amendment as presented. Selectman Connolly seconded the motion. The vote was unanimous. Mr. Duffy announced he has planned a kickoff information meeting for Monday, September 17, 2012 in the Chamber room of town hall at 6:30pm; all are welcome and encouraged to attend.

Grove Street Water Line Project

Director Duffy reviewed with the board the Engineer had finished reviewing the bids and has made the recommendation to award the bid subject to the release of funding from DHCD. Selectman Dickhaut made a motion to award the construction services bid for

the Grove Street water line project to the successful bidder as recommended by the Engineer, pending the release of funding from DHCD. Selectman Connolly seconded the motion. The vote was unanimous. Selectman Dickhaut made motion to authorize the Chairman to sign the contract in the amount of \$496,857.00 on behalf of the board. Selectman Connolly seconded the motion. The vote was unanimous.

Citizen Advisory Committee

Director Duffy reviewed the board had approved him the appointing authority of the Citizen Advisory Committee for the CDBG FY2011 Housing Improvement Program. He appointed Nicole Souza from Sovereign bank, Jan Rusecki of the Disability Commission, Jim Sheehan of WHEAT Community Services, Lisa Prophet as the homeowner and Christine Cordone as the renter, he asked for the boards review. Selectman Dickhaut made a motion to approve the appointments as presented by Director Duffy. Selectman Sargent seconded the motion. The vote was unanimous.

FY13 CDBG Application

Director Duffy explained he would like to hire a consultant to work with on the upcoming FY13 CDBG application; the grants are very competitive and the firm he is recommending has experience with application regarding senior centers. He reviewed he sent out a RFQ on August 31, 2012 with a deadline of September 7, 2012. His recommendation for the consultant is The Ciccolo Group, LLC. Selectman Dickhaut made a motion to approve the recommendation made by Director Duffy and contract with The Ciccolo Group, LLC for consulting services on the FY13 CDBG grant application. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut stated this is a good direction to go in, in the past a consultant has been used and the town was successful in being awarded a grant, it is a little investment for a large grant. Director Duffy agreed explained the grants are very competitive. The vote was unanimous.

Annual Police Weapons Qualifications

Chairman Dziokonski explained Police Chief Laverdure has submitted a memo to the board for direction on a location to conduct an annual weapons qualification for employees of the department. Administrator Ward explained the Chief had planned on attending the meeting for discussion, he is not in attendance yet.

Motion to Continue Out of Agenda Order

Selectman LeBlanc made a motion to continue out of agenda order with Administrative Business. Selectman Connolly seconded the motion. The vote was unanimous.

ADMINISTRATIVE BUSINESS

Late Night Closings

Town Administrator Ward reviewed the following establishments are requesting late night closings for Saturdays in the month of September 2012: Clem's Liberty Tavern, Clinton Turn Verein, Crystal Café, Old Timer, Ringside Café, & The Simple Man Saloon. Selectman LeBlanc made a motion to approve the requests as presented with the Police Chiefs review and approval. Selectman Sargent seconded the motion. Under Discussion: Selectman Connolly asked for the board to be informed of any additional approvals. Administrator Ward explained this is very rare and doesn't occur that often. The vote was unanimous.

Police Chief, Fire Chief, DPW & Animal Control Officer Monthly Reports

Chairman Dziokonski reviewed Police Chief Laverdure, Fire Chief Hart, DPW Superintendent and Animal Control Officer all submitted a monthly report relative to the operation of the Departments for the period July 2012 for the Selectmen's review. Selectman LeBlanc made a motion to accept the reports as presented. Selectman Sargent seconded the motion. Under Discussion: Selectman Connolly asked to review the item in the Police Department report regarding Sergeant Martinez being assigned back to the drug task force. Administrator Ward explained he is aware of the request but unsure how the Chief plans to proceed with the request. Selectman Connolly also wanted to congratulate Sergeant Karmataris on completing the recent training course. Selectman Dickhaut expressed she is happy to review the report from the Animal Control Officer, she explained it would be worth having him attend a meeting to introduce himself and make himself available. Administrator Ward expressed Mr. Wood is in attendance and he would like to introduce him. The vote was unanimous. Mr. Paul Wood was before the board; he introduced himself and stated he can be reached at 978-779-9981. Mr. Wood explained he recently attended the Olde Home Day event in the park and handed out contact information and information on rabies and other animal issues. He thanked the board for the opportunity to serve.

Annual Police Weapons Qualifications

Chairman Dziokonski reviewed he is aware Sergeant Karmataris has been preparing for the training in the department using the location behind the landfill. Selectman Sargent made a motion to approve annual Police Department weapons qualifications behind the landfill on town owned property. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut explained she had recently been out to the area walking the landfill with Administrator Ward and Superintendent McGown and in the area used for qualifying there was a large 40 foot pile of fill. Police Chief Laverdure explained he will work with Superintendent McGown and set a time up to walk the property with him to review. Selectman LeBlanc asked what the requirements are for an officer to qualify. Chief Laverdure reviewed Sergeant Karmataris works with the Massachusetts Training Council and has just completed a course on training, he takes it very seriously. The area behind the landfill is an ideal spot if there is an officer with

difficulties Sergeant Karmataris can work with him, training at this location can be done during the shift and not involve the use of overtime. The training would take place during 6:30PM through 9:30PM so different scenarios can be used. He explained there have been new weapons orders for the department. Selectman LeBlanc explained he has concerns the property is not well defined. Chief Laverdure explained he will work with Superintendent McGown who is familiar with the property lines. Selectman LeBlanc explained this year will be the exception once the landfill project begins an alternate location will need to be found. Chairman Dziokonski explained he had a few questions regarding the memo, he asked about the new weapons purchased for the department. Chief Laverdure explained the AR15 are semi automatic weapons. Chairman Dziokonski asked how much time will be needed to complete the training. Chief Laverdure explained the training involves a review of the safety rules and when to use force/weapons this is completed in the classroom then each individual is taken out to the range for training, depending on the skill level of the officer depends on the time needed in the field. Ideally he would like to see the officers get out quarterly to train. Selectman Dickhaut asked that the Chief work with the Superintendent regarding the area to be used. Selectman Connolly explained the Superintendent recently had the land surveyed and will be able to direct the Chief to the appropriate area of land. The vote was 4/1 opposition Selectman LeBlanc.

Police Department Monthly Report Discussion

Chairman Dziokonski explained to the Chief the board would like to discuss the monthly report submitted for July 2012, within the report it states Sergeant Martinez has been requested to return to the drug task force unit. Since his recent promotion to Sergeant he had been reassigned from the unit. Chief Laverdure explained he had received the request and is planning to assign him a few days a week when there is work to be done. He explained Sergeant Martinez's has participated with the unit in major arrests and this has been very lucrative for the town, the money brought in helps to offset the overtime expense. Selectmen Connolly made a motion to support and encourage the efforts of the Chief to assign Sergeant Martinez as necessary. Selectman Sargent seconded the motion. Under Discussion: Selectman Dickhaut asked what shift the Sergeant works, and if he is agreeable to the assignment. Chief Laverdure explained he works the 3rd shift and he is agreeable. The vote was unanimous. Chief Laverdure thanked the board.

OLD AND NEW BUSINESS

Town Fuel Depot Tank Purchase Authorization

Chairman Dziokonski informed the board on the town fuel depot storage tank, he explained Superintendent McGown has received a quote of \$24,150.40 from Envirosafe Enterprises, Inc. to purchase an above ground tank 3000 gallon storage tank. Superintendent McGown is seeking authorization from the board to purchase this equipment. Selectman LeBlanc made a motion to authorize Superintendent McGown to purchase the above ground fuel tank as presented. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut asked for a timeline on the project. Administrator Ward explained the Superintendent hopes to get this done immediately,

he hoped to have the new one installed this fall and removal of the old one in the Spring. The vote was unanimous.

Registrar of Voter Appointment

Selectman Connolly recused himself from this discussion.

Chairman Dziokonski informed the board of the Town Clerks letter indicating the Clinton Republican Town Committee is recommending Ms. Michelle Connolly of 46 Winthrop Street to be appointed the Republican Registrar of Voters to replace Ms. Ernst who resign earlier this summer. Selectman Sargent made a motion to approve the recommendation of the Clinton Republican Town Committee and appoint Ms. Connolly as registrar. Selectman LeBlanc seconded the motion. The vote was 4/0/1 abstention Selectman Connolly.

Police Surplus Vehicles

Chairman Dziokonski reviewed with the board the Police Chief has two vehicles that are no longer needed by his department. One is a 2005 Crown Victoria which has been requested by the DPW and the other is a 2004 Cadillac Deville which has been requested by the Building Inspector. Selectman Dickhaut made a motion to approve the surplus vehicles going to the departments that have requested them. Selectman Sargent seconded the motion. The vote was unanimous.

Police Lieutenant Examination Agreement

Administrator Ward reviewed the board had previously authorized an assessment center be used as part of the score. Currently this had been done with the Sergeant assessments. The score was based upon the Interview Panel, which was added with the Civil Service Test Score, the breakdown used was 50% the exam, 40% interview and 10% education. If this formula is supported by the board the exam is scheduled for October 27, 2012. The exam is open to anyone in the Clinton Police Department. Selectman Dickhaut made a motion to support the agreement with the state and use an assessment center having the scoring used be 50% the exam, 40% interview with panel and 10% education. Selectman Connolly seconded the motion. The vote was unanimous.

Main Street Noise Complaint

Administrator Ward informed the board of a letter received from Mr. Joe Winbigler regarding a noise complaint of 912 Main Street in Clinton. He explains the Clinton Board of Health and Massachusetts DEP have been working on this complaint over the past year. Mr. Winbigler feels not enough is being done to alleviate the impact.

Holiday Pops Foundation

Administrator Ward reviewed the board has received a request from the Holiday Pops Foundation for a donation to support this year's event. Selectman Dickhaut made a motion to donate \$200.00 from the Civic Fund. Selectman Sargent seconded the motion. The vote was unanimous.

Repair Business License Process

Chairman Dziokonski reviewed the board has received a draft licensing process for the board to review. Selectman Sargent explained he would like to table the discussion and review, and host a public hearing. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut explained she would like to have the Building Commissioner/ Zoning Agent attend the hearing. Selectman Connolly explained he has been approached by a number of vendors, and agrees it will be a good opportunity to extend the invite for communications at a public hearing and allow for their questions to be answered. The vote was unanimous.

Fire Department Radio Communications

Administrator Ward reviewed he had a meeting with the Chief and Safety Committee, it was a good meeting and some resolutions were worked out. He explained he has an update on the ladder truck purchase. There have been two demo units at the station for review and a third is scheduled to be reviewed. After that review the Chief will make a recommendation to the board regarding the purchase.

Discover Clinton Halloween Walk 2012

Administrator Ward reviewed the board received a letter from The Discover Clinton Committee requesting support of the Annual Halloween Walk 2012 they have requested permission to close the street and display pumpkins on the street corners. Selectman LeBlanc made a motion to approve the requests made by the Discover Clinton Committee regarding the upcoming Halloween Walk. Selectman Connolly seconded the motion. Under Discussion: Chairman Dziokonski stated this is one of his favorite community events and is always a great time for all who attend. The vote was unanimous.

Veterans Agent Complaint

Selectman Sargent stated he reviewed the letter in the packet regarding a complaint made against the Veteran's Agent, he would like to invite the Veteran's Agent in to review and discuss this complaint. Selectman Sargent made a motion to schedule an Executive Session as part of the board's next Selectmen meeting to discuss the complaint received. Selectman Connolly seconded the motion. The vote was unanimous.

Committee Reports

Renovation Committee

Selectman Dickhaut explained the first meeting for the Renovation Committee is scheduled for tomorrow at 1:00PM.

Government Reorganization Committee

Selectman Connolly and Selectman Dickhaut explained they plan to get back into a meeting schedule to work on the new facilities department. Selectman Dickhaut reviewed she had an opportunity to review the repair bills for the Police Department which are about \$38,000 for one year, this is a high amount she would like to have some discussion on making some changes to alleviate some of those expenses.

Next Meeting

The board discussed the next upcoming meeting. Chairman Dziokonski recommended getting back to the every other week schedule. The board discussed this will conflict with the upcoming Taste of Wachusett event. Selectman LeBlanc made a motion to schedule the next meeting on Wednesday October 3, 2012. Selectman Connolly seconded the motion. Under Discussion: Selectman Dickhaut reviewed she likes to attend the Taste of Event it will be hosted at a new venue in Boxborough. The vote was unanimous.

Public Comment

Selectman Sargent announced the Clinton Booster Club is hosting fundraiser with 100% of the sales of the Gael Crunch Cereal to benefit the local schools. He encouraged all to show support by purchasing a box for just \$5.00, they are for sale at Shaw's Clinton and Burditt Hill Market.

Executive Session Article 3 Landfill Project Administration 8:00PM- 8:30PM

Executive Session Article 3 Fire Union Contract Negotiations 8:31PM-8:44PM

Selectman LeBlanc made a motion at 8:45PM to adjourn. Selectman Sargent seconded the motion. The vote was unanimous.

Meeting adjourned.

Respectfully submitted,

Joyce A. Corbosiero
Administrative Assistant
Clinton Board of Selectmen